



THE DISTRICT BOARD OF TRUSTEES OF GULF COAST STATE COLLEGE

INVITATION FOR BIDS (IFB) FOR GULF COAST STATE COLLEGE AVAYA CS1000
TELEPHONE SYSTEM MAINTENANCE

**OFFICE OF THE PROCUREMENT DIRECTOR
5230 West U.S Highway 98
Room 126
PANAMA CITY, FLORIDA 32401**

SUBMITTED BY:

TABLE OF CONTENTS

Advertisement for Bids	3
Instruction to Bidders	4 – 8
Project Scope and Goals	9 – 29
Risk Management Requirements	30 – 34
Addendum Acknowledgement Form	35
Anti-Collusion Clause Form	36
Conflict of Interest Form	37
Drug Free Workplace Form	38
E-Verify Form	39
Public Entity Crime Form (PUR7068)	40 - 41
Sub-Contractors Form	42
Performance Bond	43
Bid Form	44
IFB Schedule	45

**THE DISTRICT BOARD OF TRUSTEES OF
GULF COAST STATE COLLEGE
NOTICE OF INVITATION FOR BIDS**

SEALED INVITATION FOR BIDS (IFB) from qualified firms to provide telephone system maintenance services for Gulf Coast State College, shall be received by the **DISTRICT BOARD OF TRUSTEES OF GULF COAST STATE COLLEGE** at the Procurement Department, 5230 West U.S Highway 98, Panama City, Florida 32401 up until **2:00 PM (CST) on Wednesday, April 08, 2015**. Sealed submittals shall be opened at **2:00pm (CST) on April 08, 2015**.

Invitation For Bids shall be submitted in a sealed envelope, plainly marked with respondent's name, address, date and time of opening, and IFB number IFB#5-2014/2015 for GCSC Avaya CS1000 Telephone System Maintenance.

Please submit one (1) original (Marked Original) and one (1) electronic version (readable CD, jump drive) of your bid package to GCSC Procurement.

Description of Work: This is advertisement for bids, for telephone system maintenance on Avaya CS1000.

IFB NO: 5-2014/2015

IFB documents may be obtained at Gulf Coast State College Procurement Department, 5230 West U.S Highway 98, and Panama City, FL 32401. Electronic versions of the bid package are available via internet at: <https://www.gulfcoast.edu/administration-departments/procurement/index.html>. Inquiries regarding this IFB should be directed to Fred Brown, Procurement Director, via email to: fbrown3@gulfcoast.edu or FAX to (850) 767 8043.

The District Board of Trustees of Gulf Coast State College reserves the right to accept or reject any and all bids in whole or in part, to withdraw the IFB, to waive informalities in the solicitation documents, to obtain new bids, or to postpone the opening pursuant to Gulf Coast State College Procurement Policy. Each bid shall be valid and binding for a period of ninety (90) days after the opening.

Gulf Coast State College is an Equal Opportunity Employer.

Submitted by Brenda Washington
Senior Purchasing Assistant/Buyer
bwashington@gulfcoast

NOTICE TO PUBLISHER: This legal ad to appear on Sunday, March 15, 2015

Please forward the original "Proof of Publication" and the invoice to:
Gulf Coast State College, 5230 West Highway 98
Attn: Accounts Payable; Email: accpay@gulfcoast.edu
Panama City, Florida 32401

Purchase Order Number P_____ will be forwarded to you

INSTRUCTIONS TO BIDDERS

1. Bid Documents

The solicitation documents are on file at Gulf Coast State College Procurement Department, and available on its website: gulfcoast.edu/procurement/default.

It is the intent of this Invitation for Bids (IFB) to solicit bids from interested Firms that are capable of performing services.

2. Questions Regarding IFB:

Bidders shall direct any questions regarding this IFB in writing to GCSC Procurement Director, Fred Brown, at fbrown3@gulfcoast.edu. All questions shall be submitted before **4:00 pm on Wednesday, March 25, 2015.**

GCSC will respond in writing to any questions regarding the IFB submitted in writing prior to the deadline identified above. Such responses will be issued as an addendum to this Invitation for Bids. All addendums issued is the sole responsibility of firms.

No telephone, verbal or oral questions will be accepted and no oral statement made by any officers; employee or agent of GCSC shall be binding. Only statements in writing in this IFB or in any addendum to this IFB shall be binding on GCSC.

3. Bid Form

All bids shall include completed copies of the forms provided in this IFB, properly executed and with all items filled out. Do not change the wording of the Bid Form and do not add words to the wording of the Bid Form. No conditions, limitations or provisions will be attached or added to the Bid Form by the Bidder. Alterations by erasure or interlineations must be explained or noted in the bid over the signature of the bidder.

4. Bid Submittal Requirements

All bidders and all bidders' subcontractors shall have the following certifications and qualifications.

1. State of Florida Business License
2. Provide Proof of Insurance for the State of Florida
3. License State of Florida General/Building Contractor

Each Bidder being considered for this project is required to submit a Statement of Qualifications. The SOQ shall include sufficient information to enable GCSC to evaluate the qualifications of the Bidder to provide the desired services.

All submittals are to be on 8 ½" x 11" papers or if larger documents are required they are to be folded to 8 ½" x 11" sizes. Bids should be stapled together or bound with comb binding. Bids submitted in 3 ring binders **will not** be accepted. Submit one (1) original (plainly marked "ORIGINAL"), and one (1) readable CD of the Bid to:

**Gulf Coast State College Procurement Department
5230 West U.S Highway 98, Room 126
Panama City, Florida 32401**

The Bidder must have a minimum of five (5) years' experience providing the requested products and performing the services required herein and submittals shall include the following items in the order listed:

- a. Bidder shall provide a brief history and/or description of Firm
- b. Provide current information about size of the company such as
 - Number of Employees
 - Number of Locations
 - Services and Billing unit(s) that will service contract
 - Size and location
 - Organization chart of management to include names, titles, work telephone numbers and work addresses
- c. Business, Certifications, education and any other professional licenses for all team members which be part of servicing GCSC. Vendor must be an Avaya Silver level Partner or above. Partner must be authorized to sell, engineer, service and provide managed spares for all voice and data networking products contained in this quotation, using either in-house resources or by utilizing Avaya Global Services.
- d. Provide sufficient financial information demonstrating the financial ability of the bidders to meet the terms and conditions of this contract.
- e. Bidder provides a brief history of firm's sales/services operations in the local area and accounts with school districts, colleges and universities in the State of Florida.
- f. Bidder shall provide a description of firm's experience in providing similar size account services. Names, addresses, and telephone numbers of at least three (3) references with similar sized accounts or larger must be provided. If the Proposer doesn't possess any experience similar to the services required, the proposer must provide any pertinent information or experiences that may qualify it for consideration of award.
- g. Bidder shall provide a single point of contact for matters in relation to the bid and understand award of this bid shall require a single point of contact for services.
 - Name
 - Phone Number(s)
 - Email Address
- h. Approach and understanding of the project. This should be a narrative description and any applicable illustrations to show that the firm understands all elements of the services.
- i. The volume of work previously awarded to the firm by GCSC. Current workload and ability to incorporate this contract into workload.

- j. Addendum Acknowledgement Form
- k. Anti-Collusion Clause Form
- l. Conflict of Interest Form
- m. Drug Free Workplace Form
- n. E-verify Form
- o. PUR 7068 Public Entity Crime Form
- p. Labor and Material Payment Bond
- q. Performance Bond

The Bidder may not change or alter bid, or work as detailed at any time after bid opening from what was presented in their IFB unless approved by GCSC.

5. Delivery

Each bid package shall be addressed to the District Board of Trustees of Gulf Coast State College, Attn: Procurement, and shall be delivered to Gulf Coast State College, at 5230 West U.S Highway 98, Room 126 or 128, Panama City, Florida 32401, on or before the day and/or hour set for the opening of bids. Each bid shall be enclosed in a sealed envelope bearing the title of the work, the name of the bidder and the date for opening. It is the sole responsibility of the bidder to ensure that their bid submittal is received on time. Late submissions will be rejected.

6. Withdrawal of Bids

Any bidder may withdraw its bid by written request, to GCSC Procurement Director at any time prior to the deadline for bids.

7. Basis of Award

GCSC will award contract to the lowest responsible bidder who has bid the lowest qualified Contract Sum.

8. Right to Reject

The "College" reserves the right, and the "College's" Director of Procurement, has sole discretion, to cancel a solicitation at any time prior to approval of the award by District Board of Trustees of Gulf Coast State College when such approval is required. The decision to cancel a solicitation cannot be the basis for a protest pursuant to the "College" code or Florida law.

- a. reject any or all bids received;
- b. withdraw this IFB
- c. select and award any portion of any or all bid items;
- d. waive minor informalities and irregularities in the bidder's submittal.

A bid may be rejected if it is non-responsive or does not conform to the requirements and instructions in this IFB. A bid may be non-responsive by reasons including, but not limited to, failure to utilize or complete prescribed forms, conditional bids, incomplete bids, indefinite or ambiguous bids, failure to meet deadlines and improper and/or undated signatures. Other conditions which may cause rejection of bids

include evidence of collusion among bidders, obvious lack of experience or expertise to perform the required work, submission of more than one bid for the same work from an individual, firm or corporation under the same or a different name, failure to perform or meet financial obligations on previous contracts. Bids will be rejected if not delivered on or before the date and time specified as the due date for submission.

9. Execution of Agreement

GCSC will agree to a contract with successful Firm. The Firm selected by the GCSC shall submit a schedule of values to be used to determine for a payment draw schedule to the GCSC at or before the time of Notice of Award. The draw schedule shall be subject to review, modification and approval by GCSC. The total of the Schedule of Values in the draw schedule will be the lump sum fixed fee contract amount. No invoices will be processed until GCSC staff has approved the schedule of values and received a signed contract by both parties.

Bids shall be on the basis of Lump Sum and shall be compensation in full for the complete work. The lump sum prices shall include all charges for completing the work; permits, include furnish and installing materials, layout, insurance, taxes, field office and supervision, overhead and profit, bonds and miscellaneous items needed to complete the bid. No allowance will be made to any bidder because of a claimed lack of examination or knowledge. The submission of a bid shall be construed as conclusive evidence that the bidder has made such examination. Bidders shall direct any questions or defectives to the Gulf Coast Procurement Office at least ten (10) calendar days prior to the bid opening date. Bid shall include sales tax and all other applicable taxes and fees. Lump sum fixed pricing shall be based on details in IFB#5-2014/2015.

The successful bidder shall, within 10 days after receipt of the Notice of Award and the contract forms or documents, sign and deliver to the GCSC Procurement Director all required contract documents. The awarded bidder shall also deliver the policies of insurance or insurance certificate as required. All insurance documents shall be approved by the GCSC Risk Management Office before the successful bidder may proceed with the work.

Gulf Coast State College reserves the right to terminate agreement at no additional cost due to the lack of and/or poor services. Including bidder not meeting terms set forth in this IFB after Awarded.

10. Representations

Information obtained from an officer, agent, or employee of GCSC or any other person shall not affect the risks or obligations assumed by the bidder or relieve the bidder from fulfilling any of the conditions of the contract.

11. Point of Contact

The GCSC Procurement Director will be the only point of contact for this Invitation for Bids. **Under no circumstances may a bidder contact any member of the District Board of Trustees, GCSC Administrators, or GCSC employees**

concerning this solicitation until after award. Any such contact may result in bid disqualification.

12. Bid Protest

All protests shall be filed in accordance with Section 120.57(3), Florida Statutes, and the GCSC procurement policies. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Protestors are required to post a bond equal to 5% of the accepted bid per Florida Statute 255.0516. GCSC will follow the statutory procedures for the resolution of protests arising from the contracting process. It's the sole responsibility of the protestor to know and follow all procedures according to Florida Statutes.

13. Prohibition on Contingency Fees

Any Firm awarded a contract pursuant to this IFB must warrant that it has not employed or retained any company or person, other than a bona fide employee working solely for that firm, to solicit or secure the contract and that the firm has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for the firm, any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of the contract.

14. Public Records

Upon award recommendation or thirty (30) calendar days after opening, whichever occurs first, all bids or other information submitted in response to this IFB shall be public record subject to public disclosure pursuant to the Public Records Act, Chapter 119, Florida Statutes. If a bidder believes any information submitted to GCSC is exempt from disclosure under the Public Records Act, it must specifically identify the exempt information and provide the statutory basis for the exemption. The bidder also must provide one additional copy of the submittal on which any information the bidder claims is exempt has been redacted. The bidder will be responsible for all costs of GCSC, including attorney's fees, associated with defending any asserted exemption from disclosure under the Public Records Act.

15. Tie Bids

In the case of tie bids, monetary as well as all award criteria identified being equal, the award shall be made based on the flip of a coin by the Vice President of Administration & Finance before at least three witnesses.

PROJECT SCOPE AND GOALS

Scope:

The purpose of the Invitation for Bids (IFB) is to solicit competitive bids from qualified vendors to perform telephone system maintenance for Avaya CS1000. Vendor is requested to provide a sealed bid for a maintenance contract for hardware, software and support services for a redundant Avaya CS1000 Voice-over-IP phone system and related components per Section I below. The contract will cover a period of three (3) years, ending June 30, 2018 with the college's fiscal year. The contract pricing will be a fixed annual price, based upon the current system configuration and capacities, for the entire three year period. No change in the annual per-port rate shall occur in years two (2) and three (3), with price changes limited only to those related to system expansion or contraction. The maintenance contract will automatically renew for years two (2) and three (3) on the anniversary date of the contract unless notified in writing at least thirty (30) days prior to anniversary date of the intention of GCSC to terminate. Price changes related to system expansion or contraction within a calendar year will be adjusted at the contract anniversary dates.

Section I.

The redundant Avaya CS1000 is set up in a "split core" configuration. The call pilot appliance, progression zone paging appliance, and one Avaya CS1000 core are located at the Panama City campus, 5230 West US Highway 98. The second Avaya CS 1000 core is located in the North Bay Campus at 700 Highway 2300, South Port Florida 32409. Additionally, there is a BCM 50 located in the Tyndall AFB education center Building 1230, Tyndall AFB 32403 and a BCM 50 in the Gulf Franklin center located at 3800 Garrison Avenue, Port St Joe Florida 32456.

Vendor will provide a bid for the package described below:

- Package will include all items as described in detail in Appendix A and B.
- Vendor will provide a per port price for the communication server and call pilot, as well as a total price. **Bidder will not include any annual prepaid discounts in the package pricing, but will note those separately in the bid.**

Section II.

The successful vendor will provide parts, services and support to GCSC per the service levels described below within the scope of the maintenance agreement:

- a. GCSC will have the right to determine the severity level of any problem with any component covered under this agreement as major/minor which may affect required response times.

- b. The successful vendor will perform root cause analysis and provide results to GCSC of any problem designated as major within thirty (30) calendar days of final resolution.
- c. The successful vendor will provide emergency contact numbers to report system problems after normal business hours and weekends.
- d. The successful vendor will, within the scope of the maintenance agreement, perform software programming, maintenance, and configuration for software upgrades, new releases, patches, and advance replacement hardware that are remedial in nature and are offered at no charge by Avaya in the scope of the maintenance agreement.
- e. The successful vendor will install and configure version upgrades and updates from Avaya to ensure system is no more than one version behind the current Generally Available software release.
- f. The successful bidder will provide Pass+ to GCSC in their base bid. The successful bidder will also provide the SRS service for the entire contract period (36-months) at no additional cost to GCSC through whatever program available.
- g. The successful vendor will coordinate and schedule installation and configuration of firmware and operating system upgrades with GCSC staff to minimize interruptions.
- h. The successful vendor must provide 7X24X365 proactive system monitoring and error resolution for the CS1000. Additionally, the successful vendor must provide notification to designated GCSC personnel of major alarms that occur outside normal business hours.
- i. The successful vendor must isolate and report troubles into the PSTN and report these troubles to the appropriate Network Service Provider. The successful vendor must coordinate with the Service Provider to insure timely problem resolution at no cost to GCSC.
- j. The successful vendor will conduct quarterly service review meetings with GCSC and Avaya personnel during the maintenance agreement period.
- k. The successful vendor will provide the name, physical location, and contact information (including mobile phone number) of the responsible service manager to GCSC.
- l. The successful vendor will perform a system health check or audit within the scope of the maintenance agreement, and within thirty (30) calendar days of each contract anniversary date. A report of problems found and recommended

corrective actions will be provided to GCSC before any changes are made. If a deviation is discovered and determined to be within the scope of services provided under this contract, then the successful vendor is responsible for taking appropriate corrective action.

Section III.

The successful vendor will provide all replacement equipment and components covered by this maintenance agreement necessary to maintain the phone system in peak working condition per Avaya specifications and GCSC site specific requirements.

- a. A Field Replaceable Unit (FRU) kit may be located in the GCSC data center to facilitate timely repair.
- b. Use of FRU parts will be determined by Vendor through remote troubleshooting.
- c. GCSC personnel will assist with removal and replacement of FRU parts as directed by vendor to repair the CS 1000.

Section IV.

Documentation of these qualifications **MUST** be submitted with your quote. Failure to do so may result in the bid being non-responsive and disqualified.

- a. The successful vendor must be an Avaya **Silver level Partner or above**. Partner must be authorized to sell, engineer, service and provide managed spares for all voice and data networking products contained in this quotation, using either in-house resources or by utilizing Avaya Global Services.
- b. The successful vendor must be listed on the State of Florida contract as an approved reseller of Avaya products.
- c. The successful vendor must have an Avaya CS1000/Call Pilot certified service technician(s) permanently located within a four (4) hour drive of the GCSC main campus. The technician(s) must be equipped with mobile phone and the mobile numbers provided to GCSC personnel for emergency contact. Include the name and physical location, associated training and certifications of the service technician(s).
- d. The successful vendor must have a warehouse/pantry location within four (4) hours or 200 miles of the GCSC main campus that contains the required critical spare parts to support the CS1000E and associated peripheral applications. Include the physical address of the warehouse/pantry in your response.

Section V.

Response times required of the successful vendor will be determined based upon the severity level of the outage and its impact to GCSC, as determined by GCSC. Response times and severity categories shall be defined as:

- a. **Major:** Defined as an outage of 25% or more of the system's lines or trunks, the failure of the main answering position, or the failure of a peripheral application, such as voice mail. A major failure is further defined as any outage or service interruption that significantly impacts the ability of GCSC to provide reliable communication services to the students and faculty, as determined by GCSC. Response time for a Major outage is within two (2) hours, 24X7X365. Response is defined as the initial engagement and commencement of remedial tasks by the service provider, either on site, or via the provider's remote maintenance facility.
- b. **Minor:** Defined as an outage or service interruption that affects a small number of users and does not significantly impact normal communication services to GCSC. Response time for a minor outage is eight (8) business hours, Monday through Friday. Response is defined as the initial engagement and commencement of remedial tasks by the service provider, either on site, or via the provider's remote maintenance facility.
- c. **SLA:** Failure to respond to a major outage within the contractually agreed time frame will entitle GCSC to a credit in the amount of 25% of the monthly maintenance fees for the month in which the SLA breach occurred.

Phone Switch Information:

- The serial number is:

Avaya CS1000

NT Corporate ID : 18110000

NT SDID : 10362691

SDID : 9D5E70074C8D4289

Security Device Type : NT_STD

System Serial Number : 318814006

- **BCM 50 located in the Tyndall AFB education center Building 1230,**

Tyndall AFB 32403

[BCM Hardware]

[Platform] "SH815 BCM400"

[CPU] "Pentium III 1196.390 MHz"

[Memory] "249 MB"

[Hard drive] "19.1 GB"

[Profile] "MSC - - Nic Nic "
[System ID] "15CE12110000"
[Serial number] "41449252"

• BCM 50 in the Gulf Franklin center located at 3800 Garrison Avenue, Port
St Joe Florida 32456

[BCM Hardware]
[Platform] "SH815 BCM400"
[CPU] "Pentium III 1196.391 MHz"
[Memory] "249 MB"
[Hard drive] "19.1 GB"
[Profile] "MSC - - Nic Nic "
[System ID] "F8D812110000"
[Serial number] "61102193"

Serial Number - Version

TAPE ID:
LOADED 318814006

VERSION 4021

System type is - Communication Server 1000E/CP
PM
CP PM - Pentium M 1.4 GHz

IPMGs Registered: 5
IPMGs Unregistered: 0
IPMGs Configured/unregistered: 0

RELEASE 7
ISSUE 65 P +
IDLE_SET_DISPLAY GCSC

IPMG TYPE CSP/SW MSP APP FPGA BOOT
DBL1 DBL2

4 0 MGC DC04 AB02 BA18 AA22 BA18
DSP1AB07 DSP2AB07
8 0 MGC DC04 AB02 BA18 AA22 BA18
DSP1AB07 DSP2AB07
12 0 MGC DC04 AB02 BA18 AA22 BA18
DSP2AB07 N/A

16 0 MGC DC04 AB02 BA18 AA22 BA18
 DSP2AB07 N/A
 20 0 MGC DC04 AB02 BA18 AA22 BA18
 DSP1AB07 DSP2AB07

Applications

Call Pilot Manager	172.30.1.50	Server Service Pack Security Update	Service Update	Callpilot
FAX Channels	6	CPSECPEPSP2S	CP0501SU002S	CP501S02G08C
CPSECPEP016S				
FAX Seats	300			
VOICE FORMS	no	CPSECPEPSP2S	CP0501SU003S	CP501S03G07C
CPSECPEP017S				
HIGH AVAILABILITY	no			
Desktop Seats	500			
MPUs	34			
Networking	no			
NMS	yes			
OS	Windows Server 2003			
Platform	1005			
Prompt Languages	6			
Speech Activation Seats	0			
Speech Channels	0			
Speech Recognition Languages	3			
Storage Hours	2400			
Voice Channels	22			
Voice Seats	600			
Switch Type	Meridian 1			
Connectivity Type	Proprietary CTI			
Release	5			
Detailed	Platform			
Email by Phone Seats	0			
Email by Phone Channels	20			
Email by Phone Languages	10			
Symposium Integration	Yes			
LDAP Synchronization	no			
MICB				
Production Features	N/A			
Ports	12			
Release	4			
Features	ADVANCED			
Version	SU/Patches			

Current Current
5.01.01 Available
Available Available
5.01.03

Key Coded Packages

Feature	Package Number
OPTF	1
CUST	2
CDR	4
CTY	5
RAN	7
TAD	8
DNDI	9
EES	10
INTR	11
ANI	12
ANIR	13
BRTE	14
DNDG	16
MSB	17
SS25	18
DDSP	19
ODAS	20
DI	21
CHG	23
CAB	24
BAUT	25
CASM	26
CASR	27
BQUE	28
NTRF	29
NCOS	32
CPRK	33
SSC	34
IMS	35
UST	35
UMG	35
ROA	36
NSIG	37
MCBQ	38

NSC	39
BACD	40
ACDB	41
ACDC	42
LMAN	43
MUS	44
ACDA	45
MWC	46
AAB	47
GRP	48
NFCR	49
ACDD	50
LNK	51
FCA	52
SR	53
AA	54
HIST	55
AOP	56
BARS	57
NARS	58
CDP	59
PQUE	60
FCBQ	61
OHQ	62
NAUT	63
SNR	64
NXFR	67
HOT	70
DHLD	71
LSEL	72
SS5	73
DRNG	74
PBXI	75
DLDN	76
CSL	77
OOD	79
SCI	80
CCOS	81
CDRQ	83
TENS	86
FTDS	87
DSET	88

TSET	89
LNR	90
DLT2	91
PXLT	92
SUPV	93
CPND	95
DNIS	98
BGD	99
RMS	100
MR	101
AWU	102
PMSI	103
LLC	105
MCT	107
ICDR	108
APL	109
TVS	110
TOF	111
IDC	113
AUXS	114
DCP	115
PAGT	116
CBC	117
CCDR	118
EMUS	119
PLDN	120
SCMP	121
FTC	125
BKI	127
DTI2	129
TBAR	132
ENS	133
FFC	139
DCON	140
MPO	141
ISDN	145
PRA	146
ISL	147
NTWK	148
IEC	149
DNXP	150
CDRE	151

FXS	152
IAP3P	153
PRI2	154
ACNT	155
THF	157
FGD	158
NAS	159
FNP	160
ISDN_INTL_SUP	161
SAR	162
MINT	163
LAPW	164
GPRI	167
ARIE	170
CPGS	172
ECCS	173
AAA	174
NMS	175
EOVF	178
HVS	179
UNUSED	180
SACP	181
VNS	183
OVLP	184
EDRG	185
POVR	186
SECL	191
ORC-RVQ	192
IPRA	202
XPE	203
XCT0	204
XCT1	205
MLWU	206
NACD	207
HSE	208
MLM	209
MAID	210
VAWU	212
EAR	214
ECT	215
BRI	216
IVR	218

MWI		219
MSDL		222
FC68		223
M911		224
CWNT		225
MSDL	SDI	227
MSDL	STA	228
SSAU		229
BRIT		233
FCDR		234
BRIL		235
MCMO		240
MULTI_USER		242
ALRM_FILTER		243
SYS_MSG_LKUP		245
CALL_ID		247
M911	ENH	249
DPNA		250
SCDR		251
ARFW		253
PHTN		254
ADMINSET		256
ATX		258
CDRX		259
EURO		261
QSIG		263
REM_IPE		286
NI-2		291
MAT		296
MQA		297
CORENET		299
CPP		301
QSIGGF		305
CPRKNET		306
PAGENET		307
CPCI		310
NGCC		311
TATO		312
OPEN_ALARM		315
QSIG-SS		316
QTN		321
NGEN		324

RANBRD	327
MUSBRD	328
ESA	329
ESA_SUPP	330
ESA_CLMP	331
CNUMB	332
CNAME	333
NI-2_CBC	334
ESA_EXTERNAL_DM	337
MEET	348
MC32	350
DBA	351
FDID	362
NMCE	364
CPP_CNI	368
STS_MSG	380
CDIR	381
VIRTUAL_OFFICE	382
ATAN	384
NI2NAME	385
M3900_PROD_ENH	386
VIR_OFF_ENH	387
ACDE	388
UUI	393
OAS	394
ICON	397
PCA	398
H323_VTRK	399
LOCX	400
PVQM	401
SOFTSWITCH	402
IPMG	403
GRPRIM	404
SIP	406
CAC	407
MS_CONV	408
HIGH_AVAIL	410
MOBX	412
TLSV	413
FMCL	414
SIPL_AVAYA	415
SIPL_3RDPARTY	416

SIP_LINES	417
MGP	418
ZBD	420
IPMEDIA_SERVICES	422

TYPE	System Limits			Overflow
	LICENSED	LEFT	USED	
TRADITIONAL TELEPHONES	220	54	166	
DECT USERS	0	0	0	
IP USERS	962	101	861	
BASIC IP USERS	0	0	0	1
TEMPORARY IP USERS	0	0	0	1
DECT VISITOR USER	0	0	0	
ACD AGENTS	42	8	34	
MOBILE EXTENSIONS	0	0	0	
TELEPHONY SERVICES	0	0	0	
CONVERGED MOBILE USERS	0	0	0	
AVAYA SIP LIES	0	0	0	
THIRD PARTY SIP LINES	0	0	0	
PCA	40	40	0	
ITG ISDN TRUNKS	0	0	0	
H.323 ACCESS PORTS	20	0	20	
AST	1	1	0	
SIP CONVERGED DESKTOPS	0	0	0	
SIP CTI TR87	0	0	0	
SIP ACCESS PORTS	0	0	0	
RAN CON	20	0	20	
MUS CON	64	44	20	
IP RAN CON	0	0	0	
IP MUS CON	0	0	0	
IP MEDIA SESSIONS	0	0	0	
TNS	65535	63476	2059	
ACDN	24000	23935	65	
AML	16	15	1	
LTID	65535	65535	0	
RAN RTE	512	508	4	
ATTENDANT CONSOLES	65535	65534	1	

IP ATTENDANT			
CONSOLES	0	0	0
BRI DSL	10000	10000	0
DATA PORTS	65535	65535	0
PHANTOM PORTS	65535	65206	329
TRADITIONAL TRUNKS	65535	65450	85
ELC ACCESS PORTS	0	0	0
DCH	255	250	5

Set Count

Type	Count
500	0
2500	481
3000	0
2000	42
3900	0
ISET	861
Total	1384

Configured Equipment

CEQU

SUPL V004 V008 V012 V016
V020 N196 N232 N236
V240 V244 V248 V252

SUPC

SUPF

XCT 000

CONF *001

MGTDS IPMG IPMG_TYPE

201 004 0 MGC
203 008 0 MGC
205 012 0 MGC
207 016 0 MGC
209 020 0 MGC

SS1

NODE ID	ELANIP	LDR	SRV	PBXLINK STATE	HOSTNAME
499	172.30.1.12	NO	HP DL360G7	LINK UP	nortelbss.gulfcoast.edu

APPS: LTPS VTRK
PBXLINK DATE: 07/08/2014
PBXLINK TIME: 18:04:22
CONNECTID: 67f0de8
APPLICATION NODE ID: 499
Sets: [reg - 00367] [busy - 00001] [dvla - 00000]
VTRK: [reg - 00020] [busy - 00000]
SIPL VTRK: [reg - 00000] [busy - 00000]
IMSL VTRK: [reg - 00000] [busy - 00000]
SIGNALLING SERVER CAPACITY (SSRC): 4096
Type: HP DL360G7
Location: 0 0 0
Product Eng.Code: NTDXXXXXXXX
Serial Number: USE230ABMC
Memory Size: 6144 MB
Disk Size 279 GB

SS2

NODE ID	ELANIP	LDR	SRV	PBXLINK STATE	HOSTNAME
499	172.30.1.13	NO	HP DL360G7	LINK UP	nortelbss.gulfcoast.edu

APPS: LTPS
PBXLINK DATE: 07/08/2014
PBXLINK TIME: 18:04:40
CONNECTID: 67f0ae8
Sets: [reg - 00365] [busy - 00000] [dvla - 00000]
Type: HP DL360G7
Location: 0 0 0
Product Eng.Code: NTDXXXXXXXX
Serial Number: USE040N76H

Memory Size: 6144 MB
 Disk Size 558 GB

Patches and MGC Loadware

Signalling Server -

	Current	Available
Linux Base	7.65.16.23-1	7.65.16.23-3
Jboss	7.65.16.22-8	7.65.16.23-3
patchWeb	7.65.16.22-4	7.65.16.22-4
dmWeb	7.65.16.22-6	7.65.16.23-1

PBX Patches -

Defective	Obsolete	Missing	Site PEPs Public	Total PEPs
3	18	55	240	270

MGC Loadware -

MGC 1

	Current	Available
BOOTCODE:	MGCBBA18	MGCBBA18
CSP:	MGCCDC04	MGCCDC05
MSP:	MGCMAB02	MGCMAB02
FPGA:	MGCFAA22	MGCFAA22
APPLICATION:	MGCABA18	MGCABA18
DB1:	DSP1AB07	DSP1AB07
DB2:	DSP2AB07	DSP2AB07
BCSP:	MGCCDC01	MGCCDC01

MGC 2

	Current	Available
BOOTCODE:	MGCBBA18	MGCBBA18

CSP:	MGCCDC04	MGCCDC05
MSP:	MGCMAB02	MGCMAB02
FPGA:	MGCFAA22	MGCFAA22
APPLICATION:	MGCABA18	MGCABA18
DB1:	DSP1AB07	DSP1AB07
DB2:	DSP2AB07	DSP2AB07
BCSP:	MGCCDC01	MGCCDC01

MGC 3
Current Available

BOOTCODE:	MGCBBA18	MGCBBA18
CSP:	MGCCDC04	MGCCDC05
MSP:	MGCMAB02	MGCMAB02
FPGA:	MGCFAA22	MGCFAA22
APPLICATION:	MGCABA18	MGCABA18
DB1:	DSP2AB07	DSP1AB07
DB2:	NONE	N/A
BCSP:	MGCCDC01	MGCCDC01

MGC 4
Current Available

BOOTCODE:	MGCBBA18	MGCBBA18
CSP:	MGCCDC04	MGCCDC05
MSP:	MGCMAB02	MGCMAB02
FPGA:	MGCFAA22	MGCFAA22
APPLICATION:	MGCABA18	MGCABA18
DB1:	DSP2AB07	DSP1AB07
DB2:	NONE	N/A
BCSP:	MGCCDC01	MGCCDC01

MGC 5
Current Available

BOOTCODE:	MGCBBA18	MGCBBA18
CSP:	MGCCDC04	MGCCDC05
MSP:	MGCMAB02	MGCMAB02
FPGA:	MGCFAA22	MGCFAA22
APPLICATION:	MGCABA18	MGCABA18
DB1:	DSP1AB07	DSP1AB07
DB2:	DSP2AB07	DSP2AB07
BCSP:	MGCCDC01	MGCCDC01

SRGs

Zone 10 Gulf Franklin	
BCM400	
4.0.2.03	
BCM IP Telephony Client :	1 units
SRG IP Clients :	23 units
SRG IP Trunks (1 IP trunk/unit) :	60 units
ASM 16	
Analog Trunk 2	
Zone 13 Tydal	
4 Phones configured	
SRG Inaccessable	

Project Goals:

1. Good team work between GCSC staff, the end user, and contractor
2. A high quality services, material and craftsmanship that meet or exceed industry standards.
3. Develop good communication between all parties.
4. Coordination of all construction phases.

GULF COAST STATE COLLEGE RISK MANAGEMENT REQUIREMENTS FOR PROFESSIONAL SERVICES

GCSC DEFINED

The term GCSC (wherever it may appear) is defined to mean the Gulf Coast State College itself, its Board of Trustees, officers, employees, volunteers, representatives and agents.

OTHER PARTY DEFINED

The term Other Party (wherever it may appear) is defined to mean the other person or entity which is a party to this agreement, contract or lease, any subsidiaries or affiliates, officers, employees, volunteers, representatives, agents, contractors and subcontractors.

HOLD HARMLESS

The Other Party shall indemnify and hold harmless the GCSC, their officers and employees, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the Other Party and persons employed or utilized by the Other Party in the performance of the agreement or contract.

The Other Party shall hold harmless and indemnify the GCSC against all claims for financial loss with respect to the provision of or failure to provide professional or other services resulting in professional, malpractice, or errors or omissions liability arising out of performance of the agreement or contract, unless such claims are a result of the GCSC's sole negligence.

PAYMENT ON BEHALF OF GCSC

The Other Party agrees to pay on behalf of the GCSC, and to pay the cost of the GCSC's legal defense, as may be selected by the GCSC, for all claims described in the Hold Harmless paragraph.

Such payment on behalf of the GCSC shall be in addition to any and all other legal remedies available to the GCSC and shall not be considered to be the GCSC's exclusive remedy.

LOSS CONTROL/SAFETY

Precaution shall be exercised at all times by the Other Party for the protection of all persons, including employees, and property. The Other Party shall be expected to comply with all laws, regulations or ordinances related to safety and health, shall make special effort to detect hazardous conditions and shall take prompt action where loss control/safety measures should reasonably be expected.

GCSC may order work to be stopped if conditions present immediate danger to persons or property. The Other Party acknowledges that such stoppage will not shift responsibility for any damages from the Other Party to the GCSC.

DRUG FREE WORK PLACE REQUIREMENTS

All contracts or purchase orders with individuals, or organizations that wish to do business with District Board of Trustees of GCSC shall require contractors, subcontractors, vendors or consultants to have a substance abuse policy that adheres to section 440.102 Florida Statutes. In the event an employee of a supplier of goods or services is found to have violated the Substance Abuse Policy, that employee shall be denied access to GCSC's premises and job sites. In addition, if the violation is considered flagrant by GCSC, and GCSC is not satisfied with the actions of the contractor, subcontractor, vendor or consultant's employees, GCSC can exercise its right to bar all of the contractor's, subcontractor's, vendor's, or consultant's employees from its premises, or decline to do business with the contractor, subcontractor, vendor or consultant in the future

All expenses and penalties incurred by a contractor, subcontractor, vendor or consultant as a result of a violation of the GCSC's Substance Abuse Policy requirement shall be borne by the contractor, subcontractor, vendor, or consultant.

INSURANCE - BASIC COVERAGES REQUIRED

The Other Party shall procure and maintain the following described insurance, except for coverages specifically waived by GCSC, on policies and with insurers acceptable to GCSC.

These insurance requirements shall not limit the liability of the Other Party. GCSC does not represent these types or amounts of insurance to be sufficient or adequate to protect the Other Party's interests or liabilities, but are merely minimums.

Except for workers compensation and professional liability, the Other Party's insurance policies shall be endorsed to name the District Board of Trustees of Gulf Coast State College as an additional insured to the extent of GCSC's interests arising from this agreement, contract or lease. (General Liability and Business Auto)

Except for workers compensation, the Other Party waives its right of recovery against GCSC, to the extent permitted by its insurance policies.

The Other Party's deductibles/self-insured retentions shall be disclosed to the GCSC and may be disapproved by GCSC. They shall be reduced or eliminated at the option of GCSC. The Other Party is responsible for the amount of any deductible or self-insured retention.

Insurance required of the Other Party or any other insurance of the Other Party shall be considered primary, and insurance of GCSC shall be considered excess, as may be

applicable to claims which arise out of the Hold Harmless, Payment on Behalf of GCSC, Insurance, Certificates of Insurance and any Additional Insurance provisions of this agreement, contract or lease.

Workers Compensation Coverage

The Other Party shall purchase and maintain workers compensation insurance for all workers compensation obligations imposed by state law and employer's liability limits of at least \$100,000 each accident and \$100,000 each employee/\$500,000 policy limit for disease.

The Other Party shall also purchase any other coverages required by law for the benefit of employees.

General, Automobile and Excess or Umbrella Liability Coverage

The Other Party shall purchase and maintain coverage on forms no more restrictive than the latest editions of the Commercial General Liability and Business Auto policies of the Insurance Services Office.

Minimum limits of \$1,000,000 per occurrence for all liability must be provided, with excess or umbrella insurance making up the difference, if any, between the policy limits of underlying policies (including employers liability required in the Workers Compensation Coverage section) and the total amount of coverage required.

Commercial General Liability Coverage - Occurrence Form Required

Coverage A shall include bodily injury and property damage liability for premises, operations, products and completed operations, independent contractors, contractual liability covering this agreement, contract or lease, broad form property damage, and property damage resulting from explosion, collapse or underground (x,c,u) exposures.

Coverage B shall include personal injury.

Coverage C, medical payments, is not required.

The Other Party is required to continue to purchase products and completed operations coverage, at least to satisfy this agreement, contract or lease, for a minimum of three years beyond the GCSC's acceptance of renovation or construction projects.

Business Auto Liability Coverage

Business Auto Liability coverage is to include bodily injury and property damage arising out of ownership, maintenance or use of any auto, including owned, nonowned and hired automobiles and employee non-ownership use.

Excess or Umbrella Liability Coverage

Umbrella Liability insurance is preferred, but an Excess Liability equivalent may be allowed. Whichever type of coverage is provided, it should be at least “following form” and shall not be more restrictive than the underlying insurance policy coverages.

ADDITIONAL INSURANCE

Professional Liability/Malpractice/Errors or Omissions Insurance

The Other Party shall purchase and maintain professional liability or malpractice or errors or omissions insurance with minimum limits of \$1,000,000 per occurrence.

If a claims made form of coverage is provided, the retroactive date of coverage shall be no later than the inception date of claims made coverage, unless the prior policy was extended indefinitely to cover prior acts.

Coverage shall be extended beyond the policy year either by a supplemental extended reporting period (ERP) of as great duration as available, and with no less coverage and with reinstated aggregate limits, or by requiring that any new policy provide a retroactive date no later than the inception date of claims made coverage.

EVIDENCE/CERTIFICATES OF INSURANCE

Certificate Holder will be addressed as Gulf Coast State College, 5230 West U.S Highway, Panama City, Florida 32401. All certificates, cancellation, nonrenewal or adverse change notices should be mailed to this address. As outlined above, the Gulf Coast State College is to be named as Additional Insured on General Liability and Business Auto.

Each Certificate will address the service being rendered to GCSC by the Other Party.

Required insurance shall be documented in Certificates of Insurance which provide that GCSC shall be notified at least 30 days in advance of cancellation, nonrenewal or adverse change.

New Certificates of Insurance are to be provided to GCSC at least 15 days prior to coverage renewals.

If requested by GCSC, the Other Party shall furnish complete copies of the Other Party’s insurance policies, forms and endorsements.

For Commercial General Liability coverage the Other Party shall, at the option of the GCSC, provide an indication of the amount of claims payments or reserves chargeable to the aggregate amount of liability coverage.

Receipt of certificates or other documentation of insurance or policies or copies of policies by GCSC, or by any of its representatives, which indicate less coverage than

required does not constitute a waiver of the Other Party's obligation to fulfill the insurance requirements herein.

ADDENDUM ACKNOWLEDGEMENT

I acknowledge receipt of the following addenda:

ADDENDUM NO. _____

DATED _____

Name of Firm: _____

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

It is the responsibility of the firm to ensure that they have received addendums if issued. Call (850) 872-3843 or email fbrown3@gulfcoast.edu prior to submitting your proposal to ensure that you have received addendums.

ANTI-COLLUSION CLAUSE

Firm certifies that their response is made without prior understanding, agreement or connection with any Corporation, Firm or person submitting a response for the same services and is in all respects fair and without collusion or fraud.

Name of Firm: _____

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

CONFLICT OF INTEREST DISCLOSURE FORM

For purposes of determining any possible conflict of interest, all firms, must disclose if any District Board of Trustees of Gulf Coast State College(s), employee(s), elected officials(s), of if any of its agencies is also an owner, corporate officer, agency, employee, etc., of their firm.

Indicate either "yes" (a GCSC employee, elected official, or agency is also associated with your firm), or "no". If yes, give person(s) name(s) and position(s) with your firm.

YES _____

NO _____

NAME(S)

POSITION(S)

Name of Firm: _____

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

DRUG FREE WORKPLACE
Section 287.087 Florida Statutes

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more proposals, which are equal with respect to price, quality, and service, are received by the GCSC for the procurement of commodities or contractual services, a proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. To have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under Bid, the employees will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by an employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Name of Firm: _____

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

E-VERIFY

Vendor/Consultant acknowledges and agrees to the following: Vendor/Consultant shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of:

1. All persons employed by the Vendor/Consultant during the term of the Contract to perform employment duties within Florida; and

2. All persons, including subcontractors, assigned by the Vendor/Consultant to perform work pursuant to the contract with GCSC.

Name of Firm: _____

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(a),
FLORIDA STATUTES,
PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to _____

by _____

for _____

whose business address is

and (if applicable) its Federal Employer Identification Number (FEIN) is _____

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

2. I understand that a “public entity crime” as defined in Paragraph 287.133 (1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Paragraph 287.133 (1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)I, Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter in to a binding contract and which bids or applied to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. [indicate which statement applies.]

_____Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, share holders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Office of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vender list. [attach a copy of the final order]

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THE PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Signature

Sworn to and subscribed before me on this _____ day of _____, 20____.

Personally known _____ OR Produced identification _____

Notary Public- State of _____

My commission expires: _____
[printed, typed or stamped commissioned name of notary public]

SUB-CONTRACTORS FORM

As the Bidder, I submit a listing of the Sub-Contractors which I shall use to accomplish the Work. Sub-Contractors are listed by name, address, amount of work and item of work. If none, please state so.

Subcontractor Name, Address, & License #: _____

Work to be performed and amount: _____

Subcontractor Name, Address, & License #: _____

Work to be performed and amount: _____

Subcontractor Name, Address, & License #: _____

Work to be performed and amount: _____

Subcontractor Name, Address, & License #: _____

Work to be performed and amount: _____

Subcontractor Name, Address, & License #: _____

Work to be performed and amount: _____

Subcontractor Name, Address, & License #: _____

Work to be performed and amount: _____

Name of Firm: _____

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

PERFORMANCE BOND

BY THIS BOND, We, _____ as Principal and _____, a corporation, as Surety, are bound to the DISTRICT BOARD OF TRUSTEES OF GULF COAST STATE COLLEGE, as College, in the sum of \$_____ for the payment of which we bind ourselves, our heirs, personal representatives, successors, and assigns, jointly and severally. THE CONDITIONS of this bond are that if Principal:

1. Performs the contract dated _____, 2012, between Principal and the GCSC College for construction of _____, the contract being made a part of this bond by reference, at the times and in the manner prescribed in the contract; and
2. Promptly makes payments to all claimants, as defined in section 255.05(1), Florida Statutes, supplying Principal with labor materials or supplies, used directly or indirectly by Principal in the prosecution of the work provided for in the contract; and
3. Pays County all losses, damages, expenses, costs, and attorney's fees, including appellate proceedings, that GCSC sustains because of a default by Principal under the contract; and
4. Performs the guarantee and warranty of all work and materials furnished under the contract for the time specified in the contract, then this bond is void; otherwise it remains in full force.
5. Any action instituted by a claimant under this bond for payment must be in accordance with the notice and time limitation provisions in Section [255.05](#)(2), Florida Statutes. Any changes in or under the contract documents and compliance or noncompliance with any formalities connected with the contract or the changes does not affect Surety's obligation under this bond.

The Surety and the Contractor consent and yield to the jurisdiction of the Civil Courts in and for Bay County, Florida.

CORPORATE PRINCIPAL

Attest:

By: _____

Seal:

Its: _____

Acknowledged and subscribed on _____, 2012, before the undersigned authority by _____, as the _____ of the Corporation named as Principal and with due authorization of the Corporation.

Notary Public

SURETY

Attest:

By: _____

Seal:

Countersigned:

By: _____

BID FORM

This bid of _____, hereinafter called "Bidder," organized and existing under the laws of the State of _____ doing business as _____ (Insert a corporation", "a partnership" or "an individual" as applicable), is hereby submitted to the District Board of Trustees of Gulf Coast State College, hereinafter called "OWNER."

In compliance with the Advertisement for Bids, BIDDER hereby proposes to perform all work for GCSC Avaya CS1000 Telephone System Maintenance as detailed in this solicitation.

By submission of this BID, each Bidder certifies, and in the case of a joint BID each party thereto certifies as to its own organization, that this BID has been arrived at independently, without consultation, communication or agreement as to any matter relating to this BID with any other BIDDER or with any other competitor.

Package	Per Port Price (Monthly)	Total Monthly Price
CS1000/M1	\$	\$
Call Pilot	\$	\$
AG Software (AN4)	\$	\$
Progression Zone Paging	\$	\$
Ancillary Items	\$	\$
Monthly Total		\$

Discount % for Annual Prepayment-(Percentage to be deducted from the Total Monthly Price if prepaid annually, _____%, and \$ _____)

Signature:

Date

Print Name

Title

IFB #5-2014/2015 SCHEDULE:

03/06/15 - 04/08/15	Advertise IFB
03/25/15	Last Day of questions in by 4:00pm
03/26/15	Owner response to Bidders questions and Post on College Procurement website
04/08/15	Bids are due 2:00pm and shall be opened by GCSC at 2:00pm
04/09/15	Post Intent to Award on GCSC website
05/14/15	DBOT Approval and award to successful Bidder
05/15/15	Notice of Award and post on website