



**Health Sciences Division
Medical Imaging Programs**

Sonography Program

Thank you for your interest in the Diagnostic Medical Sonography Program at Gulf Coast State College. Enclosed is the application packet you requested. It includes information you will need to read, and forms you must complete to begin the application process.

You will also find enclosed a checklist which gives you information on how to proceed, and the steps you will need to take in order to be considered for the Diagnostic Medical Sonography program.

The Diagnostic Medical Sonography program is a 24-month program, with the application deadline of September 15th every year. Prerequisites must be completed prior to the deadline.

Please review the application for prerequisite requirements for the program. If you should have any questions or concerns after reviewing the enclosed material, please contact us by means of the information given below. If you have general questions, you may call our Administrative Assistant, Pam Winter, at (850) 873-3589.

Good luck with your educational endeavors.

Sincerely,

Vicki Bynum, RT, RDMS, RDCS, RVT
Asst. Coordinator of Diagnostic Medical Sonography
(850) 873-3591
vbynum@gulfcoast.edu

DeeAnn VanDerSchaaf, R.T., (R), M.S.
Coordinator of Medical Imaging Programs
(850) 913-3318
dvanderschaaf@gulfcoast.edu

rev. 1/12



Gulf Coast State College

Diagnostic Medical Sonography Program

Application Packet

Diagnostic Medical Sonography, a specialty in diagnostic imaging, uses high frequency sound waves similar to sonar. Using specialized equipment, images are created of structures inside the human body and are displayed as two-dimensional images on a video screen. The goal of the Diagnostic Medical Sonography program is to prepare competent, ethical, and capable entry-level sonographers. The program is committed to preparing the students to function in a dynamic and ever-changing area of health care.

A student interested in this field should possess the following qualities and talents.

- intellectual curiosity
- perseverance
- good communication skills
- dedication
- quick analytical mind
- technical aptitude
- be in good physical health
- be able to work independently

Sonographers are highly skilled and competent professionals who function as an integral member of the health care team. The sonographer records anatomic, pathologic and/or physiologic data for interpretation by the supervising physician. They are responsible for recordkeeping, reviewing, and recording pertinent clinical patient history, as well as providing for the needs and comfort of the patient while performing the sonographic examination. This is done under the supervision of a licensed physician.

The Diagnostic Medical Sonography Program meets the requirements needed to take the American Registry of Radiologic Technology (ARRT) national certification exam for Sonography.

Gulf Coast State College is institutionally accredited through the Southern Association of Colleges. After a student successfully passes the ARRT certification exam, they qualify to take the American Registry of Diagnostic Medical Sonography (ARDMS) certification exam.

The Diagnostic Medical Sonography Program is not programmatically accredited, but functions according to the Joint Review Committee of Diagnostic Medical Sonography (JRCDMS) program accreditation requirements.

Student Responsibilities

Attendance is critical to successfully complete any of the Health Sciences programs. Students are expected to attend all scheduled classes, complete examinations, and complete all assigned clinical / lab rotations.

- You must maintain a cumulative GPA of 2.5, or above, in each course.
- You must exhibit professional and ethical conduct at all times.

Applicants must:

- have a **cumulative college GPA of 2.5** (4.0 point scale).
- have completed all of the prerequisites by the Sonography application deadline with a grade of "C" or better; higher grades equate to more points in selection.

Applicants who are most competitive:

- have completed Medical Terminology course, OST-1257.
- possess a Bachelor's Degree **
- have a **cumulative college GPA of 2.5** (4.0-point scale).
- **possess an advanced degree** in allied health fields dealing with patient care (see our Checklist).
- have **healthcare work experience**, volunteer, or documentation of observation of sonographic procedures.
- have **submitted 3 Recommendation Forms** - see our enclosed Checklist and Recommendation Forms.
- have **completed a Letter of Intent** - enclosed.
- demonstrate **genuine interest** in the field of Sonography.
- Prospective students may "shadow" the students or Instructors who are conducting ultrasound scans in the Sonography Lab, Room 308, in the Health Sciences building. Shadowing is done in the Fall semester only on Thursdays between 9:00-11:00 a.m. or 1:00- 3:00 p.m. You can schedule an appoint to shadow by calling Pam Winter at 850-873-3589. There is a Documentation Form enclosed for shadowing experience at other healthcare facilities.

** Graduates with Bachelor's Degrees are eligible to take the ARDMS certification exam immediately upon graduation.

How Sonography Students Are Selected

Step One: Program applications, including our Admission Checklist, are reviewed for completeness.

Step Two: Recommendation Forms (3), Transcripts, GPA, prior college degree, and/or healthcare experience of the applicants are evaluated.

Step Three: Applicants with the highest composite scores will be offered conditional acceptance into the program, pending receipt of physical/vaccination records, CPR, and satisfactory criminal background check (at student's expense). Criminal background checks **must** be done through Gulf Coast State College. Conditionally accepted applicants will be notified by mail.

Gulf Coast State College is an equal opportunity, equal access institution which does not discriminate with respect to race, creed, color, national origin, sex, age, religion, disability, or marital status in the admission, or access to, or treatment, or employment in its programs and activities.

Requirements After Conditional Acceptance

1) **Physical examination with immunizations** for the protection of patients, students and employees, and in compliance with state regulations, this program requires you to be properly immunized. You must show proof of the following immunizations. ***

- Negative TB skin test or TB blood test within the past 12 months, or a negative chest x-ray report when required (yearly requirement to be kept current throughout the program)
- Varicella, rubella, and rubeola immunity; proof of immunizations
- Up-to-date diphtheria and tetanus shots; proof of immunizations
- Hepatitis-B vaccination series, or signed Declination waiver form

***** Documentation of vaccinations must be provided to the Administrative Assistant in Room HS-319 prior to the start of class.**

2) **Register and pay for mandatory Health Sciences Orientation in *August* of the first program year.** Locations, dates, and times will be decided later.

3) **Submit current CPR for Healthcare Provider certification. It is recommended that you take a CPR course in DECEMBER just prior to the start of class to maintain certification throughout the remainder of the 2-year Sonography program.** Acceptable CPR cards are the American Heart Assoc. Healthcare Provider, American Red Cross Professional Rescuer, or American Safety and Health Institute CPR-Pro.

4) **Complete a satisfactory criminal background check.** Students must pass a criminal background check, fingerprinting, and possibly a drug screening test if required at certain clinical sites, prior to the start of classes. **Criminal background checks MUST be done through Gulf Coast State College at the student's expense. In compliance with clinical requirements, I understand I may be subject to drug screening.**

Important Information Regarding Your Past

Applicants to the Sonography program in the Health Sciences Division of Gulf Coast State College work very hard to meet the entry requirements for selection. Our program makes every effort to accept as many academically qualified students as possible. However, in addition to meeting basic entry requirements, applicants must also consider how their personal history may affect their ability to meet clinical requirements, sit for various licensure exams, and ultimately gain employment.

Some of our Health Sciences programs will require students to visit certain clinical sites that may require background checks in order for students to work with their patients. Students who produce an unfavorable background check may not be able to meet their program's clinical obligations, which would jeopardize their ability to successfully complete that program.

Students who graduate from our programs must also pass licensure exams. The various entities that provide testing and licenses for health professionals, oftentimes, require background checks prior to sitting for the exams and applying for licensure. It is possible to successfully graduate from a Health Sciences program but be denied the opportunity for licensure because of an unfavorable background check.

Employers of licensed health professionals can also have a variety of requirements that must be met prior to the granting of employment. These can include background checks, of varying depths, and/or drug screenings. It is possible to graduate from a program and obtain the health professional license, but be denied some employment options due to an unfavorable background check or drug screen. In compliance with clinical requirements, I understand I may be subject to drug screening.

We offer this information so that you can make an informed decision concerning making application to one of our programs.

Sonographic Certification - Ethical Eligibility

Candidates becoming certified through the primary pathway may complete a *pre-application* to determine their ethics eligibility prior to enrolling in or during their educational program.

Upon completion of the Sonography program, students will be academically prepared to take the registry exams from the American Registry for Diagnostic Medical Sonography (ARDMS), American Registry of Radiologic Technologists (ARRT) "Sonography Suite", or Cardiovascular Credentialing International (CCI).

For further information about the registry's ethical eligibility requirements for each credentialing organization, please view the following web links.

ARDMS at http://www.ardms.org/apply/discipline_ada_appeal_process_information

CCI at <http://www.cci-online.org/content/pre-application-criminal-matters>

ARRT at <https://www.rrt.org/pdfs/Ethics/Ethics-Review-Pre-Application.pdf>

Criminal Background Checks

Gulf Coast State College (GCSC) students who are granted conditional acceptance into a Health Sciences program must receive a satisfactory criminal background check prior to final acceptance into the program. The background check will be scheduled and performed at the discretion of the Division of Health Sciences at GCSC.

Information and instructions on how to complete the background check will be sent by the program coordinator. Criminal background checks performed through other agencies will not be accepted. The student must also be aware that clinical agencies may require an additional background check prior to clinical access.

It is possible to graduate from a program at GCSC but be denied the opportunity for licensure because of an unfavorable background check. An applicant must consider how his / her personal history may affect the ability to meet clinical requirements, sit for various licensure exams, and ultimately gain employment. Most healthcare boards in the State of Florida make decisions about licensure on an individual basis.

You may visit the Florida Department of Health website at www.doh.state.fl.us for more information regarding licensure. We offer this information so that you can make an informed decision regarding your future.

Please read the following information carefully:

Any student who has been found guilty of, regardless of adjudication, or entered a plea of nolo contendere, or guilty to, any offense under the provision of 456.0635 (see below) may be **disqualified** from admission to any Health Sciences program. In addition to these specific convictions, there are other crimes which may disqualify applicants from entering into the Health Sciences programs and / or clinical rotations.

456.0635 (2) Medicaid fraud; disqualification for license, certificate, or registration

Each board within the jurisdiction of the department, or the department if there is no board, shall refuse to admit a candidate to any examination and refuse to issue or renew a license, certificate, or registration to any applicant if the candidate or applicant or any principal, officer, agent, managing employee, or affiliated person of the applicant, has been:

- (a) Convicted of, or entered a plea of guilty or nolo contendere to, regardless of adjudication, a felony under chapter 409, chapter 817, chapter 893, 21 U.S.C. ss. 801-970, or 42 U.S.C. ss. 1395-1396, unless the sentence and any subsequent period of probation for such conviction or pleas ended more than 15 years prior to the date of the application;
- (b) Terminated for cause from the Florida Medicaid program pursuant to s. 409.913, unless the applicant has been in good standing with the Florida Medicaid program for the most recent 5 years;
- (c) Terminated for cause, pursuant to the appeals procedures established by the state or Federal Government, from any other state Medicaid program or the federal Medicare program, unless the applicant has been in good standing with a state Medicaid program or the federal Medicare program for the most recent 5 years and the termination occurred at least 20 years prior to the date of the application.

Application deadline is September 15th of every year.

Please follow these program prerequisites and general education requirements for the application submission.

Required Prerequisites

Required prerequisites must be completed prior to the application deadline.

BSC 2085 Human Anatomy/Physiology I	3 credits
BSC 2085L Human Anatomy/Physiology I Lab	1 credit
RTE 1613 Radiologic Physics, or approved Physics course	3 credits
ENC 1101 English Composition	3 credits
MAC 1105 College Algebra, or STA 2023 Statistics, or MGF 1106 Math for Liberal Arts, or higher	3 credits

General Education Requirements

These classes must be successfully completed prior to graduation.

PSY 2012 General Psychology or SYG 2000 Principles of Sociology	3 credits
Humanities I, II, or III	3 credits

Sonography Program Curriculum

Spring - 1st year	Spring - 2nd year
SON 1000C Introduction to Sonography 3 crs	SON 1112C Abdominal Sono II 3 crs
SON 1211 Sonography Physics 3 crs	SON 1122C OB/GYN Sonography II 3 crs
SON 2113 Cross-Sectional Anatomy 3 crs	SON 1814 Clinical Education II 3 crs
PSY 2012 General Psychology 3 crs	SON 2175C Vascular Sonography 3 crs
Summer - 1st year	Summer - 2nd year
SON 1170C Sono Circulatory System 3 crs	SON 1144 Superficial Structures 2 crs
SON 1100C Principles / Protocols 4 crs	SON 1824 Clinical Education III 3 crs
Fall - 1st year	Fall - 2nd year
SON 1111C Abdominal Sonography I 3 crs	SON 2834 Clinical Education IV 4 crs
SON 1121C OB/GYN Sonography I 3 crs	Humanities I, II, or III 3 crs
SON 1804 Clinical Education I 2 crs	SON 1052C Sonography Pathology 3 crs
SON 2171C Intro to Vascular Sono 4 crs	SON 2930 Special Topics 1 cr

ADMISSION CHECKLIST

1. _____ **New students should apply for General Admission to GCSC and pay \$20 application fee online, at the Bookstore, or at the Business Office (in person or by phone).** Applications are available at the Admissions Office and online at www.gulfcoast.edu. Failure to pay the application fee at the time of submission can result in your ineligibility for program consideration.

2. _____ **Submit High School and all College transcripts.** Applicant must request official transcripts from high school or GED (scores required) and all colleges attended. Send transcripts to the Admissions Office where they must be evaluated prior to the admission deadline date.

Note: If you are enrolled in classes at another institution that will not be completed prior to the deadline and you want these uncompleted classes to be considered in selection, you must submit documentation of enrollment to the Division of Health Sciences prior to the deadline.

3. _____ **Transcripts must be evaluated.** All college credits granted by another institution must be evaluated by Gulf Coast State College Admissions Office prior to admission deadline date.

4. _____ **Submit a completed Sonography Program application (including the Technical Standards Form and Letter of Intent)** to Craig Wise, Health Sciences Division. The application deadline is September 15th of each year. Applications will be considered after this date provided space is available. It is the responsibility of the applicant to ensure their folder is **complete** prior to the deadline.

Applications are also available online at:

http://www.gulfcoast.edu/health_sciences/medical_imaging/sonography/default.htm

5. _____ **Submit THREE (3) Recommendation Forms** from professionals in the medical field, current or previous employers, or other professionals who can provide character references. See enclosed Recommendation Forms, which are also on the website above. **Sonography application should be submitted prior to the submission of the Recommendation Forms, so they can be matched up.**

6. _____ **Copy of Health Sciences License, if applicable** (i.e., RT, RN, LPN, EMT, Respiratory Therapist, Surgical Technologist, or other allied health profession certificates).

7. _____ **Demonstrate a cumulative 2.5 GPA (4.0 point scale)**

8. _____ **Complete the following prerequisites with a minimum grade of "C" or better:**

BSC 2085 Human Anatomy/Physiology I

BSC 2085L Human Anatomy/Physiology I Lab

ENC 1101 English

MAC 1105 Algebra, **or** STA 2023 Statistics, **or** MGF1106 Math for Liberal Arts, or higher

RTE 1613 Radiologic Physics, **or** approved Physics course

***** Upon conditional acceptance into the Sonography Program, the following will be required:**

1. Satisfactory **fingerprint/criminal background check** at student's expense - must be done through Gulf Coast State College
2. **Physical Examination with Immunizations Form** - with satisfactory results signed by a physician
3. Current **TB Skin Test or blood test** with satisfactory results, or Declination with chest x-ray results
4. **Submit current CPR for Healthcare Provider certification. It is recommended that you take a CPR course in DECEMBER just prior to the start of class to maintain certification throughout the remainder of the 2-year Sonography program.** Acceptable CPR cards are the American Heart Assoc. Healthcare Provider, American Red Cross Professional Rescuer, or American Safety and Health Institute CPR-Pro.

GULF COAST STATE COLLEGE - HEALTH SCIENCES DIVISION

APPLICATION FOR ADMISSION

5230 West U.S. Highway 98
Panama City, FL 32401-1058
(850) 872-3827 or (850)913-3311
(850) 747-3246 - fax
1-800-311-3685 -toll free

DIAGNOSTIC MEDICAL SONOGRAPHY PROGRAM Associate in Applied Science Degree

Answer all questions; please TYPE or PRINT (please submit form as soon as possible).

Name: _____
First Middle Last Maiden Name

Home Address: _____
Street and Number City State Zip County

Social Security Number: _____ Male Female

Mailing Address (If different from above): _____

E-Mail: _____ Home Phone: () _____

Business Phone: () _____ Cell Phone: () _____

EDUCATION

Official Transcript(s) must be received by the Office of Admissions and Records.

All schools and colleges attended must be listed for the application to be complete. Use additional sheets, if necessary.

Name of School	Location of School	From Month/Year	To Month/Year	Did you Receive Diploma? Degree? Certificate?	What was your Major/Minor?
High School or GED:					
Technical Program:					
College or University:					
College or University:					

LICENSES AND CERTIFICATION

Type	Issued by which State or Agency?	License Number	Expiration Date

DIAGNOSTIC MEDICAL SONOGRAPHY PROGRAM

Technical Standards Form

The sonographer is responsible for recordkeeping, reviewing and/or recording the pertinent clinical patient history, performing the sonographic examination, providing for the comforts and needs of the patient during the examination and recording the anatomic, pathologic and/or physiologic data for interpretation by the supervising physician.

Special Qualifications

In addition to minimum requirements regarding reading and math skills, the student must:

- Demonstrate the ability to comprehend and interpret written material, unassisted
- Follow written instructions, unassisted
- Synthesize information from written material and apply the knowledge to various situations, unassisted

Communication Skills

The student must demonstrate:

- Ability to interact and verbally communicate with others
- Knowledge of basic written, grammar, and spelling skills
- Communicate effectively with staff and patients
- Accurately perform the sequential steps in Sonography examinations

Psychomotor Skills

- Vision - normal, corrected
- Hearing - normal, corrected or hearing aid
- Touch - average tactile sensitivity
- Critical thinking skills
- Sound judgment
- Emotional stability and maturity
- Empathy for others
- Physical and mental stamina
- Ability to learn and function in a variety of settings

Physical Endurance

Students must be able to:

- Lift more than 50 pounds routinely
- Lift 150 pounds, with assistance
- Manage a 200 pound patient, unassisted
- Assist patients on and off examining tables
- Push and pull routinely
- Kneel or squat routinely
- Have full use of both hands and wrists
- Adequately view images, including color distinctions
- Distinguish audible Doppler signals
- Work standing up 80 percent of the time
- Work for three hours without a break

You must be able to perform the essential functions of the profession and meet the standards of the curriculum. To seek exceptions to these standards or reasonable accommodations, you should initiate a request with the Program Advisor.

I have read the above and feel that it is within my ability to carry out the duties, responsibilities, and qualifications of a Sonographer.

Signature

Date

LETTER OF INTENT

In the space provided, please elaborate on your interest in Diagnostic Medical Sonography and how these interests developed, as well as why you want to become a Sonographer. Research of the field of Sonography and their different specialties is recommended.

Student signature: _____ Date: _____

FREQUENTLY ASKED QUESTIONS

- 1. What are some typical tasks in this career?** Education and preparation of the patient for diagnostic ultrasound exam; perform sonograms and record anatomy and pathologic data for interpretation by the physician; analyze and present diagnostic data for use in interpretation and diagnosis by the physician. Works in hospitals, physicians' offices, diagnostic imaging centers, ambulatory care facilities, and mobile units as well as other settings.
- 2. What is available beyond graduation?** Entry-level employment, advanced certification in other areas of ultrasound, and advanced degrees (i.e., BS degree).
- 3. What is the career outlook for this profession?** Sonography is listed among the top 50 fastest growing occupations in Florida. (Source: Florida Agency for Workforce Innovation.)
- 4. How many students are selected for the program?** Each class will consist of 15 students.
- 5. What is the cost of the Program?** For the 2012 academic year, in-state tuition is approximately \$7200, and out-of-state tuition is approximately \$26,000. This does not include cost of books and uniforms. Tuition costs are subject to change with each academic year.
- 6. What should I do if I am not accepted into the program?** Applications are not automatically held over for the next year's selection process. It is the student's responsibility to submit a **new** Sonography application to the Health Sciences Division by the program deadline of September 15th each year.
- 7. What are the hours of the program?** Program hours require attendance in classes or clinic 4-5 days per week (up to 40 hours).
- 8. Where are clinical assignments?** Clinical assignments are at hospitals, clinics, and doctors' offices in Panama City along with several out-of-town facilities (ChIPLEY, Marianna, and Bonifay). This will also include occasional weekends and evening rotations. Additional sites may be added, as needed.
- 9. Can I complete this program on a part-time basis?** No. Due to the progressive building of the educational and clinical aspects of the program, all courses must be completed in a certain sequence because they are only offered once a year.
- 10. Can I work while I am a student in the program?** Employment is not encouraged, but you might be able to work minimally. Students must earn a minimum final course grade of 75 or higher to continue in the program.
- 11. Do you assist with job placement after graduation?** GCSC has a job placement assistance program available; however, willingness to relocate will increase your employment opportunities.
- 12. Do I need to take a test after graduation?** The students are academically prepared to take the registry exams from the American Registry for Diagnostic Medical Sonography (ARDMS), American Registry of Radiologic Technologists (ARRT) "Sonography Suite", or Cardiovascular Credentialing International (CCI). Requirements for each credentialing organization may be found online.
- 13. How much is an annual salary for graduates of this program in this area?** Entry-level graduates may expect to earn \$17 - \$22 per hour. Benefits and overtime are determined by the individual employer.
- 14. Is "shadowing" allowed in the Sonography Lab?** Prospective students may "shadow" the students or Instructors who are conducting ultrasound scans in the Sonography Lab, Room 308, in the Health Sciences building. Shadowing is done in the Fall semester only on Thursdays between 9:00-11:00 a.m. or 1:00-3:00 p.m. You can schedule an appoint to shadow by calling Pam Winter at (850) 873-3589. There is a Documentation Form enclosed for shadowing experience at other healthcare facilities.

**GULF COAST STATE COLLEGE
DIAGNOSTIC MEDICAL SONOGRAPHY PROGRAM**

RECOMMENDATION FORM

APPLICANT: Under the Federal law entitled the "Family Educational Rights and Privacy Act of 1974", students are given the right to inspect their records, including Recommendation Forms. While we shall consider all recommendation forms carefully, we believe that in many instances recommendations written in confidence, in the long run, are of greater use in the assessment of a student's qualifications, abilities, and promise. I _____ do _____ do not waive my right to review the content of this form.

Applicant Name: _____

Applicant Signature: _____ **Date:** _____

TO THE RECOMMENDER:

The person listed below is applying to the Gulf Coast State College Diagnostic Medical Sonography Program. Please read and complete the following Recommendation form as honestly as possible.

How well do you know the applicant? _____ Very well _____ Fairly well _____ Slightly

How long have you known the applicant? _____

In what capacity? _____

Indicate your impression of this applicant with regard to each of the following factors by checking the appropriate rating.

FACTORS	LOW 1	2	MEDIUM 3	4	HIGH 5
Motivation: Genuineness and depth of commitment.					
Maturity: Personal development; ability to cope with life situations.					
Ability to Perform Under Adverse Conditions: Performance under pressure; response to conflict.					
Interpersonal Relations: Ability to get along with others, rapport, co-operation, team building, attitudes toward supervision.					
Critical Thinking: Ability to problem solve; correlate and process information.					
Reliability: Dependability, sense of responsibility, promptness, conscientiousness.					
Communication Skills: Clarity of expression; articulate in both spoken and written form.					
Self-Confidence: Assuredness, capacity to achieve with awareness of own strengths and weaknesses.					
Personal Appearance: Neat, tidy, orderly, clean.					
Quality of Work: accuracy, consistency, timeliness					

continued on back

In the space provided, please discuss the characteristics of the applicant you feel will make him/her competitive for the Diagnostic Medical Sonography Program.

Positive Attributes:

Areas of Improvement:

- _____ I recommend this applicant with confidence.
- _____ I recommend this applicant.
- _____ I recommend this applicant with some reservations.
- _____ I would not recommend this applicant for admission.

RECOMMENDER: Name _____ Date _____

Employer's Name _____

Occupation _____

Address _____

City _____ State _____ Zip _____

Telephone _____

Signature _____

RETURN TO applicant in sealed envelope with your signature across the flap, or mail to:

**Diagnostic Medical Sonography Program
Gulf Coast State College - Attn. Craig Wise
5230 W. U.S. Highway 98
Panama City, Florida 32401**

Note: Additional copies of this Recommendation Form can be found on our website at:

http://www.gulfcoast.edu/health_sciences/medical_imaging/sonography/default.htm

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_____ I recommend this applicant.

_____ I recommend this applicant with some reservations.

_____ I would not recommend this applicant for admission.

RECOMMENDER: Name _____ Date _____
Employer's Name _____
Occupation _____
Address _____
City _____ State _____ Zip _____
Telephone _____
Signature _____

RETURN TO applicant in sealed envelope with your signature across the flap, or mail to:

**Diagnostic Medical Sonography Program
Gulf Coast State College - Attn. Craig Wise
5230 W. U.S. Highway 98
Panama City, Florida 32401**

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DIAGNOSTIC MEDICAL SONOGRAPHY PROGRAM**

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Address _____
City _____ State _____ Zip _____
Telephone _____
Signature _____

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http://www.gulfcoast.edu/health_sciences/medical_imaging/sonography/default.htm



Sonography Program

Work Experience / Volunteer Observation Documentation Form

This form must be used to document the total number of observation hours completed by each Sonography applicant. Applicants are encouraged to observe the practice of **Sonography in the Diagnostic Imaging Department, or any other medical facilities.**

Observation hours may be accumulated from more than one facility. It is hoped that the applicant will gain a greater appreciation for the practice of sonographic technology and patient care, while at the same time, facilitate their decision as to whether or not they should pursue a degree as a sonographer.

Your time is greatly appreciated in providing this valuable learning opportunity. **Due to HIPAA regulations, scheduling observation hours may be difficult, and you will need to allow scheduling time. We urge applicants to schedule observation hours well in advance of the application deadline.**

Feel free to duplicate this form as necessary.

Upon completion, return this form to Gulf Coast State College, Health Sciences Division, 5230 West U.S. Highway 98, Panama City, Florida 32401.

Applicant's Name: _____

Facility Name: _____

Address of Facility: _____

Total hours applicant spent in your facility: _____

If applicant is/was employed in your facility, please note the number of months/years as an employee.

Additional Comments: _____

Signature of Sonographer

Date

Signature of Applicant

Date

Note: This form may be reproduced, as needed.