



ASSOCIATE IN ARTS - GRADUATION APPLICATION

THIS FORM MUST BE COMPLETELY PROCESSED AND TURNED IN BY THE DEADLINE DATE POSTED IN THE CATALOG FOR THE TERM IN WHICH YOU INTEND TO COMPLETE YOUR PROGRAM.

You are responsible for ensuring that you meet all the degree requirements that apply to the term in which you plan to graduate and have indicated on this form. If you do not meet all of the requirements in the term indicated then you **MUST** re-apply for graduation using another graduation application and **PAY** a \$7.00 re-application fee.

****COMPLETE A DEGREE AUDIT VIA OASIS TO VERIFY IF DEGREE REQUIREMENTS HAVE BEEN MET.****

REMINDER: ALL AA STUDENTS ARE REQUIRED TO MEET THE CLAS REQUIREMENT.
FOR MORE INFORMATION: [HTTP://WWW.GULFCOAST.EDU/STUDENTS/TESTING_CENTER/CLAST.HTM](http://www.gulfcoast.edu/students/testing_center/clast.htm)

APPLICATION INSTRUCTIONS:

1. Please complete this form.
2. Pay the **\$20.00** graduation fee in the bookstore or business office.
3. Turn in your paid application by the published deadline date to the **V.P. Student Support Office, Room 58, S.U.E.**

Students graduating in the Summer who want to participate in the Spring ceremony must apply for Summer graduation by the **PRECEDING** Spring deadline date. **SEE GENERAL CATALOG FOR SPECIFIC DEADLINE DATES.**

If you are a **FALL** or **SUMMER** graduate and **want** to participate in the Spring ceremony check here.

Height: _____ Ft _____ Inches **Weight:** _____

Are you enrolled in the **HONORS PROGRAM**? YES NO Are you a member of **PHI THETA KAPPA**? YES NO

GRADUATION TERM/YEAR: (Check one) **FALL** _____ **SPRING** _____ **SUMMER** _____

Today's Date: _____ Student I.D. Number: _____

Student's Name: _____
(PLEASE PRINT NAME AS YOU WOULD LIKE IT TO APPEAR ON DIPLOMA)

Diploma Mailing Address: _____ CITY: _____ ST. _____ ZIP CODE: _____

SEX: MALE FEMALE TELEPHONE NUMBER: () HOME: _____ WORK: _____ CELL: _____

Check Appropriate Box: **\$20.00** Graduation Fee **\$7.00** Re-Application Fee

1. Call **Business Office** to pay fees w/ credit card @ 850-769-1551, ext. 3879.
2. After paying your fees, fax this form to the **V.P. Student Support** @ 850-767-8068.
3. Students may purchase invitations for graduation in the **Bookstore** by calling 850-769-1551, ext. 3585.

Student Signature: _____ Bookstore or Business Affairs Signature: _____

FOR OFFICE USE ONLY

Exceptional Request Approval: **OK** Session Term End _____ Name _____

TERM: _____ **DEGREE:** _____ **G.P.A.:** _____ **APPROVED BY:** _____

White Copy – Dean of Students

Yellow Copy – Registrar

Pink Copy – Student

Revised 02/18/11 aw