Gulf Coast Community College Continuing Workforce Education Non-Credit Registration Form

YOU MUST OFFICIALLY DROP A COURSE THE WORK DAY BEFORE IT BEGINS OR YOU WILL BE RESPONSIBLE FOR ALL FEES!

SOCIAL SECURITY NUMBER	LAST NAME (Legal)	FIRST NAME	MI
DATE OF BIRTH ____/____/____ Mo. Day Year	MAILING ADDRESS	CITY	STATE ZIP CODE
HOME PHONE #	WORK PHONE #	E-MAIL ADDRESS: _____	

FOR OFFICE USE ONLY
RFS#:
Fees:
Data Entry By:

GENDER ❑ **Male** ❑ **Female**

ETHNICITY: (Requested by the Federal Gov't) **Are you Hispanic?** ❑ **Yes** ❑ **No**

RACE: (Requested by the Federal Gov't) **Choose one or more**
❑ **White** ❑ **Native Hawaiian/Pacific Islander** ❑ **Asian** ❑ **Black/African American** ❑ **American Indian/Alaska Native**

By signing below, I understand that GCCC will provide my student information to the appropriate agencies for fee payment if I am not paying a fee for this course and for licensure/CEU purposes, if required.

STUDENT SIGNATURE:_____ **DATE:**_____

Section No.	Course No.	Course Title	Date	Time	Fee

Payment is made by: ❑ **Check or Money Order** ❑ **Visa** ❑ **MasterCard** ❑ **American Express**

Card Number _____ **Exp. Date** _____ **Amount $** _____.__

Cardholder's signature:_____

Notification of Collection and use of Social Security Number: FL statute 119.071(5); GCCC collects SSNs for use in performance of the College's duties and responsibilities for the following purposes: identification, verification, & creation of student records necessary for conducting the College's business; billing & payments; data collection; tax reporting. Federal law requires that we protect SSNs from disclosure to unauthorized parties. Federal legislation related to the Hope tax credit requires that all postsecondary institutions report the SSN of all postsecondary students to the IRS. A student may refuse to disclose his/her SSN to the College, but refusing to comply with the federal requirement may result in fines established by the IRS.

FAX Information	Date:
To: Business Affairs	**From:**
Company: GCCC/Business Affairs	**Company:**
Phone: 850-872-3879	**Phone:**
Fax: 850-872-3836	**Fax:**

Registration Instructions:

FAX: Complete the registration form above, including credit card information. Then, complete the "Fax Information" form and fax to **850-872-3836**.

MAIL: Complete the registration, enclose a check or money order made out to GCCC, or enter your credit information and signature and mail to:

Business Affairs
Gulf Coast Community College
5230 West U. S. Highway 98
Panama City, FL 32401

Please register at least five working days before your course start date. See course booklet for more detailed registration information.