

# Students - Getting Started Guide

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## ACTIVATE YOUR COLLEGE ACCESS

**CANVAS**—This is our learning management software where faculty may have files, videos, notes, and other items for your class. Log in to check out which of your courses have information in CANVAS for you; <https://mygcsc.gulfcoast.edu>.

**E-Mail Access**—A mygulfcoast.edu email address is created for all college credit students one business day after the college web application has been processed by Enrollment Services. Information on locating and accessing your e-mail is available at <https://mygcsc.gulfcoast.edu/SSO>.

**My Student Dashboard (Lighthouse)**—allows you to register for classes, view unofficial transcripts, pay your college fees, and more. For information on logging in, go to <https://www.gulfcoast.edu/academics/academic-support-tutoring/information-technology-services/students/how-to/my-student-dashboard.html>.

**Wi-Fi**—GCSC has wireless access on all campuses. Access information is available at <https://www.gulfcoast.edu/academics/academic-support-tutoring/information-technology-services/students/wireless-student.html>.

## GETTING FAMILIAR WITH SECURITY

**Acceptable Use Statement**—Students are required to abide by the Acceptable Use Statement when using college equipment. This statement is on all student computers and must be accepted before using the computer, <https://www.gulfcoast.edu/academics/academic-support-tutoring/information-technology-services/acceptable-use.html>.

**Copyright Assistance**—Avoid copyright violations by understanding the rules located at <http://guides.gulfcoast.edu/copyright>.

**Reporting an Incident**—Misuse of college computer or data is everyone's concern. Report concerns to the Technical Support desk at 850.913.3303 or submit a ticket at <https://www.gulfcoast.edu/academics/academic-support-tutoring/information-technology-services/technical-support.html>.

**Important:** GCSC will NEVER request username, password, or any personal information through e-mail. Call the Technical Support desk at 850-913-3303 to report any suspicious e-mails.

## COMPUTER HARDWARE/SOFTWARE

**Computer Lab Locations and Hours**—Computer labs are available on all campuses for student use when not scheduled for a class. The library also has several computers and a variety of software available, <http://guides.gulfcoast.edu/computing/spaces>.

**PaperCut**—Printing at GCSC is available in computer labs and the college library. Some courses have a lab fee attached that may load to your account which will expire at the end of the course. You may add more money to your account as needed, <https://www.gulfcoast.edu/academics/academic-support-tutoring/information-technology-services/printing/index.html>.





## ADDITIONAL TECHNOLOGY RESOURCES

**Course Videos, Streaming**—There are a wide variety of streaming course videos available to students; check it out <http://guides.gulfcoast.edu/coursevideos>.

**Gulf Coast Alert System**—Sign up to receive text alerts and/or e-mails for safety advisories or information on upcoming events. Go to <https://www.gulfcoast.edu/campus-life/campus-safety/alert.html>.

**ITS Website**—For more information on Gulf Coast State College technology resources, go to <https://www.gulfcoast.edu/academics/academic-support-tutoring/information-technology-services/>.