



Student Accessibility Resources Guidelines for Documentation of Substance Abuse Disorders

Dear Sir or Madam,

The purpose of this letter is to identify specific documentation needed in order to provide services from the Student Accessibility Resources office under the Americans with Disabilities Act as amended (ADAAA) and Section 504 of the Rehabilitation Act of 1973. The diagnosis of a disability alone does not automatically qualify a student for accommodations under these laws. To establish a need for a reasonable accommodation, documentation must indicate that the disability substantially limits one or more major life activities and support requests for services, accommodations, academic adjustments, and/or auxiliary aids.

Please provide the following information to our office **on letterhead**:

- Verification of completion or current participation in substance/alcohol abuse program that specifies the nature of the addiction, the treatment course, and plans for continued treatment. The documentation should indicate the side effects of any medications.
- Substance abuse documentation from a medical or other licensed professional, such as a psychologist.
- All documentation should be current, i.e. within the last six months.

Please contact our office with any questions or concerns regarding this request. We thank you for your assistance and cooperation.

Sincerely,

Student Accessibility Resources
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