



Procurement Office

**ACCOUNT INFORMATION
FOR GULF COAST STATE COLLEGE**

Name, Address, Telephone and Fax Numbers of State Funded Educational Institution:

Gulf Coast State College
5230 West U.S. Highway 98
Panama City, Florida 32401
850-913-2906 or 850-872-3843
850-767-8044 (fax)

Type of Business: Educational Institution, Non-Profit Political Subdivision of the State of Florida

President: Dr. John Holdnak

Institution Established: 1957

Tax Exempt #: 85-8012739691C-5

Dun & Bradstreet #: 026280982

Federal Employer Identification #: 59-1208155

The college issues purchase orders for commodities/services.

Billing and Payment Information: Send original and copy of all invoices to the attention of Accounts Payable at the above address. Email at accpay@gulfcoast.edu. Payment terms are Net 30 Days after receipt of a valid invoice and receipt of all goods and services. GCSC reserves the right to make partial payments on multi item purchase orders and service purchase orders based on receipt of all items/services listed on purchase order.

Bank Information: Summit Bank NA Attn: Rachael Smiley
Account Number: 3005154
101 East 23rd Street
Panama City, Florida 32405
850-784-4536



The College is a political subdivision of the State of Florida and as such does not complete credit applications.

- All **purchases** must have an **approved purchase order**.
- All **invoices** should reference the applicable purchase order number and shall be **mailed directly to Accounts Payable**.
- All **merchandise** should be shipped to or delivered directly to the **Receiving Department**.

Information provided by:

Signature: _____

Fred Brown
Director of Procurement
fbrown3@gulfcoast.edu

GCSC CONTACT INFORMATION

Procurement Office
Fred Brown
Director of Procurement
850-872-3843
8507678043 Fax
Fbrown3@gulfcoast.edu

Receiving
Jay Sullins
Shipping Clerk
850 769-1551 ext5871
850-767-8044 Fax
jsullins@gulfcoast.edu

Accounts Payable
Patty Stroup
Senior Bookkeeper
850-872-3845
850-873-3523 Fax
pstroup@gulfcoast.edu

Brenda Washington
Senior Purchasing Assistant/Buyer
850-913-2906
850-767-8044
bswashington@gulfcoast.edu



CREDIT REFERENCES

Josh Whetherholt
CDW Government LLC
230 N Milwaukee Avenue
Vernon Hills IL 60061
866-339-5850
312-705-9145

Ron Perkins
Pro Floors Plus
2505 Jenks Avenue
Lynn Haven, FL 32444
850-248-0101
850-248-0105

Jack Rowell
Gulf Coast Office Products
653 W 23rd St #318
Panama City, FL 32405
850-814 2413

Terry Bush
Office Depot. OfficeMax
402 W 23rd St
Panama City, FL 32405
850-624-9979
206-337-0761 Fax

GCSC will provide more credit references upon request.