MINUTES

SPECIAL MEETING
DISTRICT BOARD OF TRUSTEES
GULF COAST STATE COLLEGE
April 18, 2024

1:00 p.m.
Charles Hilton Center, Room 302

Members Present	Bill Cramer, Jr. (presiding), Tricia Berry, Boyd K. Bulger, Dr. De La Rosa, C. David Powell, Floyd D. Skinner, Caroline Windham
Absent	Mr. Frank Hall, Joe K. Tannehill, Jr.
Others Present	Mr. Glen McDonald, President, Dr. Chery Flax-Hyman, Executive Vice-President, Dr. Holly Kuehner, Vice-President, Academic Affairs

1. Call to Order	**1.1**	Mr. Cramer called the meeting to order at 1:00 p.m.
2. Welcome to Guests	**2.1**	Chair Cramer welcomed guests: Mr. Greg Eller, Chief Information Officer; Dr. Sean Preston, Executive Director, Gulf Coast State College Foundation, Inc.; and Ms. Lauren Del Toro, Director of Advancement and External Affairs, Gulf Coast State College Foundation, Inc.
3. Foundation Update	**3.1**	Dr. Sean Preston discussed GCSC Foundation Naming Opportunities, and Rules of Engagement.: A recap of the values from the 2021workshop was discussed. Discussion regarding the timeline and approval process should be re-evaluated. Several areas were discussed: Naming and Asset valuation process; Update on Captain Chubb; Natural Sciences Building Opportunity, Healthcare Expansion Campaign.
4. ITS GLBA Security Discussion	**4.1**	Mr. Greg Eller provided a presentation to the trustees regarding recent security measures implemented at Gulf Coast State College to meet the Gramm-Leach-Bliley Act (GLBA) requirements, including annual risk assessment, device inventory, and multiple methods of data encryption. Mr. Eller reviewed IT Security and Infrastructure Updates for 2023-2024 Trustees expressed an interest in the future to develop a data security subcommittee.
5. Athletic Needs Prioritization	**5.1**	Dr. Kelli Walsingham went over the current Athletic Needs and Prioritization. Current needs: Increase meal money and be competitive with other institutions. Bleachers need updating in the Wellness Building. Update Sound Boards and Backdrop in the Trophy Cases. Over the next 3-5 years, the priority is to move Assistant Coaches to full time. Provide

indoor batting softball field, enhance study room, full time marketing, update baseball bleacher, and redo drainage for softball.

6.	**AI and Machine Learning Update**	6.1	Lori Driscoll, Executive Director discussed the necessity of ensuring students and faculty understand how Artificial Intelligence (AI) tools work, and to critically evaluate online information and recognize ethical implications. Ms. Driscoll mentioned integrating AI ethics and literacy throughout the curriculum. Mr. Trendon Ellis presented examples of how AI technology can be a useful tool for instructors, saving time and increase efficiency when used strategically.
7.	**Adjournment**	6.1	The special meeting was adjourned at 3:05 p.m.

Secretary

Chair, District Board of Trustees