

**MINUTES**  
**REGULAR MEETING**  
**DISTRICT BOARD OF TRUSTEES**  
**GULF COAST STATE COLLEGE**  
**February 26, 2026**

10:00 a.m. (CST)

Chair Bulger called the regular meeting to order at 10:00 a.m. at the Panama City main campus. Those in attendance and constituting a quorum were:

**Members Present** Boyd Bulger, Tricia Berry, Bill Cramer, Jr., Dr. Abel De La Rosa, Frank Hall, David Powell, Floyd Skinner, Joe Tannehill, Jr. and Caroline Windham

**Other** Glen McDonald, President of Gulf Coast State College, Holly Melzer, Board Attorney

**Absent**

- |   |            |  |
|---|------------|--|
| <b>1. Call to Order</b>                         | <b>1.1</b> | Chair Bulger called the meeting to order at 10:00 a.m.   |
| <b>Invocation</b>                               | <b>1.2</b> | Mr. Tannehill gave the invocation.   |
| <b>Pledge of Allegiance</b>                     | <b>1.3</b> | Ms. Windham led the pledge of allegiance to the American flag.   |
| <b>Welcome Guests</b>                           | <b>1.4</b> | Chair Bulger welcomed guests: Mr. Scaggs, NSA, Lieutenant McWhirf, Tyndall AFB, Mr. John Meyer, President, Gulf Coast State Foundation; Dr. Cheryl Flax-Hyman, Executive Vice-president; Dr. Holly Kuehner, Vice President of Academic Affairs; Ms. Savannah Blazer, Chair Professional Employee Council; Brian Ballif, Chair, Faculty Senate; Alexander Poncel, President of Student Government Association, and Mr. John Mercer, Vice-President, Administration and Finance.   |
| <b>Hearing of Citizens</b>                      | <b>1.5</b> | No citizens answered the call to appear before the board.  |
| <b>Special Presentation</b>                     | <b>1.6</b> | Ashlin Glatthar, Executive Director of GCSC Foundation announced a \$300,000 gift from Mr. Cramer to establish the William C. Cramer, Jr. Scholarship Preservation Fund, ensuring continued support for hundreds of GCSC students. Mr. Cramer's gift fully offsets the projected overage and preserves funding for 784 scholarship opportunities.<br><br>Mr. Cramer expressed how a scholarship forever changed his father's life. This gift supports scholarship funding for the coming year so that every eligible student continues to receive the support they need. |
| <b>2. Trustee Comments</b>                      | <b>2.1</b> | Mr. Skinner expressed his compliments to the Culinary Program for a fantastic fine dining experience.  |
| <b>Attorney's Report</b>                        | <b>2.2</b> | Ms. Melzer provided an update regarding negotiations over damages with Burke Construction; negotiations are underway to resolve the matter through mediation scheduled March 25, 2026. An update will be provided at the April board meeting.  |
| <b>GCSC Foundation, Inc. President's Update</b> | <b>2.3</b> | Mr. Meyer, President of GCSC Foundation provided an update on the Foundation President Board of Trustees Report –February 2026 (as of 2/25/2026), and announced the upcoming Golf Tournament on Monday, 4/20/2026 at Camp Creek.   |

Total Assets as of 1/31/2026 \$ 41,123,877.02  
Total Contributions to the Foundation since 7/1/2025 \$ 983,597.05  
Total Investment Income to the Foundation since 7/1/2025 \$ 3,440,488.13  
Total Gulf Coast Guarantee Funds pledged since 7/1/2021 \$ 4,982,898.84  
Total Gulf Coast Guarantee Investment Activity since 7/1/2021 \$ 1,369,512.11  
Total Scholarships awarded to Students since 7/1/2025 \$ 1,472,354.94

**Honorary Trustee Updates**

2.4 Lieutenant McWhirf, Tyndall AFB, provided an update. The Honorary Commander program is still open. The Airshow will be April 11<sup>th</sup> and 12<sup>th</sup> on Panama City Beach.

Mr. Scagg announced that Commander Oliveria, NSA, sends his regrets due to attending another change of Command. He wanted to express his gratitude to the Wellness and Aquatics Program for assistance in providing dive school students with additional training time during the colder weather.

**Next DBOT Meeting**

2.5 The regular meeting of the District Board of Trustees is scheduled for Thursday, April 23, 2026, at the Panama City main campus, 10:00 a.m. (CST).

**3. SGA Report**

3.1 Mr. Poncel, President of the Student Government Association (SGA) provided the SGA update from the Advocacy Conference regarding having a written protocol for Campus Safety. Reported the success of the SGA Crawfish Boil for two years in a row and to look for another one next year.

**4. Consent Agenda**

Chair Bulger asked if there were any items trustees would like pulled from the Consent Agenda for further discussion. No items were pulled. Chair Bulger asked the board to entertain a motion.

- 4.1 Approval of Regular Minutes 1/22/2026
- 4.2 Approval of Personnel Recommendations
- 4.3 Approval of Contract Ratifications
- 4.4 Approval of Monthly and Biweekly Overloads/Adjunct Pay
- 4.5 Approval of Expenditure Report
- 4.6 Final Approval of Changes to Manual of Policy 6.072
- 4.7 Approval of Restricted Current Fund (Fund 2) Budget

Mr. Hall made a motion to approve consent items 4.1- 4.7. Mr. Powell seconded, and the vote passed unanimously. Motion carried.

**5. Action Items**

**Sale of College Properties**

5.1 Mr. McDonald presented the Approval of Sale of College Properties deemed unnecessary for educational purpose expected to close within 60 days in the amount of \$1,375,000.

Dr. De La Rosa made a motion to approve 5.1 as stated, Ms. Berry seconded and the vote passed unanimously. Motion carried.

**Sale of Washington County Property, FL Right of Entry**

5.2 Mr. McDonald presented the Approval of Sale of Washington County, Florida Property Right of Entry for \$24,162.50.

Mr. Powell made a motion to approve 5.2 as stated, Ms. Berry seconded and the vote passed unanimously. Motion carried.

**6. Informational Items**

**Actual YTD  
Revenues Expenses  
Compared to  
Budget/Prior Year**

**6.1** Mr. Mercer presented the actual YTD revenues and expenses as of 1/31/2026, comparing them to the budget and the prior year as it is on track at 58%. He also noted that he is waiting for the Lottery funds that should appear in February, as well as the Indirect Cost Recovery Mobile Home Tie Down Program that should be coming in soon.

**Construction  
Updates**

**6.2** Mr. Parker provided an update on the following construction projects.  
6.2.1 Nursing Simulation Center permitting has been secured and biweekly meetings will be scheduled with facilities construction team along with Reliant South and DAG Architects. Construction fencing has been completed, and dirt hauled in and construction trailer is to be delivered. Notice to proceed was given on 2/23/2026 and final construction will be 9/24/2027. Ground Breaking Ceremony following today's Board Meeting.

6.2.2 Gulf Franklin Multi-Purpose Classroom Shelter – White's Construction is working on the final GMP estimates to be given to the Board after some delays due to a change in engineer firms. Notice to proceed is expected by 4/23/2026 and final completion date is projected to be 11/22/2027. Ms. Irene Fields gave an update presentation of the rendering. Mr. Cramer questioned the IT substitute being replaced, and if this substitution is adequate.

**6.3** Gulf Coast State College Foundation Financial Controls – Ms. Glatthar gave an update on the process of money coming in to the Foundation and going out of the Foundation. The procedure for the use of the Foundation credit cards was given.

**6.4** Dr. Holly Kuehner presented the Program Review Recommendations Summary. Each program is reviewed once every 5 years and is required by the State and Southern Association of Colleges and Schools.

**President's Report**

**6.5** President McDonald shared that Florida officially earned top spot in the Country for Workforce Education. Gulf Coast State College Spring 2026 enrollment is up noting a 4.2% in head count and 5.5% increase in FTE enrollment compared to Spring 2025. He gave an update of the legislative sessions for the Florida College Systems budgets. Last year's budget was \$ 27.4 million. This year's numbers from the House are \$27.7 million (up \$7,000), and the Senate are \$29.6 million (up \$2.2 million). He announced that the property insurance is down 7%, which equals to a \$69,000 savings. Men's Basketball is ranked 12<sup>th</sup>, Women's Basketball is ranked 16<sup>th</sup>, and Baseball as well as Softball are ranked in the top 20. State playoffs will be March 12<sup>th</sup> – 15 at NWFL State. He announced that Graduation will be held on May 8<sup>th</sup> at GCSC in the gym, with two ceremonies, the first at 10:00 am and the second at 2:00 pm. The Ground Breaking for the new Nursing and Simulation Center will be directly after the Board Meeting is adjourned.

7. **Good of the Order**      7.0 Mr. Bulger presented Good of the Order.

8. **Adjournment**      8.0 Meeting adjourned at 10:36 a.m.

*Ben McJannet*      *5-28-26*  
Secretary      Date

*Raymond K. Bulger*      *5/28/2026*  
Chair, District Board of Trustees      Date