FINAL
M I N U T E S

DISTRICT BOARD OF TRUSTEES
BUDGET AND FINANCE COMMITTEE
GULF COAST STATE COLLEGE

June 13, 2024

3:00 p.m.
Gardner Seminar Room

Members Present: Mr. Frank Hall (via phone), Mr. Cramer, Mr. David Powell, Dr. Abel De La Rosa, Jr.

Staff Present: Mr. Glen McDonald, Ms. Leslie Hapner, Mr. John Mercer, Dr. Holly Kuehner, and Ms. Teresa Wortman

I. Call to Order Mr. Frank Hall, Chair, attended by phone, Mr. Cramer called the meeting to order at 3:00 p.m.

II. Welcome Mr. Cramer opened the meeting by welcoming the committee members and Trustees.

III. 2023-24 College Budget Discussion Mr. Cramer called on Ms. Hapner and staff to present the proposed 2024-25 Gulf Coast State College Unrestricted Current Fund Budget to the Committee.

Ms. Hapner, Dean of Business Affairs, presented a summary of the 2023-24 Budget Assumptions and 2024-25 Proposed Budgets.

Highlights of the proposed 2024-25 budget assumptions include:

- No tuition or fee increase.
- Lab fees will be adjusted per Proposed Lab Fee Changes 2024-25, pending Board approval. In accordance with the Education Access and Affordability bill (HB 7019, Ch 2016-236, Laws of Florida) Laboratory fees are charged in accordance with Statue 1009.23 (12)(a). Gulf Coast State College is required to review laboratory fees every three years.
- Enrollment based on a 5% increase over 2023-24 due to the Gulf Coast Guarantee Scholarship Program and continued recovery of enrollment decline due to COVID-19. This is an increase from 3% last year. Mr. McDonald mentioned summer enrollment is up 19%.
- Actual state appropriations from the 2024-25 General Appropriations Act
- Estimated Industry Certification Funds for 2023-24, adjusted for new allocation method
- Nursing Performance Allocation from 2024-2025 General Appropriation Act.
- Personnel: includes a minimum increase in salaries of 4.0 % for all employees. Adjunct salaries increased by approximately 8% to be

competitive.

- Current expenses increased due to expenses shifting from capital outlay to address current program needs. Also includes substantial increases in property and casualty insurance, grounds due to outsourcing which will be mitigated by a reduction in grounds salaries, housing and meals for athletes, and expenses associated with adding a Quality-On-Line Training Program.
- Capital outlay decreased due to shifting of expenses to address current program needs.

Discussion followed regarding a number of topics related to the budget.

Mr. Powell made a motion to approve the proposed 2024-25 budget and recommend it for approval to full board at the next regular meeting on June 27, 2024. Dr. Del La Rosa seconded; the motion passed unanimously.

IV. Adjournment

Secretary

Chair, Budget and Finance Committee