

## MINUTES

### DISTRICT BOARD OF TRUSTEES SPECIAL WORKSHOP GULF COAST STATE COLLEGE

December 4, 2020

2 p.m.

Advanced Technology Center, Room 302

**Members Present:** Jim W. McKnight (presiding), Donald R. Crisp (via phone), Elizabeth M. Kirvin (via phone), Tom L. Lewis, Steve D. Millaway (via phone), Ralph C. Roberson, Joe T. Tannehill, Jr. (via phone), David P. Warriner (via phone), Dr. John R. Holdnak, and Derrick G. Bennett

**Others Attending:** A.J. Bacon, Tony Bennett, William C. Cramer, Jr., Tom Gibson, Frank Hall, Joe Hamner, Trey Hutt, Clint Mayo, Amy Myers, Katie McCurdy, Jerry Sowell, Jr., and Dottie Terryn (recording)

**I. Call to Order** Mr. McKnight called the workshop to order at 2:05 p.m.

**II. Welcome** Mr. McKnight welcomed the GCSC Foundation Executive Committee and asked that they introduce themselves.

**III. Relationship Between GCSC Foundation and Gulf Coast State College** Mr. Roberson opened discussion by summarizing the history between the college and the GCSC Foundation, stating that the current relationship is strong after hitting a bump in the road a few years ago. He stated that after the completion of the recent Foundation audit, it is evident that internal controls need to be strengthened. He also commented that it is important for Donors to know that their monies are being taken care of. Mr. Cramer summarized the years of turmoil and voiced concern of something similar happening once the current college president retires.

A lengthy discussion followed, including possible GCSC Foundation organizational changes and moving Foundation personnel back under the employment umbrella of Gulf Coast State College. The consensus of the Foundation Executive Committee agreed with moving the Foundation employees under the college umbrella but they stated there needed to be a clear written understanding of the operating processes of the Foundation and the expectations of the college.

The Foundation Executive Committee members present, the District Board of Trustees, and the President of the college agreed to work cooperatively for the success of students and the protection of funds. Dr. Holdnak stated that at the direction of the Foundation Executive Committee, the college will

become the fiscal agent of the Foundation as of January 1. Mr. Derrick Bennett, Mr. Cramer, and Ms. Myers will draft a contract to be implemented within 90 days, whereas the Foundation employees will become college employees.

- IV. GCSC Foundation Executive Director Vacancy** Discussion regarding the retirement of Ms. Mazur ensued. Mr. Tony Bennett stated he had appointed Mr. Hutt as chair of the search committee. After discussion it was agreed that the search committee will be comprised of Mr. Lewis, DBOT Foundation Liaison; Dr. Holdnak, representative of the college; and four members of the GCSC Foundation.
- V. Adjournment** The meeting was adjourned at 3:45 p.m.

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Secretary

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Chair, District Board of Trustees