

Gulf Coast State College

RADIOGRAPHY

Program Application





Radiography Program

Dear Prospective Student:

Thank you for your interest in the Gulf Coast State College Radiography Program. The Radiography faculty and staff are very proud of the exceptional program and state-of-the-art imaging facility that we offer and would like to assist you as you prepare for your academic career.

We offer a unique program that involves a combination of learning opportunities including classroom, lecture, and laboratory sessions using state-of-the-art imaging equipment located on campus, as well as clinical rotations in local and surrounding county medical facilities. The radiography faculty and staff are dedicated, caring, and student-oriented. This will become evident as you become familiar with our program.

If you have not already applied for admission to Gulf Coast State College (GCSC), you should do this first by contacting Enrollment Services at (850) 872-3892 or by visiting www.gulfcoast.edu. This will not only start the college admissions process but will also permit you access to a variety of services available at the college.

It is very important that you carefully read and review the information in the application packet, as it will assist you in the application process. Should you have any questions or need assistance, please contact me at (850) 913-3318 or the e-mail address given below.

We wish you much success as you prepare for your future in the profession of medical imaging. Good luck with your educational plans!

Sincerely,

Lacy Newsom, M.Ed., RT(R)
Coordinator, Assistant Professor, Radiography
Program lnewsom@gulfcoast.edu

Emily Speakman, BAS, RT(R), (M)
Assistant Coordinator, Radiography
Program espeakma1@gulfcoast.edu

Rev. 3/29/2023

RADIOGRAPHY PROGRAM

INFORMATION PACKET and PROGRAM APPLICATION

PROGRAM INFORMATION

The Radiography Program offers an Associate in Science Degree. This 21-month program provides students with both the general academic and technical foundation to competently and safely perform radiologic imaging procedures and assume a vital professional role within the healthcare field. The Radiography Program is a rigorous and demanding program that requires commitment, hard work, and self-motivation.

The general duties of a radiographer are to work under the direction of a licensed physician as an important member of the healthcare team providing a critical diagnostic service. Radiographers also provide compassionate care to all patients and apply knowledge of human anatomy and physiology, pathology, radiographic equipment, and radiation protection.

Radiographers work in a variety of diagnostic environments such as hospital imaging departments, emergency departments, surgical suites, outpatient imaging facilities, and private physicians' offices.

Upon completion of the program, students may apply for the national certification exam administered by the American Registry of Radiologic Technologists (ARRT) and are eligible for licensure through the Florida Department of Health, Bureau of Radiation Control.

PROFESSIONAL LICENSURE DISCLOSURE

Gulf Coast State College Radiography Program is accredited by the Joint Review Committee on Education in Radiologic Technology. This Disclosure is strictly limited to GCSC's determination of whether the Program if successfully completed, would be sufficient to meet the educational licensure requirements in a State, as defined in 34 C.F.R. § 600.2. GCSC cannot verify an individual's ability to meet licensure requirements unrelated to its educational programming.

This Disclosure does not provide any guarantee that any particular State licensure entity will approve or deny your application. Furthermore, this Disclosure does not account for changes in state law or regulation that may affect your application for licensure and occur after this disclosure has been made. Enrolled students and prospective students are strongly encouraged to contact their State's licensure entity to review all licensure or certification requirements imposed by their State(s) of choice.

By 34 C.F.R. § 668.43, GCSC has determined the Radiography Program meets the educational licensure requirements for all 50 states and the District of Columbia, as defined in 34 C.F.R. § 600.2.

It is strongly encouraged that students, applicants, and prospective students determine any additional requirements for licensure in the State in which they seek to be licensed. Information regarding State licensure can be found at: <https://www.asrt.org/main/standards-and-regulations/legislation-regulations-and-advocacy/individual-state-licensure>

If you need assistance or have any questions, please contact Lacy Newsom at lnewsom@gulfcoast.edu or 850-913-3318.

CAREER OPPORTUNITIES

The Radiography Program at Gulf Coast State College provides an intense curriculum of didactic and clinical training that prepares the student to work confidently in the diagnostic imaging field. After passing the American Registry of Radiologic Technologists national certification exam, there are many options available to advance one's career in the field of imaging.

- Computed Tomography – uses a collimated X-ray beam to image a patient in thin sections
- Magnetic Resonance Imaging – uses a magnetic field and radio frequencies to create sectional images of the body
- Nuclear Medicine Technology – a branch of radiology that involves the introduction of radioactive substances into the body for both diagnostic and therapeutic purposes
- Mammography - radiography of the breast
- Bone Densitometry – uses dual-energy x-ray absorptiometry (DXA or DEXA) to detect osteoporosis
- Radiation Therapy – assists in the treatment of cancer and other diseases by administering radiation to a specific area of the patient's body.
- Diagnostic Medical Sonography - uses high-frequency sound waves to travel through human tissue
- Cardio-Interventional Imaging – performs procedures involving the injection of iodinated contrast media for diagnosing diseases of the heart and blood vessels
- Vascular-Interventional Imaging – performs procedures involving the injection of iodinated contrast media for diagnosing and treating diseases involving the major vessels and organs
- Radiologist Assistant – an advanced-level radiographer who extends the capacity of the radiologist in the diagnostic imaging environment, thereby enhancing patient care

PROGRAM ACCREDITATION

The Radiography Program at Gulf Coast State College is accredited by the:

Joint Review Committee on Education in Radiologic
Technology 20 North Wacker Drive, Suite 2850
Chicago, Illinois 60606-3182

(312) 704-5300
www.jrcert.org
mail@jrcert.org

This program is also approved by the Department of Health, Bureau of Radiation Control so that the graduate is eligible for licensure in Florida as a Certified Radiologic Technologist. As specified in Chapter 468 Part IV F.S. and Chapter 64E-3 F.A.C.

State of Florida Policy: The State of Florida requires all radiographers to hold a State certification.

Department of Health Bureau of Radiation Control
Radiologic Technology Program 2020
Capital Circle, SE, Bin #C21
Tallahassee, FL 32399-1741
(850) 487-3451

CRIMINAL BACKGROUND CHECKS

Gulf Coast State College (GCSC) students who are granted conditional acceptance into a Health Sciences program must receive a satisfactory criminal background check before final acceptance into the program. The background check will be scheduled and performed at the discretion of the Division of Health Sciences at GCSC. Information and instructions on how to complete the background check at GCSC will be sent by the program coordinator.

Criminal background checks performed through other agencies will **not** be accepted. The student must also be aware that clinical agencies may require an additional background check before clinical access. It is possible to graduate from a program at GCSC but be denied the opportunity for licensure because of an unfavorable background check.

An applicant must consider how his / her personal history may affect the ability to meet clinical requirements, sit for various licensure exams, and ultimately gain employment. Most healthcare boards in the State of Florida make decisions about licensure on an individual basis. You may visit the Florida Department of Health website (www.doh.state.fl.us/) for more information regarding licensure. We offer this information so that you can make an informed decision regarding your future.

The [ARRT Standards of Ethics](#) is one of the [governing documents](#) for Radiologic Technologists. It articulates the types of behavior the ARRT expects of Radiologic Technologists and describes the types of behavior the ARRT will not tolerate. The document includes the Code of Ethics (a set of guidelines to which R.T.s aspire) and Rules of Ethics (mandatory and enforceable standards).

If you are in the GCSC Radiography Program or have been provisionally accepted into the Gulf Coast State College Radiography Program and have faced any of the following, you must apply for an ethics review (<https://www.arrt.org/docs/default-source/ethics/ethics-review-preapplication.pdf?sfvrsn=42>) no later than 6 months prior to graduation:

- Misdemeanor or felony charges or convictions
- Military court-martial
- Disciplinary actions taken by a state or federal regulatory authority or certification board
- Serious honor code (academic) violations as described in our Rules of Ethics, such as patient abuse, violating patient confidentiality, and cheating. You don't have to report offenses such as poor grades or falling asleep in class.

An ethics review can take months to be completed. If you are concerned about meeting the ethics requirement, we strongly encourage you to request an ethics review before or very shortly after you enter a radiography education program.

Once the ARRT receives your submission, the Ethics Committee will review it and make a decision.

For additional information or if you have questions regarding the ARRT Ethics Pre-application, please contact the program coordinator.

Please read the following information carefully:

Any student who has been found guilty of, regardless of adjudication, or entered a plea of nolo contendere, or guilty to, any offense under the provision of 456.0635 (see below) may be **disqualified** from admission to any Health Sciences program. In addition to these specific convictions, there are other crimes which may disqualify applicants from entering into the Health Sciences programs and / or clinical rotations. The statute can be found online at:

http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&Search_String=&URL=0400-0499/0456/Sections/0456.0635.html

456.0635 Health care fraud; disqualification for license, certificate, or registration.

- (1) Health care fraud in the practice of a health care profession is prohibited.
- (2) Each board within the jurisdiction of the department, or the department if there is no board, shall refuse to admit a candidate to any examination and refuse to issue a license, certificate, or registration to any applicant if the candidate or applicant or any principal, officer, agent, managing employee, or affiliated person of the applicant:
 - (a) Has been convicted of, or entered a plea of guilty or nolo contendere to, regardless of adjudication, a felony under chapter 409, chapter 817, or chapter 893, or a similar felony offense committed in another state or jurisdiction, unless the candidate or applicant has successfully completed a drug court program for that felony and provides proof that the plea has been withdrawn or the charges have been dismissed. Any such conviction or plea shall exclude the applicant or candidate from licensure, examination, certification, or registration unless the sentence and any subsequent period of probation for such conviction or plea ended:
 1. For felonies of the first or second degree, more than 15 years before the date of application.
 2. For felonies of the third degree, more than 10 years before the date of application, except for felonies of the third degree under s. [893.13](#)(6)(a).
 3. For felonies of the third degree under s. [893.13](#)(6)(a), more than 5 years before the date of application;
 - (b) Has been convicted of, or entered a plea of guilty or nolo contendere to, regardless of adjudication, a felony under 21 U.S.C. ss. 801-970, or 42 U.S.C. ss. 1395-1396, unless the sentence and any subsequent period of probation for such conviction or plea ended more than 15 years before the date of the application;
 - (c) Has been terminated for cause from the Florida Medicaid program pursuant to s. [409.913](#), unless the candidate or applicant has been in good standing with the Florida Medicaid program for the most recent 5 years;
 - (d) Has been terminated for cause, pursuant to the appeals procedures established by the state, from any other state Medicaid program, unless the candidate or applicant has been in good standing with a state Medicaid program for the most recent 5 years and the termination occurred at least 20 years before the date of the application; or
 - (e) Is currently listed on the United States Department of Health and Human Services Office of Inspector General's List of Excluded Individuals and Entities.

PROGRAM MISSION

The Radiography Program is designed to provide the diagnostic imaging team with a student who, under the supervision of a Radiologist, investigates the function and structure of bodily organ systems which helps in the diagnosis of disease and injury.

The student will develop technical skills through active participation in an organized sequence of classroom, laboratory, and clinical experiences provided in the curriculum.

The student will learn to perform diagnostic imaging examinations with the skill and knowledge of total patient care appropriate to radiology and with consideration of radiobiological effects.

The highly developed technical abilities of the radiographer will enable the healthcare team to improve community health services. Instruction also prepares for continuing career development following completion of the A.S. Degree in Radiography.

PROGRAM GOALS and LEARNING OBJECTIVES

Goal #1: Students will be clinically competent.

- Students will apply positioning skills
- Students will implement appropriate exposure factors
- Students will utilize radiation protection

Goal #2: Students will demonstrate communication skills.

- Students will demonstrate written communication skills
- Students will demonstrate oral communication skills

Goal #3: Students will develop critical thinking skills.

- Students will modify standard procedures for non-routine patients
- Students will critique images to determine diagnostic quality

Goal #4: Students will model professionalism.

- Students will demonstrate work ethics
- Students will summarize the value of lifelong learning

CLINICAL EDUCATION FACILITIES

All students are required to equitably rotate through all clinical education sites as well as any acquired clinical education sites that are approved by the JRCERT.

- | | |
|--|---|
| • Ascension Sacred Heart Hospital in Panama City, FL | • HCA Florida Gulf Coast Hospital in Panama City, FL |
| • Ascension Sacred Heart ER in Panama City Beach, FL | • HCA Florida Panama City Emergency in Panama City, FL |
| • Jackson Hospital in Marianna, FL | • Women's Imaging Center at Bay Radiology Associates in Panama City, FL |
| • Northwest Florida Community Hospital in Chipley, FL | • Southern Orthopedic Specialists in Panama City, FL |
| • Doctors Memorial Hospital in Bonifay, FL | • Southern Orthopedic Spine Surgery in Panama City, FL |
| • HCA Florida Gulf Coast Hospital Outpatient Rehabilitation and Diagnostic Center in Panama City, FL | |

APPLICATION DUE DATE

The Radiography Program *begins* in the Fall semester. Radiography applications must be received by, or no later than, 11:59 p.m. on May 10, 2024, to be considered for Fall 2024 program entry. Late applications will be considered only if a sufficient pool of qualified applicants does not exist. Acceptance to and successful completion of this program does not guarantee passing of the national certification exam, nor does it ensure employment.

PROGRAM ADMISSIONS INFORMATION

The Radiography Program is a limited-access program with a selective admissions process. One class of 16-20 students is selected each year. A selective admissions policy with specific selection criteria is utilized in order to choose the most qualified students. The strength of the applicant pool varies year to year, with the highest qualified applicants receiving first consideration.

It is the applicant's responsibility to inquire about these specific admission and selection criteria and to ensure that all required documents are received by the application deadline of 11:59 p.m. on May 10, 2024.

Students who are not selected are encouraged to enroll in and complete any remaining General Education courses while reapplying to the program by completing a new program application for the next year. Students should receive advising and counseling regarding their status and recommended courses from the Radiography Program Coordinator, Lacy Newsom, or Assistant Coordinator, Emily Speakman.

SELECTION CRITERIA and INFORMATION

Selection to the program is based upon an objective cumulative point system that includes earned college grade point averages (GPA), final course grades from the required prerequisite courses, signed Technical Standards Form, and optional enhancement points.

The applicant who has successfully completed the required prerequisite courses (with a grade of "C" or higher) BSC 2085/2085L, BSC 2086/2086L, and College-Level Math before the program application deadline will earn points based on their course grades. If the applicant has completed any other General Education requirements before the application deadline (with a grade of "C" or higher) the applicant can earn additional enhancement points.

Though not required for the Radiography Program, other opportunities for enhancement points include successful completion (with a grade of "C" or higher) of the following courses:

- PHY 1020 Basic Concepts of Physics
- SLS 1201 Personal Development

Additional enhancements points may be assigned for inclusion of up to three Letters of Recommendation (forms attached) and the Work Experience/ Volunteer Observation Form (attached).

Applicants with the highest composite admission scores will be offered conditional acceptance into the program, pending receipt of satisfactory **physical exam, immunization records, CPR certification**, and Level II **criminal background check and drug testing** at the student's expense.

Any remaining qualified applicants may be placed on an alternate list and will be notified should an opening become available.

RADIOGRAPHY APPLICATIONS ARE CONSIDERED FOR EACH NEW CLASS AND ARE NOT AUTOMATICALLY HELD OVER FOR THE NEXT CLASS SELECTION PROCESS. WE DO NOT CARRY OVER, COPY, OR RETURN APPLICATIONS OR OTHER DOCUMENTS. ONLY APPLICATIONS THAT ARE FOR THE CURRENT YEAR AND COMPLETE ARE CONSIDERED FOR SELECTION. IT IS THE STUDENT'S RESPONSIBILITY TO RE-APPLY FOR THE NEXT YEAR'S PROGRAM SELECTION BY THE APPLICATION DEADLINE.

FINANCIAL AID, SCHOLARSHIPS, and GRANTS

Students requiring financial assistance should contact the GCSC Financial Aid Office located in the Enrollment Services building or visit www.gulfcoast.edu/tuition-aid/financial-aid/index.html for directions on how to apply for assistance. Students who are accepted into the program are strongly encouraged to also apply for funding through the Career Source / Workforce Center located on the Panama City campus.

Gulf Coast State College does not discriminate against any person in its programs, activities, policies or procedures on the basis of race, ethnicity, color, national origin, marital status, religion, age, gender, sex, pregnancy, sexual orientation, gender identity, genetic information, disability, or veteran status.

All questions or inquiries regarding compliance with laws relating to non-discrimination and all complaints regarding sexual misconduct or discrimination, may be directed to the Executive Director of Human Resources/Title II/504/Title IX Coordinator and Employment Equity Officer, Gulf Coast State College, 5230 W. US Highway 98, Panama City, FL 32401; 850-872-3866.

Radiography Program

Application Checklist

All items must be completed and received by 11:59 p.m. on May 10, 2024 deadline.

It is the **applicant's responsibility** to make sure their application folder is complete and received by the application deadline.

- _____ 1. **New students should apply for General Admission to GCSC.** Applications are available online at www.gulfcoast.edu. **Choose planned course of study: AS Radiography Applicant.** There is a \$20 non-refundable *college* application fee which can be paid online, in the GCSC Bookstore, or at the GCSC Business Office (in person or by phone).

Students who have previously gone to GCSC but have not been enrolled for the last year must reapply (no fee).

Note: *To request a change in major, visit: <https://www.gulfcoast.edu/admissions/forms.html>. Click on Program Change form. Students declaring an unintended major for the sole purpose of receiving financial aid may be subject to penalties, including repayment of any financial aid received.*
- _____ 2. **New students complete a free College Orientation.** This orientation may be completed on campus or online. The online instructions can be found at: <https://www.gulfcoast.edu/admissions/new-student-orientation/index.html>. Orientation must be completed in order to register for courses.
- _____ 3. **Complete and submit the Radiography Program application (including the signed Technical Standards Form)** to the Health Sciences Building, Room 234 or submit online through the MYGCSC portal by 11:59 p.m. on May 10, 2024.
- _____ 4. **Provide official High School and College transcripts to GCSC Enrollment Services.**
Applicant must request **official** transcripts from high school (or GED with scores) and **all** colleges attended to be sent to GCSC Enrollment Services. *It is the student's responsibility to ensure all transcripts have arrived and been evaluated by Enrollment Services by the application deadline.*
- _____ 5. **Transfer transcripts must be evaluated.** All college credits granted by another institution must be received and evaluated by GCSC Enrollment Services by the application deadline date.
- _____ 6. **Complete BSC 2085 and BSC 2085L Anatomy and Physiology I with Lab, BSC 2086 and BSC 2086L Anatomy and Physiology II with Lab, and College-Level Math before beginning the First Year Fall semester. A minimum grade of "C" must be achieved in these prerequisite courses** (completion with "C" or better by the application deadline will earn points toward student selection for admission to the program).
- _____ 7. **Total, overall, undergraduate, college credit GPA (including transfer credits) of at least 2.5.**
- _____ 8. **Demonstrate English and Reading competency using one of the following quantitative methods:**

Subject	PERT	Accuplacer (old CPT)	ACT	SAT	College Course
English	≥ 103	≥83	≥17	≥440 in Critical Reading or 24 (new)	Completion of ENC 1101 with a grade of "C" or better
Reading	≥ 106	≥83	≥19		

ASSOCIATE in SCIENCE DEGREE in RADIOGRAPHY

COURSE REQUIREMENTS and CURRICULUM PLAN

All prerequisite courses* must be successfully completed with a "C" or higher and must be posted to transcript prior to beginning the First Year Fall semester

*BSC 2085	Human Anatomy and Physiology I	3 credit hours
*BSC 2085L	Human Anatomy and Physiology I Lab	1 credit hour
*BSC 2086	Human Anatomy & Physiology II	3 credit hours
*BSC 2086L	Human Anatomy and Physiology II Lab	1 credit hour
*MAC 1105	College Algebra (or STA 2023 or MGF 1106)	3 credit hours

Additional General Education courses: These classes must be successfully completed prior to graduation.

Core Humanities I, II, or III - 3 credit hours

HSC 1531 Medical Terminology - 2 credit hours

ENC 1101 English Composition I - 3 credit hours

CGS 1570 Microcomputer Applications – 3 credit hours

Choose ONE of the following (3 credit hours):

POS 2041 American National Government

OR

AMH 2020 United States History II

ALL RTE COURSES MUST BE COMPLETED WITH A FINAL COURSE GRADE OF "C" OR BETTER.

RTE1111C	Introduction to Patient Care	2 credit hours
RTE 1418	Principles of Radiographic Exposure I	3 credit hours
RTE 1503	Radiographic Procedures / Positioning I	3 credit hours
RTE 1503L	Radiographic Procedures / Positioning I Lab	1 credit hour
RTE 1804	Clinical Education I	3 credit hours
HSC 1531	Medical Terminology	2 credit hours

Fall - First Year Total: 14 credit hours

RTE1000	Introduction to Diagnostic Imaging	2 credit hours
RTE 1457	Principles of Radiographic Exposure II	4 credit hours
RTE 1513	Radiographic Procedures/Positioning II	3 credit hours
RTE 1513L	Radiographic Procedures/Positioning II Lab	1 credit hour
RTE 1814	Clinical Education II	3 credit hours

Spring - First Year Total: 13 credit hours

RTE 1523	Radiographic Procedures/Positioning III	2 credit hours
RTE 1523L	Radiographic Procedures/Positioning III Lab	1 credit hour
RTE 1824	Clinical Education III	4 credit hours
Humanities I, II, or III	(designated as ● in College Catalog)	3 credit hours

Summer - First Year Total: 10 credit hours

RTE 2385	Radiobiology & Radiation Protection	3 credit hours
RTE 2834	Clinical Education IV	5 credit hours
RTE 2563	Advanced Medical Imaging	3 credit hours
POS 2041, American National Government or AMH 2020, United States History II	AND demonstrate Civic Literacy Competency	3 credit hours

Fall - Second Year: 14 credit hours

RTE 2061	Radiographic Seminar	2 credit hours
RTE 2782	Radiographic Pathology	2 credit hours
RTE 2844	Clinical Education V	5 credit hours
CGS 1570	Microcomputer Applications	3 credit hours
ENC 1101	English Composition I	3 credit hours

Spring - Second Year: 15 credit hours

Total Program Credit Hours: 77 credit hours

FEE SCHEDULE **

Radiography Program

Registration will not be officially completed until all fees are paid in full by the dates identified in the college calendar. **Students are responsible for all fees for courses not dropped by the student during the refund period.**

The Radiography Program requires 77 credit hours of instruction.

	In-State	Out-of-State
ENROLLMENT FEES		
PERT Examination (if needed)	\$ 7.50	\$ 7.50
GCSC - application fee (new students)	\$ 20.00	\$ 20.00
Criminal Background Check	\$ 85.00	\$ 85.00
PreCheck/SentryMD Drug Screening & Compliance Tracking	\$ 75.00	\$ 75.00
TEXTBOOK FEES		
Textbooks (approximate, list provided) Required texts	\$ 1,100.00	\$ 1,100.00
INTERPROFESSIONAL HEALTHCARE TRAINING COURSES		
HIPAA, Domestic Violence, Infection Control, Airborne Precautions w/Mask Fit, Prevention of Medical Errors, Hospital Orientation, Human Trafficking, Interprofessional Education (IPE), HIV/AIDS	\$ 110.50	\$ 110.50
TUITION FEES (In State: \$ 98.75 per credit hour Out of State: \$359.71 per credit hour)		
Prerequisites (11 college credits)	\$ 1,086.25	\$ 3,956.81
Fall - Year 1 (14 college credits)	\$ 1,382.50	\$ 5,035.94
Spring - Year1 (13 college credits)	\$ 1,283.75	\$ 4,676.23
Summer -Year 1 (10 college credits)	\$ 987.50	\$ 3,597.10
Fall - Year 2 (14 college credits)	\$ 1,382.50	\$ 5,035.94
Spring - Year 2 (15 college credits)	\$ 1,481.25	\$ 5,395.65
LAB FEES		
(Includes: Student Liability/Accident Insurance) All Semesters	\$ 231.00	\$ 231.00
Uniforms / GCSC Patch / Graduation Pin	<u>\$ 200.00</u>	<u>\$ 200.00</u>
<u>TOTAL PROGRAM FEES</u> (approx.)	\$ 9,432.75	\$29,526.67

**** Fee schedule includes approximate fees for the entire program based on the current academic year. Fees are subject to change without notice. Anyone requiring financial aid must initiate arrangements with the Financial Aid Office. Refund policy is outlined in the current Gulf Coast State College Catalog.**

GULF COAST STATE COLLEGE
Health Sciences - Radiography Program

Letter of Recommendation

Name of Applicant: _____
(Last) (First) (Middle) (Maiden Name)

To Applicant:

This Letter of Recommendation should be given to a **College Professor, Academic Counselor, employment supervisor, or medical mentor** who is familiar with your academic ability and/or can speak to personal qualities such as motivation, maturity and capacity for growth. (Friends and co-workers do not qualify.)

To be completed by the Applicant:

I, _____ give permission to _____ to complete this personal reference for me. I appreciate their candor and understand that this form is confidential. However, under Federal Law entitled the "Family Educational Rights and Privacy Act of 1974," students are given the right to inspect their records including recommendation forms.

I _____ do _____ do not waive my rights to review the content of this form. I release them from any liability regarding their completion of this form. I have supplied the person completing this form with a stamped addressed envelope to the following address.

Gulf Coast State College
Health Sciences Division
Academic Programs Specialist
5230 West U.S. Hwy 98 - Room 234
Panama City, Florida 32401
or fax to: (850) 747-3246

To Referent:

The Gulf Coast State College Radiography Program appreciates your responding to the following areas of information.

1. How long have you been acquainted with the applicant? _____

2. In what capacity are you associated with the applicant? _____

(continued on back)

3. In the healthcare field, healthcare personnel have access to confidential information from charts and files and are required to handle drugs and/or controlled substances. Are there any factors that may interfere with the applicant's integrity? _____

4. To your knowledge, is there anything that might interfere with or limit the success of this applicant in the healthcare field? _____

5. Please rate the applicant on the following Personal Factors.

Personal Factors	Above Average	Average	Below Average	No Basis to Judge Applicant
Communication Skills				
Sociability, Cooperation				
Courtesy				
Dependability, Reliability				
Motivation				
Honesty, Integrity				
Initiative				
Maturity				
Organization Skills				
Intellectual Ability				
Critical Thinking				
Self-Accountability				
Responsibility				
Seeks help when needed				

6. Please mark the appropriate response regarding your recommendation of this candidate for medical imaging career.

___ Highly recommend ___ Recommend ___ Recommend with reservation ___ Do not recommend

Signature of Person Completing Recommendation: _____ Date _____

Print Name: _____ Position/Title: _____

Address: _____

Phone Number: _____

Thank you for completing this Letter of Recommendation. Please mail directly to below address.

**Gulf Coast State College
Health Sciences Division
Academic Programs Specialist
5230 West U.S. Hwy 98 - Room 234
Panama City, Florida 32401
or fax to: (850) 747-3246**

Letter of Recommendation

To Applicant:

To be completed by Applicant:

**Gulf Coast State College
Health Sciences Division
Academic Programs Specialist
5230 West U.S. Hwy 98 - Room 234
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19

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Seeks help when needed				

6. Please mark the appropriate response regarding your recommendation of this candidate for medical imaging career.

____ Highly recommend ____ Recommend ____ Recommend with reservation ____ Do not recommend

Signature of Person Completing Recommendation: _____ Date _____

Print Name: _____ Position/Title: _____

Address: _____

Phone Number: _____

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Letter of Recommendation

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Seeks help when needed				

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Signature of Person Completing Recommendation: _____ Date _____

Print Name: _____ Position/Title: _____

Address: _____

Phone Number: _____

Thank you for completing this Letter of Recommendation. Please mail directly to below address.

**Gulf Coast State College
Health Sciences Division
Academic Programs Specialist
5230 West U.S. Hwy 98 - Room 234
Panama City, Florida 32401
or fax to: (850) 747-3246**



Radiography Program Work Experience/ Volunteer Observation Form

In order to gain enhancement points for program selection, this is the form to be used for documentation of human patient care work experience and/or observation of a radiologic technologist in a diagnostic imaging department. Please use a separate form if you are documenting work experience or observation hours at more than one facility.

Work Experience: Only experience with direct human patient care will be considered. The amount of direct human experience required to be considered for enhancement points is a **minimum of 1 year**. **This form must be signed by the individual who is your direct supervisor, manager, or owner.**

Volunteer Observation: Applicants should observe the practice of **radiologic technologists in the Diagnostic Imaging Department ONLY**, and not in the areas of CT, MRI, mammography, angiography, PACS, ultrasound, nuclear medicine, radiation therapy, or additional settings. Observation hours may be accumulated from more than one facility. It is hoped that the applicant will gain a greater appreciation for the practice of radiologic technology and, at the same time, facilitate their decision as to whether or not they should pursue a degree as a radiologic technologist. **If the student is choosing to observe, a minimum of 8 hours should be documented. This form must be signed by an ARRT registered radiologic technologist in radiography.**

Upon completion, return this form to Gulf Coast State College, Health Sciences Division, Academic Programs Specialist - Room 234, 5230 West U.S. Highway 98, Panama City, Florida 32401, or it can be faxed to (850) 747-3246.

Applicant's Name: _____ Facility: _____

Facility Address: _____

Years of Direct Patient Care Work Experience or Completed Observation Hours: _____

Job Duties of Direct Patient Care Work Experience: _____

Additional Comments: _____

Printed Name of Supervisor or Registered Radiologic Technologist

Signature of Supervisor or Registered Radiologic Technologist

Date

Signature of Applicant

Date