

GCCC Student Email Forwarding Guide

From the <http://www.gulfcoast.edu> home page, click on the Student E-mail Link.

The screenshot shows the GCCC website home page. On the right side, there is a 'Quick Links' menu with the following items: Admissions/ Apply Now!, Angel, Class Schedules, College Catalog, College Calendar, Course Web Sites, Departments, Distance Education, Employment, Faculty Web Sites, Faculty Resources, FACTS, Library, and Student E-mail. The 'Student E-mail' link is circled in red. Below the menu is a 'Centers' section with links for Gull/Franklin, North Bay, and Tyndall AFB.

Quick Links

- Admissions/ Apply Now!
- Angel
- Class Schedules
- College Catalog
- College Calendar
- Course Web Sites
- Departments
- Distance Education
- Employment
- Faculty Web Sites
- Faculty Resources
- FACTS
- Library
- Student E-mail

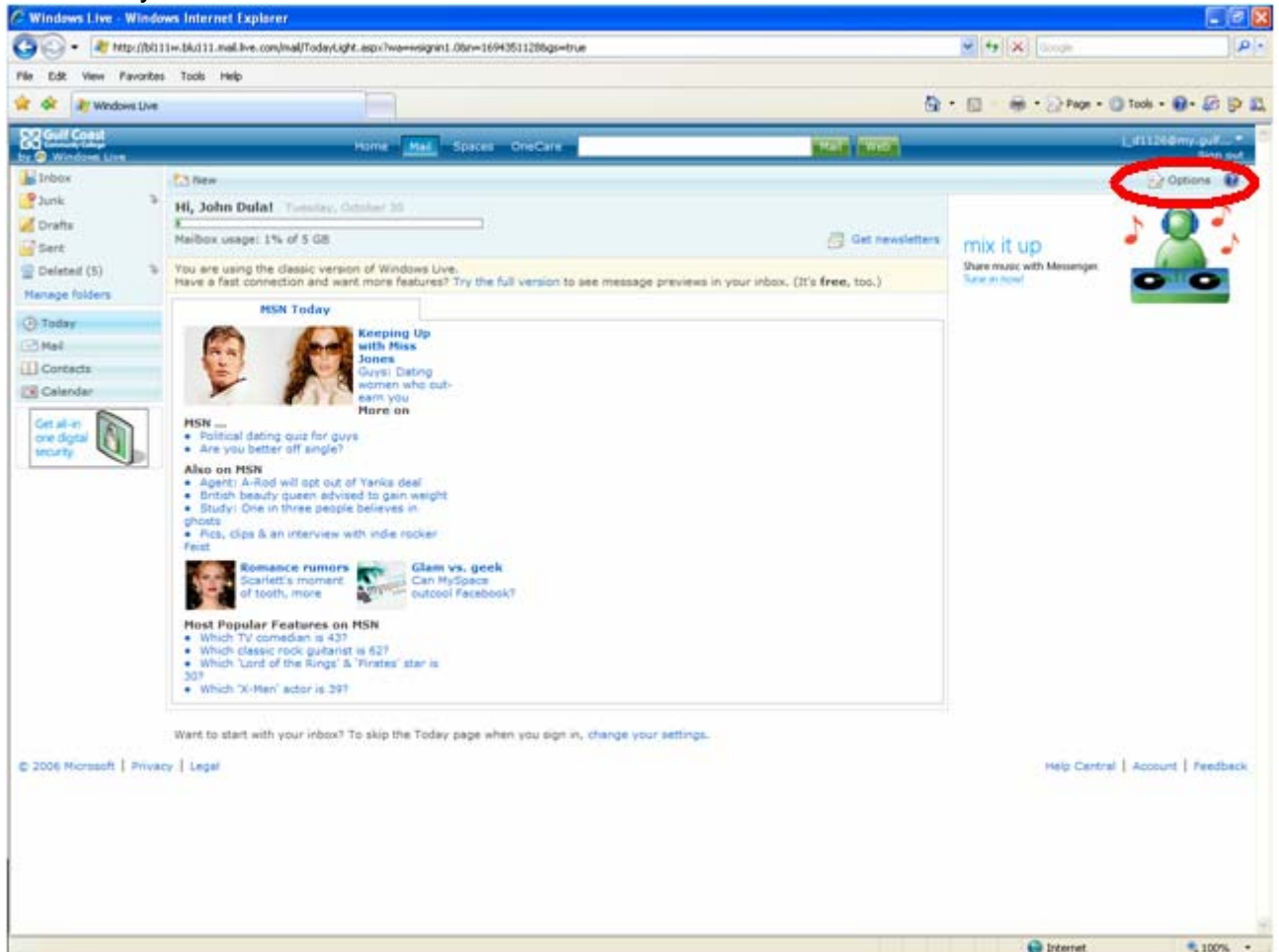
Centers

- Gull/Franklin
- North Bay
- Tyndall AFB

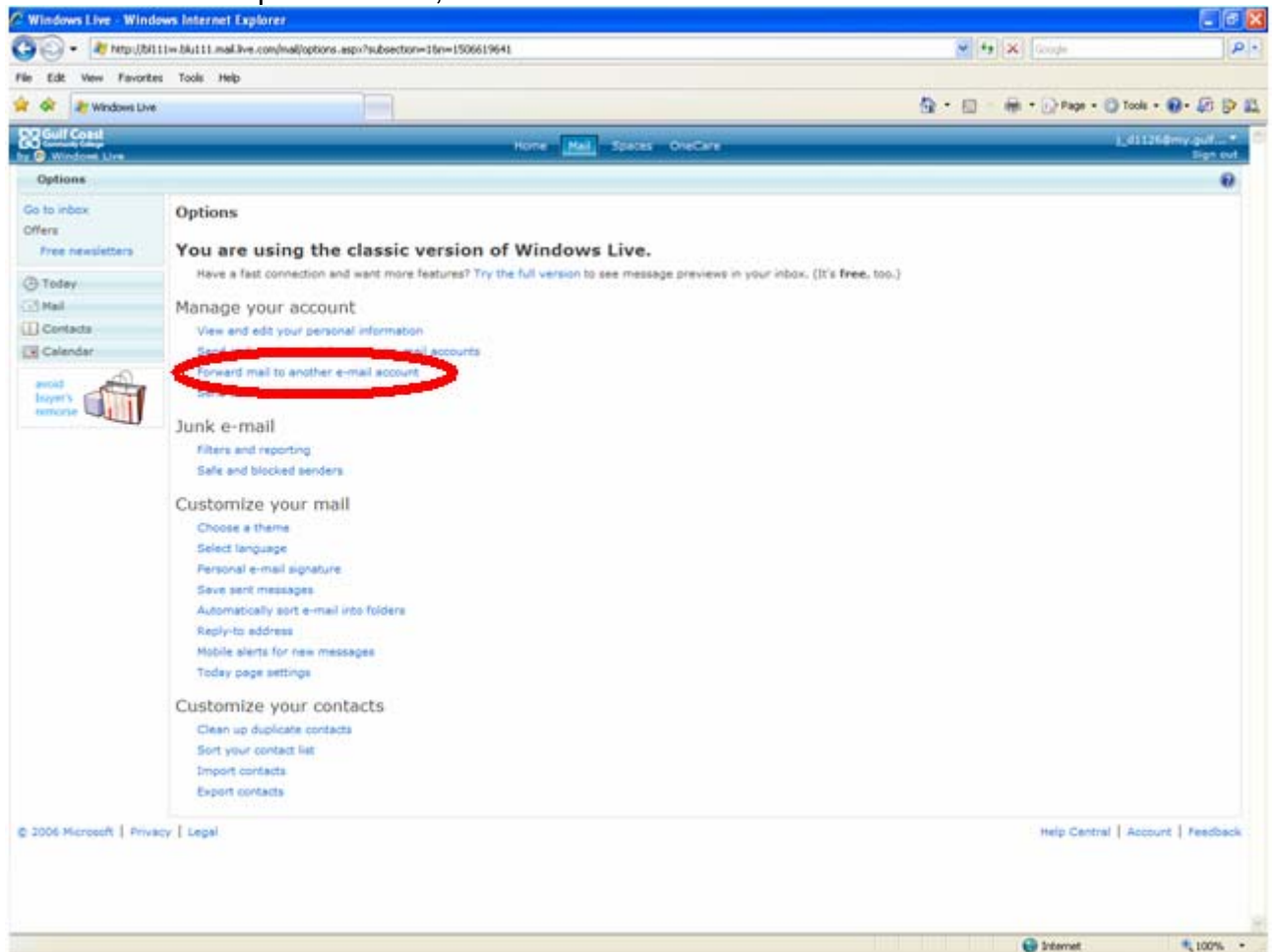
GCCC EVENTS (calendar view)

Title:	Pathways to College Success Workshop-Critical Thinking, Part II
Event Date:	10/30/2007 5:15 PM
End Date:	10/30/2007 6:00 PM
Location:	Social Sciences, room 302
Title:	Honors Satellite Seminar
Event Date:	10/30/2007 6:30 PM
End Date:	10/30/2007 8:00 PM
Location:	Student Union West, room 302
Title:	Florida Association of Community Colleges Bake & Book Sale
Event Date:	10/31/2007 7:30 AM
End Date:	10/31/2007 1:00 PM
Location:	Student Union East & West
Title:	Pathways to College Success Workshop-Critical Thinking-Part II
Event Date:	10/31/2007 10:00 AM
End Date:	10/31/2007 10:45 AM
Location:	Student Union West, room 302
Title:	Sizzling Science
Event Date:	11/2/2007 4:00 PM
End Date:	11/2/2007 4:00 PM

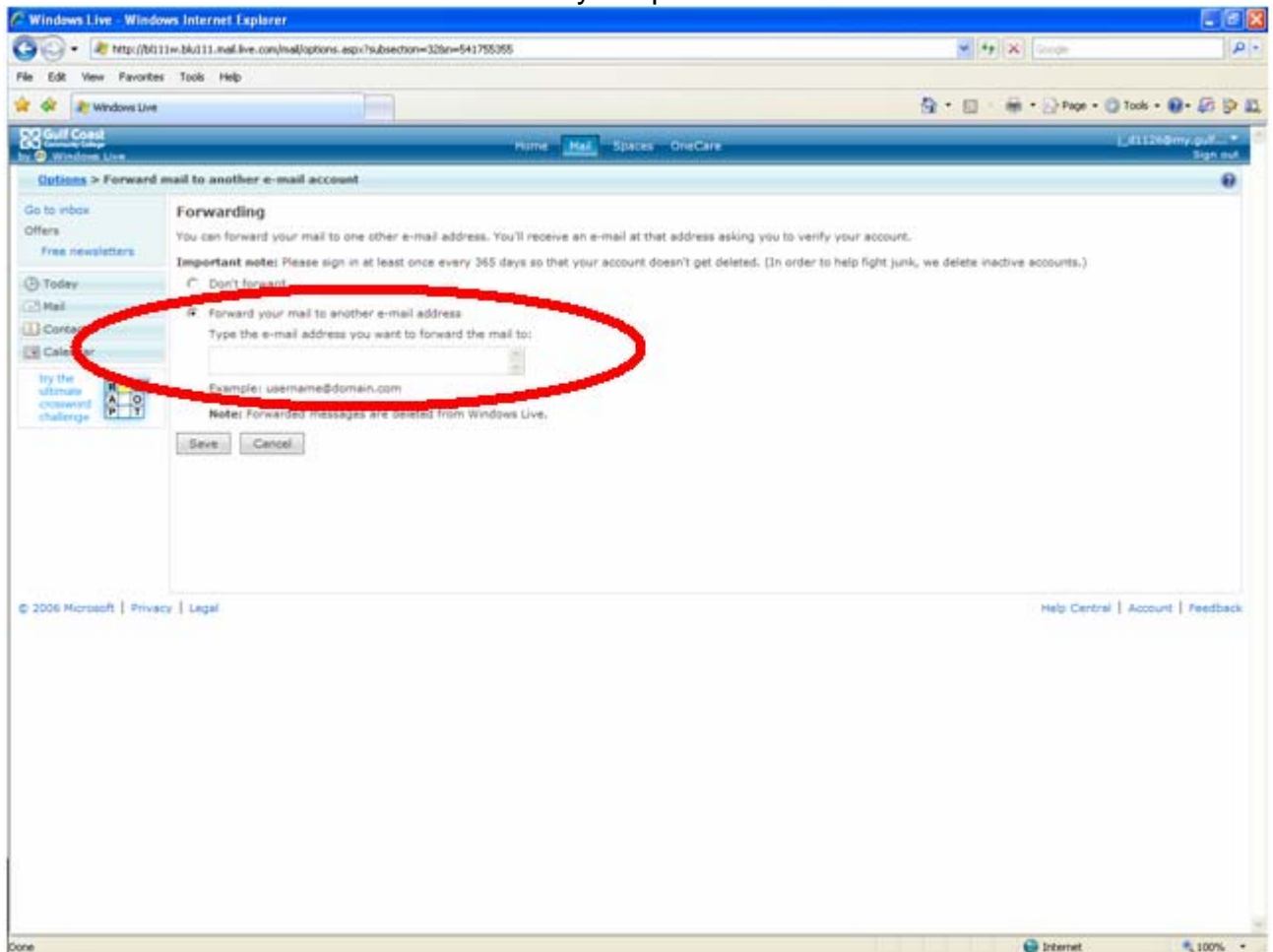
Follow the on screen instructions to access your student e-mail account. Once you have logged into the account, click on the options button in the top right hand corner of your home screen.



Once inside the Option Screen, click on “Forward mail to another e-mail account”



When the Forwarding Page has finished loading, Click on “Forward your mail to another e-mail address,” then enter the e-mail address that you wish to forward it to. Click save. From this point on, any messages received in your Student Email account will be forwarded to the address you specified.



Important note: You must sign into your student email account at least once every 365 days in order to keep it. Accounts that are not accessed for a year are considered inactive and automatically purged to preserve space and to combat the spread of junk/spam email.