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Engineer's Meeting Minutes – Mandatory Pre-bid

Date: 03/11/2019
Time: 9:00AM
Location: Gulf Coast State College North Bay Campus Driver Training Pad
Project Name: North Bay Campus Driver Training Pad Lighting Upgrades

Attendees: Jim McDougall – jmcDougall@gulfcoast.edu
Keith Casey – Keith@pybuselectric.com
Ken Wise – ken.wise@wiseservicesinc.com
Douglas MacDonnel – dmacdonnell@unitedlighting.com
Billy Jenkins – billy@harringtonelectrical.net
Dan White – dwhite@hngineers.com
Tonia Lawson – tlawson@gulfcoast.edu

Notes:

1. Power company to remove existing wood poles and lights.
2. Contractor to straighten or replace utility meter riser 4x4 pole that was crooked due to hurricane. This cost shall be included in the bid.
3. GCSC will mark utilities.
4. Thursday at 4PM is the cut-off for questions.
5. Spring break is next week and GCSC personnel will be unavailable.
6. 03/28/2019 at 2PM is the bid opening at Building Enrollment Services, Gardner Rm 124, 5230 US Highway 98, Panama City, FL 32401.
7. 04/18/19 is the board meeting where a recommendation of award will be on the agenda.
8. Do not dig on the driving track. Below grade branch circuits shall be directionally bored.
9. It will be ok to dig in the crushed gravel portion of the property if the contractor prefers.
10. Substantial completion is Wednesday, July 3rd, 2019.
11. Final completion is Wednesday, July 17th, 2019.

This concludes the substance of the meeting. The foregoing conveys our understanding of items discussed and decisions reached during this meeting. If any of the above does not meet with your understanding, please contact our office immediately.