

## 2009-2010 Verification Worksheet Federal Student Aid Programs

Your application was selected for review in a process called "Verification." In this process, the school will be comparing information from your application with signed copies of your (and your spouse's, if you are married) 2008 Federal tax returns, or with W-2s forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, you or the school may need to make corrections.

Complete this verification form and submit it to your financial aid counselor as soon as possible so that your financial aid won't be delayed. The financial aid office will help you.

### What you should do

1. Collect your (and your spouse's) financial documents (signed Federal income tax forms, W-2 forms, etc.)
2. Talk to your financial aid counselor if you have questions about completing this worksheet.
3. Complete and sign the worksheet
4. Submit the completed worksheet, tax forms, and any other documents your school requests to your financial aid counselor.
5. Your financial aid counselor will compare information on this worksheet and any supporting documents with the information you submitted on your application. You or the school may need to make corrections.

### A. Student Information

\_\_\_\_\_  
Last name                      First name                      M.I

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Address (include apt. no.)

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
City                              State                              Zip Code

\_\_\_\_\_  
Phone number (include area code)

### B. Family Information

List the people in your household, include:

- Yourself and your spouse if you have one; and
- Your children, if you will provide **more than half of their support** from July 1, 2009 through June 30, 2010, even if they do not live with you; and
- Other people if they now live with you and you provide **more than half of their support** and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

Write the names of all household members in the space(s) below. Also write the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2009 and June 30, 2010, and will be enrolled in a degree, diploma, or certificate program. Also, include any child that will be born during July 1, 2009 and June 30, 2010. If you need more space, attach a separate page.

Full name	Age	Relationship	College
<i>Martha Jones (Example)</i>	<i>24</i>	<i>Wife</i>	<i>City University</i>
		Self	

Name \_\_\_\_\_

SSN \_\_\_\_\_

Spouse's Information	2008 Additional Financial Information	Student's Information
	a. Education Credits (Hope and Lifetime Learning tax credits) from IRS Form 1040-line 50 or 1040A-line 31.	
	b. Child Support paid because of divorce or separation or as a result of a legal requirement. (don't include support for children included in your (or your parents') household, as reported in question 96)	
	c. Taxable earnings from need-based employment programs, such as Federal Work-Study and need based employment portions of fellowships and assistantships.	
	d. Grants and scholarship aid reported to the IRS in the adjusted gross income. Includes AmeriCorps benefits (awards, living allowances and actual accrual payments) as well as grants and scholarship portions of fellowships and assistantships.	
	e. Combat pay or special combat pay. Only enter the amount that was taxable and included in the adjusted gross income. Do not enter untaxed combat pay reported on the W-2 (box 12, code Q)	
	<b>Untaxed Income</b>	
	a. Payments to tax-deferred pensions and savings plans (paid directly or withheld from earnings) including, but not limited to, amounts reported on the W-2 forms in Boxes 12a through 12d, codes D, E, F, G, H and S.	
	b. IRA deductions and payments to self-employed SEP, SIMPLE, Keogh and other qualified plans from IRS Form 1040-line 28 +line 32 or 1040A-line 17.	
	c. Child support received for all children. (Don't include foster care or adoption payments)	
	d. Tax exempt interest income from IRS Form 1040-line 8b or 1040A-line 8b.	
	e. Untaxed portions of IRA distributions from IRS Form 1040-lines (15a minus 15b) or 1040A-lines (11a minus 11b). Excludes Rollovers. If negative, enter a zero here	
	f. Untaxed portions of pensions from IRS form 1040-lines (16a minus 16b) or 1040A lines (12a minus 12b) Excludes rollovers. If negative, enter a zero here.	
	g. Housing, food and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits)	
	h. Veterans non educational benefits such as Disability, Death Pensions, or Dependency & Indemnity Compensations (DIC) and/or VA Educational Work Study Allowances.	
	i. Other untaxed income not reported, such as workers' compensation, disability, etc Don't include student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, SSI, Workforce Investment Act educational benefits, combat pay, benefits from flexible spending arrangements (e.g. cafeteria plans), foreign income exclusion or credit for federal tax on special fuels	
	j. Money received, or paid on your behalf (e.g. bills) not reported elsewhere on this form.	

Did you (or your spouse) receive Social Security Income in 2008? \_\_\_\_\_

Student amount \_\_\_\_\_

Spouse amount \_\_\_\_\_

**Sign this Worksheet**

Each person signing this form certifies that all the information reported on it is complete and correct. The student and at least one parent must sign and date. **WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_ Student

\_\_\_\_\_ Date