



TRANSCRIPT REQUEST FORM

IN-COMING COLLEGE, VOCATIONAL SCHOOL OR UNIVERSITY TRANSCRIPTS, HIGH SCHOOL, GED or HOMESCHOOL AFFIDAVIT AND COMPLIANCE LETTER

I am applying for admissions to **Gulf Coast State College**. In order to complete my admission process, I need an **official transcript** for which I agree to pay if there is any charge. Please send via either option listed below.

Last Name: _____ First: _____ Middle: _____

Name attended under if different than above: _____ Date of Birth: _____

I attended from _____ to _____

Mailing address:

**GULF COAST STATE COLLEGE
ADMISSIONS
5230 WEST HIGHWAY 98
PANAMA CITY, FLORIDA 32401**

GCSC accepts electronic transcripts from secured 3rd party servers **only**. Send to: **GCSCTranscript@gulfcoast.edu**
**** Do NOT send transcripts to any other GCSC email address.**

Transcripts that are emailed, hand-carried or issued to student will not be accepted

Student Signature: _____ Date: _____

Address: _____ Apt. # _____

Telephone Number () _____ - _____

City: _____ State: _____ Zip Code: _____ - _____

GED Transcript Request

To request your GED **transcript**, go to www.GED.com. When asked to enter the recipient use GCSCTranscript@gulfcoast.edu. ****We do not accept GED Diplomas.**

HOMESCHOOL AFFIDAVIT AND COMPLIANCE LETTER

Please use the GCSC Homeschool Affidavit and request the Compliance letter from your school district. Documents **must** be submitted together and can be hand-carried or mailed. ***Do not email these documents.**

Out of Country Transcripts

GCSC requires **both** high school and **all** college/university out of country transcripts evaluated by a service who is a current member of the National Association of Credential Evaluation Services (NACES). Please visit www.naces.org for a list of service providers.