**Name of Student:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Evaluator:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TASKS** | **0** | **1** | **2** | **Comments** |
| **1. Arrives on time, in proper uniform with correct PPE.** |  |  |  |  |
| **2. Case Based Knowledge:**  **a. Able to describe case procedure.**  **b. Able to identify key anatomy-surgical landmarks.**  **c. Able to identify and list any special instruments.**  **d. Able to describe positioning of the patient and the draping sequence.** |  |  |  |  |
| **3. Case Responsibility:**  **a. Utilizes the Preference Card to verify all case supplies are present.**  **b. Case supplies spread / opened in a sterile manner.**  **c. Any “Hold Items” are available.**  **d. Coordinate with Vendor on Vendor supplied items.**  **d. Surgeon informed of any missing or unavailable items effecting case.** |  |  |  |  |
| **4. Completes a full Surgical Hand Scrub according to policy (no hand based gels during evals).**  **a. Fingertips up.**  **b. Scrubs fingertips to 2 inches above elbow.**  **c. Cleans nail beds, pays close attention to webs and nails.**  **d. Scrubs 3-5 minutes as per hospital policy / or counted technique.** |  |  |  |  |
| **5. Gowns and gloves using closed technique from a separate setup correctly.**  **a. Picks up gown by pinching in middle 1” away from neck edge.**  **b. Keeps hands in sight.**  **c. No contaminations.** |  |  |  |  |
| **6. Completes Case Set Up of Mayo and Backtable correctly.**  **a. Checks instruments for function and cleanliness.**  **b. ID’s meds correctly, labels all drugs.**  **c. Handles, passes, stores sharps correctly**  **d. Organization - no item moved more than three times to final place.** |  |  |  |  |
| **7. Initiates Counts (sponges/needles/instruments):**  **a. Student performs all counts.**  **b. Counts packs of needles and verifies when opening.**  **c. Sponges separated completely to count, in view of Circulator.**  **d. Counts during the procedure follow the Head of Bed – Mayo – Backtable – Kick bucket method.** |  |  |  |  |
| **8. Maintains environmental / situational awareness :**  **a. Greets patient on entry, attempts to reduce patient anxiety.**  **b. Monitors room traffic while observing and guarding the sterile field.**  **c. Maintains quiet during induction and extubation.**  **d. Stops all activity during Pause for the Cause.**  **e. Foresees and requests additional supplies during lulls in Circulators work.** |  |  |  |  |
| **9. Draping sequence correct for the procedure:**  **a. Basin set up for gowning, gloving and draping setup.**  **b. Passes towels and towel clips from the Surgeon’s side.**  **c. Passes drape from opposite side, assists with draping as needed.**  **d. If assisting in draping, cuffs drape when passing to anesthesia.**  **e. Passes of cords and suction tubing with no contamination.** |  |  |  |  |
| **10. Attentive to the procedure:**  **a. Is ready with instruments to start procedure.**  **b. Instruments passed in the correct sequence to start the procedure.**  **c. Keeps sponge in position for Surgeon or Assistant.**  **d. Keeps the bovie tip and suction tip cleaned, functional and strategically placed for Surgeon or**  **Assistant.**  **e. Keeps field clear of sharps.**  **f. Keeps field organized at appropriate lulls.**  **g. Asks questions at appropriate times.**  **h. Maintains focus on the field, maintains situational awareness as the case progresses.**  **i. Follows proper specimen handling protocols.** |  |  |  |  |
| **TASKS** | **0** | **1** | **2** |  |
| **11. Team interaction:**  **a. Reacts quickly and smoothly to Surgeon or Assistant requests.**  **b. Passes and places instruments in hand correctly.**  **c. Receives and secures instruments in hand correctly.**  **d. Knows their field and setup, does not have to look for items.**  **e. Anticipates, has the next instrument needed ready.** |  |  |  |  |
| **11. Team Interaction continued:**  **a. Maintains focus on the case, not involved in personal or sidebar conversations.** |  |  |  |  |
| **12. Sterile Technique:**  **a. Passes back to back or front to front.**  **b. Maintains 12’ from unsterile field.**  **c. Does not reach over unsterile areas while sterile.**  **d. Keeps hands on tabletop when positioning, does not reach underneath.**  **e. Discards items which fall below table edges.**  **f. Keeps sterile hands in sight at all times.**  **g. Maintains separation of Clean and Dirty.**  **h. Positions and maintains observation of the Backtable / Mayo/ any Sterile Supplies as**  **appropriate, to ensuring the sterile field is maintained.** |  |  |  |  |
| **13. Instrument Handling:**  **a. Passes the correct instrument(s).**  **b. Able to adjust - passing instruments to left / right hand smoothly.**  **c. Does not cross arms.**  **d. Able to adjust - receiving instruments left / right hand.**  **e. Able to pass - receive instruments while maintaining a camera or retractor.**  **f. Correct loading – unloading of scalpels and needle drivers.**  **g. Correct passing of hypodermics, states meds being passed.**  **h. Uses the correct instrument for its intended purpose (suture cutting).**  **i. Performed in a competent manner.** |  |  |  |  |
| **14. Sharps Safety:**  **a. Passes- receives scalpel in a safe manner.**  **b. Passes – receives hypodermics in a safe manner.**  **c. Passes – receives loaded needle drivers in a safe manner.** |  |  |  |  |
| **15. Contaminations (if any):**  **a. Did the student recognize it?**  **b. Did the student take appropriate actions to correct it in a timely manner?** |  |  |  |  |
| **16. Assists with Post Op Care:**  **a. Cleans all prep solution from visible skin prior to drape removal.**  **b. Secures drain and places dressings.**  **c. Covers operative sight with sterile towel while removing drape.**  **d. Maintains dressing in position if Circulator needs to tape.**  **e. Cleans any remaining prep solution.** |  |  |  |  |
| **17. Post-Surgical Activities:**  **a. Checks drapes and towels for instruments, secures bovie tip(s) prior to discarding.**  **b. Verifies instruments accounted for, preps them for return to Decontamination Room.**  **c. Assists with patient transfer.**  **d. Transports instruments to DR.**  **e. Returns unused / excess supplies.**  **f. Assists with Room Turnover.** |  |  |  |  |
| **18. Professionalism:**  **a. 0 = Student performance extended the case time.**  **b. 1 = Student had minor issues during case, successfully corrected and adapted.**  **c. 2 = Student performance enhanced the procedure.** |  |  |  |  |
| **If scoring 2 in all areas; 36 total points, deduct 2 points for any N/A. Totals:** |  |  |  | **= Total points \_\_\_\_\_**  **Divided by \_\_\_\_\_ = \_\_\_\_\_\_\_%** |

**Comments:**

**Plan (prn):**

**Date reviewed With Student: \_\_\_\_\_\_\_\_\_\_\_ Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Instructor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**