



## **ADDENDUM NO. 2**

### **Design of New Softball Field RFP#1-2016/2017**

Addendum for Design of New Softball Field RFP#1-2016/2017 is amended in the following particulars and in these particulars only. All provisions of the original documents shall remain in force, except as specifically modified or changed herein or by other Addenda issued by GCSC. This Addendum is hereby made part of the Contract Documents of the RFP.

### **RESPONSE TO WRITTEN QUESTIONS RECEIVED:**

**Question #1:** The RFP requires an SF330 be submitted as part of the proposal. Is Part I and Part II required for all firms including sub consultants?

- ❖ **Response: Our intent is to receive an SF330 Part 1 on the lead Architect/Engineering Firm, Section C “Proposed Team” of Part 1, should have a place for sub consultants to be listed and what their role will be in proposer’s proposal. Part II of the SF330 does not have to be submitted.**

**Question #2:** The RFP requires an Organizational chart be submitted. There is a section of SF330, which includes an organizational chart. Does organizational chart have to be submitted twice in proposal?

- ❖ **Response: The organization chart can be provided in either location as long as it is part of the proposal and can be easily identified. Project organization chart should include names, titles, work telephone numbers and work addresses.**

**Question #3:** Where does vendor locate insurance certification in proposal?

- ❖ **Response: Provide per page 4 of RFP#1-2016/2017.**

**Question #4:** Can Gulf Coast provides civil plans of existing softball field and new softball field location?

- ❖ **Response: Yes, we can provide as-built on new location but not existing.**

**Question #5:** Does Gulf Coast wants to demo existing softball field as part of RFP#1-2016/2017?

- ❖ **Response: No**

**Question #6:** Are there any specific deadlines for allocation of funds? Are there deadlines for the completion of work for the start of the softball season?

- ❖ **Response: There are no deadlines for the allocation of any funds. The start and completion of design and construction will be part of the discussion once negotiation starts. The college understands design and construction may affect the playing season of softball and we are discussing options.**



**Question #7:** Will the selection committee be responsible for the scoreboard or will GCSC look to secure the scoreboard through advertisement/donation?

- ❖ **Response: The design of softball field should be all-inclusive. Scoreboard, stands, lighting, dugouts, batting cages, fencing, bases, field, concession, park lot, electrical, water, outdoor sound system, storage and etc. The college is expecting the designer to know the requirements for designing field to NCAA Standards and offer amenities that are comparable to what exist at current softball field.**

**Question #8:** Will the design include home and visitor locker rooms?

- ❖ **Response: Yes, should be part of dugout facilities.**

**Question #9:** Will the design include restroom facilities?

- ❖ **Response: Yes, but these are the questions we are depending on the designer to provide information to the college on, especially if it's a requirement by the NCAA or local/state building codes for these type facilities.**

**Question #10:** Are proposers required to submit an "intent to submit a proposal"?

- ❖ **Response: No, proposers are required to submit proposals according to RFP#1-2016/2017 and addendums. All proposals shall be received before 2:00PM (CST) on Wednesday, September 07, 2016.**

**Question #11:** On page 27 of RFP, Subcontractors form, Item Q asks for a list of Subcontractors. Proposers are submitting consultants for design services, not contractors. Consultants will be listed in the SF330; does the college want information listed on Subcontractors form?

- ❖ **Response: Please refer to answer to question #2 above but each proposer needs to make sure the information being requested on the form is included somewhere in your proposal. Name of subcontractor(s)/consultant(s), address, license number and work to be performed must be included. Since this is a proposal, the amount should not be listed or included. Proposers can decide not to use form but must type on sub-contractors form where information is listed and turn form in with their proposal.**

August 24, 2016 at 4:00 PM is the last date and time vendor can submit final questions on this project. All vendors are responsible for receiving and reading Addendums on project. All Addendums will be post at <http://www.gulfcoast.edu/administration-departments/procurement/solicitations-awards/index.html>.

Fred Brown, CPP, CPPM  
Procurement Director

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Signature