Corporate College

Spring/Summer 2017

Your Partner in Business and Community Education
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As part of the Workforce Development Division at Gulf Coast State College, Corporate College serves as one of the College’s strategic community partners for continuing, professional or personal development and business education.

Corporate College is committed to improving the quality of life for individuals and the community by offering learning opportunities to promote workforce and economic development as well as personal enrichment. The offerings range from industry certifications and continuing education, to community education and custom business training.

We are always adding more classes and events, so be sure to check our website for the most up-to-date offerings.

For more information about Corporate College, please visit gulfcoast.edu/community/continuing-education

CONNECT WITH US!
Want to know more about Gulf Coast State College’s Corporate College Department? Sign up for our e-mail updates, “Like” our Facebook page and “Follow” us on Twitter!

To “Like” our Facebook page, log in to your account and search for “GCSC Corporate College” and click the “Like” icon.

“To Follow us” on Twitter at Corporate College@CorporateGCSC

To sign up for our e-mail newsletters, click on “Join My List” on the “GCSC Corporate College” Facebook page or visit our web site at www.gulfcoast.edu/CorpCollege and enter your e-mail address in the “Subscribe!” widget at the bottom of the page.
We offer more than classes!

RENTAL FACILITIES

Call us first! We are your resource for educational or informative conferences, events and workshops!

Gulf Coast State College offers a wide variety of meeting venues complemented by state-of-the-art technology. From board rooms to meeting spaces to classroom set ups, we can provide the space to meet the needs of your organization.

Ask us about catering services too! Choose from a wide variety of menu options from continental breakfast to a full buffet.

All room rentals include:
- Smart Classroom Technology
- Computer(s) and Wireless Internet
- LCD Projector and Projection Screen
- DVD
- Parking
- Limited Technical Assistance

Contact Us Today!

For more information or to schedule your next event, please visit: www.gulfcoast.edu/community/facility-use-request

K. Elizabeth Hooks
khooks@gulfcoast.edu 850.747.3216 or

Host your next event at Gulf Coast State College!

CUSTOM TRAINING - Any place - Any time - It’s up to you!

Customized Training is available to meet your needs whether you are a large or small business or an individual in need of personal or professional development. If you can think of it, we can do it!

Customized training can be held at your location or conveniently at any one of GCSC’s campuses, whether it is the Panama City Main Campus, Gulf/Franklin, North Bay, or Tyndall AFB.

CEU Processing Service

GCSC offers a Healthcare CEU processing service for staff training, seminars and conferences.

Find out if your program qualifies for CEUs. Consult with the Healthcare CE Coordinator,

Sherrie Lock
850.872.3819
slock@gulfcoast.edu
Need a New Career? We’ve got your back!

Online training paired with job placement assistance gets results. 84% of our graduates work in their field of study, and programs are focused on growing industries such as healthcare. Available courses include:

- Healthcare IT
- Medical Office Manager
- Professional Medical Coding and Billing with PCS
- Professional Medical Coding and Billing ICD-10
- Medical Transcription and Editing
- Medical Administrative Assistant with EHR
- Medical Administrative Assistant
- Veterinary Assistant
- Medical Billing

Join us at an info session!
Thursday, Feb 9, at 5pm
Student Union Building East 243
5320 US 98
Panama City, FL 32401

Start working toward a better future today!
877 225 7151 | CareerStep.com/gulfcoast
CERTIFICATE PROGRAMS

Phlebotomy Technician
This 90-hour Phlebotomy Technician Program will prepare you to collect blood specimens from clients for the purpose of laboratory analysis. Note: There is no outside externship rotation included with this program. Textbooks included.

Tuesday & Thursday, Feb 28 – May 16, 5:30 pm - 9:30 pm
And Saturdays, April 8, April 29 & May 13, 9:00 am – 3:00 pm
Student Union West, Room 302
CRN: 91043 | Course: XHE 0038 | Fee: $1599

Health Unit Coordinator | Online & Clinical Externship
The Health Unit Coordinator professional acts as a liaison between various departments, clinicians, management, support staff, patients and their families in the health care facility to create a more harmonious delivery of services. Your training includes communication and interpersonal skills; workplace ethics and legal concepts; management of patient records and legal documents; medical terminology; basic human structure, diseases and disorders; transcription; ordering supplies; communication devices; and processing orders; in addition to logistical support for management and nursing staff. This program will prepare you to take the certification exam and provide you with a clinical component to gain valuable work experience so that you can begin a career as a nationally-certified Health Unit Coordinator.

A 160-hour clinical externship is included in this program. A background check may be required for participation in the clinical setting. At the conclusion of training, there will be a practice certification exam. For prerequisites and registration packet, email slock@gulfcoast.edu or call (850) 872-3819. Four months to complete the training from the time of registration. Please be sure to access the course within one to three business days after you enroll.

Course: XHE 0040 | Fee: $1195
Jan 3 – May 4 | CRN: 91042
May 5 – Aug 20 | CRN: 95013

Required printable forms: See website
Applicant cover letter
Applicant checklist
Release form
Confidentiality Statement

Career Step + Gulf Coast State College = Academic Partners
Career Step is an online school offering career-focused education designed to help you quickly enter the workforce. The school is committed to providing the best online education experience, incorporating interactive learning tools such as hands-on practice, videos, games, forums and chat rooms into its curriculum. You will have one-on-one access to instructors with years of experience actually working in the positions that you are training for. After graduation, you will have access to comprehensive graduate resources such as resume reviews, interview tips and tutorials, and new job opening notifications to help you successfully transition from education to employment.

Learn more today! Call 1-877-225-7151 or visit www.careerstep.com/gulfcoast

Medical Billing | Online
The Medical Billing program is designed to help you develop the knowledge and skills needed to work in healthcare reimbursement. The program focuses on documentation and procedures and includes hands-on exercises that allow you to apply what you learn. You’ll learn medical terminology, documentation and confidentiality, medical coding basics and patient billing and collections, as well as specialized considerations such as the ICD-10 code set and X12 5010 billing system. In addition to one-on-one support from experienced instructors throughout the course and access to personalized graduate support after graduation, you will receive five textbooks and a one-year membership to the American Medical Billing Association. The course takes three months to complete from the time of enrollment.

Fee: $1995 Learn more today! Call 1-877-225-7151 or visit www.careerstep.com/gulfcoast

Medical Coding and Billing | Online
The AHIMA-approved Professional Medical Coding and Billing program will prepare you for the Certified Coding Associate (CCA) or Certified Professional Coder (CPC) certification exams. Topics studied include healthcare information management, reimbursement methodologies, medical terminology, anatomy, pathophysiology, pharmacology and current code sets. You will practice your coding skills in an extensive practical section to gain valuable hands-on experience before graduation. In addition to one-on-one support from experienced instructors throughout the course and access to personalized graduate support after graduation, you will receive textbooks, industry codebooks, access to an online reference library and a voucher for one of the national certification exams. The training takes one year to complete from the time of enrollment.

Fee: $2995 Learn more today! Call 1-877-225-7151 or visit www.careerstep.com/gulfcoast
1. Is GCSC an approved provider of CEUs and registered with the CE Broker?
GCSC is an approved provider of continuing education for multiple professions and registered with the CE Broker (50-833). Can’t find a course approved for your profession? Consult with our Healthcare CE Coordinator to determine if the course may satisfy your requirements.

2. Why use GCSC for CEUs?
We maintain the strictest guidelines to comply with criterion established by state regulatory agencies. We automatically report courses to the CE Broker so you can focus on the training and not worry about the reporting process.

3. What is the GCSC process for reporting healthcare providers?
Each Florida licensee is reported to the CE Broker or related FL Board after the course offering. All participants receive a certificate of completion. You are required to maintain the original certificate in your personal files for auditing purposes. If you are not yet licensed in the State of FL, you will receive a certificate only.

4. Why do you need to report my license to the CE Broker if I am not a member?
FL Boards are branches of the FL Department of Health and most of the Boards utilize the CE Broker to track CEUs electronically. Regardless of your participation with the CE Broker, it is your responsibility to confirm credit is applied for all training received.

Medical Coding & Billing with Applied PCS | Online
The AHIMA-approved Professional Medical Coding and Billing with Advanced Code Sets program will prepare you for the Certified Coding Associate (CCA) or Certified Professional Coder (CPC) certification exams. Topics studied include healthcare information management, reimbursement methodologies, biomedical sciences and current code sets, including an in-depth look at advanced code sets. You will practice your coding skills in an extensive practical section to gain valuable hands-on experience before graduation. In addition to one-on-one support from experienced instructors during training and access to personalized graduate support, you will receive textbooks, industry codebooks, access to online references and a voucher for one of the national certification exams. Training takes one year to complete from the time of enrollment.
Fee: $3395
Learn more today! Call 1-877-225-7151 or visit www.careerstep.com/gulfcoast

Medical Coders: ICD-10 for ICD-9 Coders | Online
The ICD-10 for ICD-9 Coders course prepares medical coders for the ICD-10 code set. The course assumes that you are already familiar with the principles of medical coding as well as medical terminology, pharmacology, basic anatomy and pathophysiology. You will learn ICD-10 specific advanced anatomy/physiology, as well as advanced pathophysiology and ICD-10 coding with guided hands-on exercises that allow you to gain real-world experience with the new code set. In addition to one-on-one support from AHIMA-Approved ICD-10-CM/PCS Trainers throughout the course, you will receive several industry codebooks. Training takes three months to complete from the time of enrollment.
Fee: $695
Learn more today! Call 1-877-225-7151 or visit www.careerstep.com/gulfcoast
Health Information Technology | Online
This program will prepare you for the CompTIA A+, Certified Electronic Health Records Specialist (CEHRS) and Certified Medical Administrative Assistant (CMAA) certifications. Topics studied include computer hardware/software, troubleshooting, healthcare documentation and electronic health records. Enrollment includes textbooks, study guides, a repair toolkit and power supply tester and four certification exam vouchers. Training takes one year to complete from the time of enrollment.
Fee: $3395
Learn more today! Call 1-877-225-7151 or visit www.careerstep.com/gulfcoast

Medical Office Manager | Online
This program will prepare you to earn the Certified Medical Administrative Assistant (CMAA) and Certified Electronic Health Records Specialist (CEHRS) credentials after graduation. You'll learn Microsoft Office basics, healthcare documentation and reimbursement, medical coding basics, patient billing and collections, as well as medical office management topics such as practice finances and standard office procedures. The interactive online curriculum also includes more than 20 hours of training on government-certified ezEMRx EHR software and special considerations like ICD-10 and X12 5010. In addition to a personalized instructor and graduate support, you'll receive textbooks, two certification exam vouchers and a one-year membership to the American Medical Billing Association. Training takes one year to complete from the time of enrollment.
Fee: $3395
Learn more today! Call 1-877-225-7151 or visit www.careerstep.com/gulfcoast

Medical Administrative Assistant with EHR | Online
Approved by the National Health Career Association, the Medical Administrative Assistant with EHR program will prepare you for the Certified Medical Administrative Assistant (CMAA) and Certified Electronic Health Records Specialist (CEHRS) credentials. You'll learn Microsoft Office basics, healthcare documentation and reimbursement, as well as medical office management topics such as practice finances and standard office procedures. The interactive online curriculum also includes more than 20 hours of training on the government-certified ezEMRx EHR software. In addition to one-on-one support from experienced instructors throughout the course, you'll receive access to personalized graduate support after graduation and e-books and vouchers for the CMAA and CEHRS exams. Training takes six months to complete from the time of enrollment.
Fee: $2395
Learn more today! Call 1-877-225-7151 or visit www.careerstep.com/gulfcoast

Medical Transcription Editor | Online
Approved by the Association for Healthcare Documentation Integrity (AHDI), the Medical Transcription Editor program focuses on teaching you the skills needed to work as a medical transcriptionist and medical transcription editor. You will study medical terminology, anatomy, healthcare documentation and editing theory and technique, as well as developing and practicing your typing and listening skills on hundreds of authentic, employer-provided dictations from a variety of specialties. In addition to one-on-one instructor support and personalized graduate support, enrollment includes ten e-books, a transcription foot pedal, AHDI Book of Style e-book, and a voucher to take the RHDS exam. Training takes one year to complete from the time of enrollment.
Fee: $2995
Learn more today! Call 1-877-225-7151 or visit www.careerstep.com/gulfcoast
CONTINUING EDUCATION

IV Therapy
The IV Therapy course is designed for those who want to update skills and receive a certificate for 30 hours of training required by the FL Board of Nursing for LPN’s to perform IV therapy. This course meets standards established by the FL Board of Nursing for training. Prerequisite: LPN or RN. Textbook required and available at GCSC Bookstore. (30 hours) Approved for NU.

Saturday, Feb 11, 18, and 25, 8:00 am – 1:00 pm
Student Union East, Room 244
CRN: 91044 | Course: XHE 0010 | Fee: $275

Saturday, Apr 22, 29 and May 6, 8:00 am – 1:00 pm
Student Union East, Room 244
CRN: 91045 | Course: XHE 0010 | Fee: $275

Introduction to Phlebotomy
Introduction to Phlebotomy provides training and skills practice, with the use of artificial arms, to perform routine phlebotomies in one day. A certificate of completion is provided but this course does not prepare for the national certification exam. Textbook required and available at GCSC Bookstore. (7 hours) Approved for NU (2 RN, 7 PN), RC. The FL Board of NU will only approve 2 hours for RN’s and full 7 hours for PN’s.

Saturday, Feb 25, 8:00 am - 4:00 pm
Student Union East, Room 244
CRN: 91047 | Course: XHE 0074 | Fee: $69

Saturday, Apr 15, 8:00 am - 4:00 pm
Student Union East, Room 244
CRN: 91048 | Course: XHE 0074 | Fee: $69

Local Anesthesia for Dental Hygienists | Online & Classroom
Common oral local anesthesia injection techniques and related background information are addressed in this course. This course also covers neurophysiology, armamentarium, basic injection techniques, complications, contraindications, and legal considerations of administering local anesthetics to dental patients. A dentist contributes to both course content and delivery. This course is specifically designed for Dental Hygienists to obtain certification to administer local anesthesia in the State of Florida. Satisfies Florida Statute 466.017 (SB 1040). For additional information, including prerequisites and registration packet, email stalk@gulfcoast.edu or call (850) 872-3819. (60 hours includes 15 hours online, 15 hours didactic, 15 hours lab and 15 hours clinical externship) Approved for DH.

Fri & Sat: Mar 31, Apr 1 and Apr 14, 15 | 8:00 am – 5:00 pm
Health Sciences, Room 142
CRN: 91046 | Course: XHE 0036 | Fee: $995

Fri & Sat: Jun 2, 3 and Jun 16, 17 | 8:00 am – 5:00 pm
Health Sciences, Room 142
CRN: 95014 | Course: XHE 0036 | Fee: $995

Required Prerequisites: See website
Applicant Cover Letter
Clinical Externship Agreement
Consent Release Agreement
Check List
Confidentiality Statement
Initialisms
Certified Master Social Worker (CN)
Clinical Laboratory (CL)
Clinical Social Work (PS)
Dental Hygienist (DH)
Dentist (DN)
Dietician/Nutritionist (ND)
EMT/Paramedic (EMS)
Marriage and Family Therapist (PS)
Mental Health Counselor (PS)
Nurse (CNA, LPN, RN, ARNP) (NU)
Nursing Home Administrator (NHA)
Occupational Therapist/Assistant (OT)
Physical Therapist/Assistant (PT)
Radiologic Technology #3200457 (RAD)
Respiratory Care (RC)

ONLINE COURSES

Register anytime within the date range. Allow two weeks for registration, course completion, state reporting and certificate of completion.

HIPAA – 1 HR | Online Register!
Approved (1) DN, DH, NU, OT, PS, PT, RC
Jan 3 – May 4 | CRN: 91049
May 5 – Aug 20 | CRN: 95015
Course: XHE 0015 | Fee: $12

Infection Control – 1 HR | Online Register!
Approved (1) DN, DH, NU, OT, PS, PT, RC
Jan 3 – May 4 | CRN: 91050
May 5 – Aug 20 | CRN: 95016
Course: XHE 0020 | Fee: $12

Prevention of Medical Errors – 2 HR | Online Register!
Approved (2) DN, DH, NU, OT, PS, PT, RC
Jan 3 – May 4 | CRN: 91051
May 5 – Aug 20 | CRN: 95017
Course: XHE 0025 | Fee: $24

Domestic Violence – 2 HR Register!
Approved (2) DN, DH, NU, OT, PS, PT, RC
Jan 3 – May 4 | CRN: 91052
May 5 – Aug 20 | CRN: 95018
Course: XHE 0013 | Investment: $24

HIV/AIDS – 2 HR | Online Register!
Approved (2) DN, DH, NU, OT, PS, PT, RC
Jan 3 – May 4 | CRN: 91054
May 5 – Aug 20 | CRN: 95019
Course: XHE 0016 | Fee: $24
BLS (Basic Life Support) Healthcare Provider
This BLS course is designed to provide a wide variety of health care professionals the ability to recognize several life-threatening emergencies, provide CPR, use an AED, and relieve choking in a safe, timely and effective manner. In the classroom, students participate in simulated clinical scenarios. Students work with an AHA BLS Instructor to complete BLS skills practice and skills testing. Students also complete a written exam. Dress comfortably and in layers. This is a hands-on course. A textbook required and available at the GCSC bookstore.

Tue, Jan 10, 9:00 am – 3:00 pm
Student Union East, Room 244
CRN: 91011 | Course: XPS 0027 | Fee: $57

Thu, Jan 19, 9:00 am – 3:00 pm
North Bay Campus, Public Safety Bldg, Room 108
CRN: 91012 | Course: XPS 0027 | Fee: $57

Thu, Jan 26, 5:00 pm – 10:00 pm
Student Union East, Room 244
CRN: 91013 | Course: XPS 0027 | Fee: $57

Wed, Feb 8, 5:00 pm – 10:00 pm
Student Union East, Room 244
CRN: 91014 | Course: XPS 0027 | Fee: $57

Sat, Mar 4, 9:00 am – 3:00 pm
Student Union East, Room 244
CRN: 91016 | Course: XPS 0027 | Fee: $57

Wed, Mar 29, 9:00 am – 3:00 pm
Student Union East, Room 244
CRN: 91020 | Course: XPS 0027 | Fee: $57

Wed, Apr 12, 9:00 am – 3:00 pm
Student Union East, Room 244
CRN: 91021 | Course: XPS 0027 | Fee: $57

Wed, Apr 19, 9:00 am – 3:00 pm
North Bay Campus, Public Safety Bldg, Room 108
CRN: 91022 | Course: XPS 0027 | Fee: $57

Wed, May 10, 9:00 am – 3:00 pm
North Bay Campus, Public Safety Building Room 108
CRN: 95064 | Course: XPS 0027 | Fee: $57

BLS (Basic Life Support) Healthcare Provider Renewal

Sat, Jun 3, 9:00 am – 3:00 pm
Student Union East, Room 244
CRN: 95004 | Course: XPS 0027 | Fee: $57

Sat, Jun 24, 9:00 am – 3:00 pm
North Bay Campus, Public Safety Bldg, Room 106
CRN: 95005 | Course: XPS 0027 | Fee: $57

Thu, Jul 20, 9:00 am – 12:00 pm
North Bay Campus, Public Safety Building, Room 106
CRN: 91024 | Course: XPS 0032 | Fee: $47

Wed, Jan 25, 9:00 am – 12:00 pm
Student Union East, Room 244
CRN: 91025 | Course: XPS 0032 | Fee: $47

Tue, Feb 21, 9:00 am – 12:00 pm
Student Union East, Room 244
CRN: 91026 | Course: XPS 0032 | Fee: $47

Thu, Mar 9, 5:00 pm – 8:00 pm
North Bay Campus, Public Safety Building, Room 106
CRN: 91027 | Course: XPS 0032 | Fee: $47

Fri, Apr 21, 9:00 am – 12:00 pm
North Bay Campus, Public Safety Building, Room 106
CRN: 91028 | Course: XPS 0032 | Fee: $47

Thu, May 18, 9:00 am – 12:00 pm
Student Union East, Room 244
CRN: 95003 | Course: XPS 0032 | Fee: $47
CPR - CPR - FIRST AID - AED

BLS - CPR - FIRST AID - AED

Wed, Jun 14, 4:00 pm – 7:00 pm
Student Union East, Room 244
CRN: 95009 | Course: XPS 0032 | Fee: $47

Wed, Jul 12, 9:00 am – 12:00 pm
North Bay Campus, Public Safety Building, Room 106
CRN: 95010 | Course: XPS 0032 | Fee: $47

CPR-AED for Business and Community
The Heartsaver AED (automated external defibrillator) course is provided in a classroom setting. This interactive and skills-based training teaches students critical skills needed to respond to and manage a first aid, choking or sudden cardiac arrest emergency in the first few minutes until emergency medical services (EMS) arrives. Dress comfortably and in layers. This is a hands-on course. **Textbook required and available at the GCSC bookstore.**

Fri, Jan 27, 9:00 am – 12:00 pm
Student Union West, Room 347
CRN: 91120 | Course: XPS 0028 | Fee: $37

Fri, Feb 24, 9:00 am – 12:00 pm
Student Union West, Room 347
CRN: 91121 | Course: XPS 0028 | Fee: $37

Tue, Apr 18, 9:00 am – 12:00 pm
Student Union East, Room 244
CRN: 91122 | Course: XPS 0028 | Fee: $37

Fri, Jun 16, 9:00 am – 12:00 pm
Student Union East, Room 244
CRN: 95030 | Course: XPS 0028 | Fee: $37

First Aid, CPR-AED (5 Hours)
The Heartsaver First Aid course is interactive and skills-based training. The student is taught critical skills needed to respond to and manage a first aid, choking or sudden cardiac arrest emergency in the first few minutes until emergency medical services (EMS) arrives. Students learn skills such as how to treat bleeding, sprains, broken bones, shock and other first aid emergencies. In addition, this course teaches CPR and AED use. Dress comfortably and in layers. This is a hands-on course. **Textbook required and available at the GCSC bookstore.**

Fri, Feb 10, 9:00 am – 4:00 pm
North Bay Campus, Public Safety Bldg. Room 106
CRN: 91116 | Course: XPS 0080 | Fee: $59

Wed, Mar 15, 9:00 am – 4:00 pm
Student Union East, Room 243
CRN: 91117 | Course: XPS 0080 | Fee: $59

Fri, Apr 7, 9:00 am – 4:00 pm
Student Union East, Room 244
CRN: 91118 | Course: XPS 0080 | Fee: $59

Fri, May 19, 9:00 am – 4:00 pm
Student Union East, Room 244
CRN: 95063 | Course: XPS 0080 | Fee: $59

Fri, Jul 21, 9:00 am – 4:00 pm
Student Union East, Room 244
CRN: 95025 | Course: XPS 0080 | Fee: $59

You love them, now learn to protect them!

Pet First Aid/CPR
Dogs and cats are more than pets—they’re family. And just like any other member of the family, pets deserve to be cared for and protected. Red Cross Dog First Aid and Cat First Aid courses will teach you how to respond to health emergencies and provide basic first aid for the four-legged members of your family. Practice and preparation will help you be calm and effective in an emergency, protecting you and your pet from further injury or suffering. **Course fee includes your choice of an American Red Cross Cat or Dog First Aid Book with DVD.**

For class information, please call Nick Rivera 850.913.3297 or nrivera@gulfcoast.edu
Civilian Handgun Training

Basic Handgun Training (5 Hours)

This is a five-hour basic firearms course. There are no prerequisites for this class. Students will learn about laws pertaining to firearms and gain hands-on experience in firing a weapon.

Upon Completion of this course you'll receive the Certificate of Handgun Training required by the FL Dept. of Agriculture to include as part of your application for a Concealed Weapon Permit.

• Students must be eligible to own and/or possess a firearm in FL.
• Students must bring a handgun (semi-auto pistol or revolver) in good working order,
• Student must bring 50 rounds of factory ammunition (no reloads) per person,
• Student must bring holster (no shoulder holsters), gun bag, or gun case.
• Clear eye protection and hearing protection (ear plugs and or muffs) will be provided for the students that don’t have their own.

Sat, Jan 14, 8:00 am - 1:00 pm
North Bay Campus, Public Safety Building, Room 108
CRN: 91123 | Course: XCS-0004 | Fee: $65

Sat, Feb 11, 8:00 am - 1:00 pm
North Bay Campus, Public Safety Building, Room 108
CRN: 91124 | Course: XCS-0004 | Fee: $65

Sat, Apr 8, 8:00 am - 1:00 pm
North Bay Campus, Public Safety Building, Room 108
CRN: 91125 | Course: XCS-0004 | Fee: $65

Sat, May 13, 8:00 am - 1:00 pm
North Bay Campus, Public Safety Building, Room 108
CRN: 95061 | Course: XCS-0004 | Fee: $65

Sat, Jun 10, 8:00 am - 1:00 pm
North Bay Campus, Public Safety Building, Room 108
CRN: 95031 | Course: XCS-0004 | Fee: $65

Sat, Aug 12, 8:00 am - 1:00 pm
North Bay Campus, Public Safety Building, Room 108
CRN: 95032 | Course: XCS-0004 | Fee: $65

Advanced Handgun Training (8 Hours)

This is an eight-hour advanced handgun course. Students must have documented proof that they have taken either the Firearms Education and Familiarization Course or an equivalent Basic Firearms Course for Civilians prior to admission into this course.

Students will review Florida handgun laws and gain more hands-on training using both the firearms range drills and be put through scenarios using our state of the art “use of force” simulator.

Advanced Class (8 hours) 8:00 am -5:00 pm, (Lunch Break, lunch not provided).

• Provide your own Weapon
• Minimum 100 rounds of Ammunition
• Gun Cleaning equipment
• Eye and Ear Protection

Sat, Mar 11, 8:00 am - 4:00 pm
North Bay Campus, Public Safety Building, Room 108
CRN: 91127 | Course: XCS-0002 | Fee: $85

Sat, Jul 8, 8:00 am - 4:00 pm
North Bay Campus, Public Safety Building, Room 108
CRN: 95033 | Course: XCS-0002 | Fee: $85
**Basic Shotgun Course**

This is a four hour familiarization course. You will learn the skills of how to handle and operate a shotgun. This course is appropriate for someone who is interested in owning a shotgun and has little or no training in using a shotgun. It can also serve as a good refresher course.

- We will provide the shotgun and ammunition.
- We will provide the hearing and eye protection if you do not own your own.

**Sat, Feb 18, 9:00 am - 1:00 pm**  
*North Bay Campus, Public Safety Building, Room 108*

CRN: 91128 | Course: XCS-0017 | Fee: $65

**Sat, Apr 15, 9:00 am - 1:00 pm**  
*North Bay Campus, Public Safety Building, Room 108*

CRN: 91129 | Course: XCS-0017 | Fee: $65

**Sat, Jun 3, 9:00 am - 1:00 pm**  
*North Bay Campus, Public Safety Building, Room 108*

CRN: 95034 | Course: XCS-0017 | Fee: $65

**Sat, Aug 19, 9:00 am - 1:00 pm**  
*North Bay Campus, Public Safety Building, Room 108*

CRN: 95035 | Course: XCS-0017 | Fee: $65
HUMAN RESOURCE TRAINING

SHRM Certification Prep course
There is a new reality in today’s Human Resources (HR) profession. Learn the new standard in HR certification that aligns to global business needs and offers a more meaningful link to performance: SHRM Certified Professional (SHRM-CP) and SHRM Senior Certified Professional (SHRM-SCP).
This is a twelve-week program designed to expand your HR knowledge and skills as well as prepare you for the Human Resources or Senior Professional Human Resources certification exam. The SHRM course is segmented into learning modules that cover those HR topics that are most relevant in today’s industry and are tested in the exam.

Tuesdays, March 7 - May 23 | 6:00 pm – 9:00 pm
Student Union East, Room 243
CRN: 91017 | Course: XBI 0151 | Fee: $1,357

SHRM Essentials
Backed by SHRM’s track record of providing HR training, the SHRM Essentials of HR Management course covers the topics you need to meet key HR challenges that are relevant to you and your company.
In less than 20 hours of training time you can cover the issues you need to reduce potentially costly law suits. Developed by leading HR experts, HR practitioners and legal counsel, this course includes introductory HR topics in a condensed, easy to understand format. The straightforward format ensures that HR concepts can be mastered and applied to real life situations.

Books are included in the class fee
Wednesday and Thursday, July 26 - 27 | 8:00 am – 5:00 pm
Student Union West, Room 347
CRN: 95023 | Course: XBI 0039 | Fee: $450

Custom Training

Any place - Any time - It’s up to you!

Below are just a few areas where we can provide custom training:

- Supervisory Skills
- Diversity
- Motivation
- Customer Service
- Personal Development
- Communication
- Human Resource Management
- Leadership
- Management
- Marketing
- Teamwork
- Microsoft Office
- Adobe Suite
- QuickBooks

Visit us on the web today!
http://www.gulfcoast.edu/community/continuing-education/customized-corporate-training
IT NETWORK SECURITY +

Security+ Certification Prep Boot Camp
This Boot Camp Style training focuses on preparing IT professionals with the knowledge and skills required to pass the CompTIA Security+ Certification exam.

Two years of technical networking experience with an emphasis on security is a prerequisite for taking this course. This course uses test drills, lab exercises, coaching, knowledge gap information reviews with a qualified instructor, and test review to engage and prepare students for the CompTIA Security + certification. After successfully completing this class the student should demonstrate a broad knowledge of security concerns and the ability to perform day-to-day security functions. The course includes guided instructor, practice tests, textbook, lab exercises and a voucher for the testing.

Monday - Friday, February 6-10 | 8:00 am- 4:00 pm
Testing date: February 13
Advanced Technology Center (ATC), room 228
CRN: 91019 | Course: XCP 0012 | Fee: $1,149
Deadline to pay for Feb class: Jan 27 at noon

Monday - Friday, March 27 - 31 | 8:00 am- 4:00 pm
Testing date: March 31
Advanced Technology Center (ATC), room 228
CRN: 91018 | Course: XCP 0012 | Fee: $1,149
Deadline to pay for March class: March 16 at noon

MANUFACTURING

Geometric Dimensioning and Tolerancing
This 16 hour workshop is designed for personnel whose work requires them to either communicate, interpret or manufacture products through the use of engineering drawings and/or CAD models, such as (but not exclusive to): Design Engineers, Mechanical Engineers, Production Engineers, Quality Engineers, Gage Designers, Estimators, Tool Designers, Inspectors, Drafters, Checkers, CAD Operators, Machinists, Manufacturing Engineers, Recent Engineering/Drafting Graduates, Managers, The goal of this course is not only to give the participants a comprehensive knowledge of GD&T techniques but, through the use of lectures, discussion, and application problems. Participants will gain the ability to apply these techniques to their product line.

Saturdays, April 1 & 8 | 8:00 am - 5:00 pm
Room: TBD (check website)
CRN: 91111 | Course: XBI0152 | Fee: $478

Saturdays, Jul 15 & 22 | 8:00 am - 5:00 pm
Student Union East, Room 243
CRN: 95024 | Course: XBI0152 | Fee: $478

Want professional development but are not able to attend classes? MindEdge has online courses and certificates that will increase your knowledge level and fit your schedule!

- Communication
- Creativity & Innovation
- Entrepreneurship
- Finance
- Human Resource Management
- Job Search
- Leadership
- Management
- Marketing
- Nonprofit Management
- Project Management Long Courses
- Project Management Short Courses
- Project Management Simulations
- Sustainable Management.

To view course descriptions and register go to http://www.gulfcoast.edu/community/continuing-education/mindedge/
SOCIAL MEDIA TRAINING

Facebook for Business 101
Learn how to use Facebook for business purposes without giving up your life! You’ll receive knowledge on building a business page, how and when to post, gaining visibility for your business, time control, personal vs professional settings, interest lists and how they can help your business. This course will teach you about business social media ethics, recommendations, tab settings, using #hashtags correctly, creating a custom banner and 101 posting ideas. Needed: you will need to have a FB account and know your user name/password to have access to it – test before coming to class please.

Deadline to register/pay is January 27, 12:00 pm
Thursday, February 2, 3:00 pm - 6:00 pm
Student Union East, 246
CRN: 91173 | Course: XBI-0155 | Fee: $75

Facebook for Business 102
This class provides an overview of Facebook 101 while featuring how to create custom tabs, syncing e-newsletter sign-ups, blogging, post boosting (paid advertising), business events and milestones, and crossing the social media barriers. Prerequisite: Must have attended 101 or have been using on a regular basis business FB page.

Deadline to register/pay is February 13, 12:00 pm
Thursday, February 16, 3:00 pm - 6:00 pm
Student Union West, 349
CRN: 91188 | Course: XBI-0373 | Fee: $75

Ed2Go Career Training Online Classes

Hundred of Topics - Convenient Training on Your Schedule

Gulf Coast State College, in partnership with Ed2go (formerly Gatlin Education Services) offers online classes designed to provide the skills necessary for you to pass industry certification exams. These programs use a six-week format and start monthly. They are comprehensive, affordable, self-paced and completely online. Begin these classes at any time - when it fits your schedule! Each course has an instructor available to answer questions and help you solve problems. All materials and workbooks are part of the course fee. Industry certification exams fees are independent of this online program.

For a complete list of classes, please visit our website at www.ed2go.com/gulfcoast

- Computer Classes
- Customer Service Fundamentals
- Wedding Planner
- Database Management
- Communication and Writing in Workplace
- Photography
- Graphic Design with Photoshop
- Non-Profit Management
- Web Programming and Design
- Personal Finance and Investments
- Quickbooks
- Languages and Art
- Writing and Publishing
- Writing and Publishing

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COMPUTER TRAINING

Microsoft® Word 2013 - Intermediate
During this class, you will build on the skills learned in Microsoft Word-Basic. You will learn file management techniques, advanced formatting skills, header and footer creation, columns, tables, find and replace, and using clipboard. Prerequisite: Microsoft Word - Basic or equivalent. USB drive required for saving work.

Deadline to register/pay is February 15, 12:00 pm
Thursday, February 23, 8:00 am – 4:00 pm
Student Union East, 246
CRN: 91189 | Course: XBI-0378 | Fee: $125

Microsoft® Excel 2013 Intermediate
Expand your skills and learn how to create modify and format charts and graphs. Optimize Excel through managing the worksheet display, adding graphic elements, outlining and publishing worksheets and charts. After completing this course, you can confidently face the challenges presented in Microsoft® Excel Advanced. Prerequisite: Microsoft® Excel Basic or Equivalent. USB drive required for saving work.

Deadline to register/pay is February 22, 12:00 pm
Monday, February 27, 8:00 am – 4:00 pm
Student Union East, 246
CRN: 91194 | Course: XBI-0377 | Fee: $122

Microsoft® Excel 2013 Advanced
Expand your skills and learn now to create, modify and format charts and graphs. Optimize Excel through managing the worksheet display, adding graphic elements, outlining and publishing worksheets and charts. Classroom books will be provided. Bring a USB for saving files. Prerequisite: Microsoft Excel - Basic or equivalent.

Monday-Tuesday, March 6 & 7, 8:00 am - 11:30 am
Student Union East, 246
CRN: 91193 | Course: XBI-0376 | Fee: $120

Online Insurance Pre-Licensing
Please allow 2–3 business days to receive your user name and password for any online class. You have 90 days from the time that you receive your username & password to complete your courses (except where noted). Please note course ending date when you log in to the course. Once your registration is processed for online insurance courses there are no refunds.

Health & Life (Annuities & Variable Contracts)
Cover all aspects of the Life, Health and Variable Annuity state exam, including a comprehensive analysis of the transaction of: life insurance, fixed dollar annuity contracts, variable annuity contracts, and health insurance. This course also meets the State of Florida educational requirement to qualify for the state exam. Please purchase the required text, Florida Life, Health and Variable Annuity Study Manual (Current Edition), available by calling 850.422.1701 or online at www.faifa.org. (Provider ID 1055) (60 hours).

Spring dates: Jan 3 - May 9
CRN: 91157 | Course: XIN 0003 | Fee: $119 | FLDFS: 94549
Summer dates: May 10 - Aug 20
CRN: 95037 | Course: XIN 0003 | Fee: $119 | FLDFS: 94549

Registered Customer Service Representative (4-40)
As a 4-40, you will be licensed to transact insurance under the supervision of a licensed General Lines Agent or agency after successful completion of this state approved “designation” course. Plus, you will be entitled to Registered Customer Service Representative (RCSR) designation and exempt from the state exam while properly preparing you for immediate entry into the insurance industry. No textbook required. (Provider ID 1055) (40 hours)

Spring dates: Jan 3 - May 9
CRN: 91159 | Course: XIN 0004 | Fee: $300
Summer dates: May 10 - Aug 20
CRN: 95038 | Course: XIN 0004 | Fee: $300
Adjusters
Successful completion of this course will entitle you to the Accredited Claims Adjuster (ACA) and exempts you from the state exam for the 6-20 license. This course will also meet the educational component for those wishing to become a Public Adjuster Apprentice (31-20). No textbook required. (Provider ID 1055) (40 hours)

Spring dates: Jan 3 - May 9
CRN: 91161 | Course: XIN 0006 | Fee: $300
Summer dates: May 10 - Aug 20
CRN: 95039 | Course: XIN 0006 | Fee: $300

Property and Casualty (2-20)
This 200 hour state-approved course is offered entirely online via the Internet. Upon successful completion of this course, you will be eligible to sit for the state examination. This course is designed and taught to comply with the State requirements for General Lines Agents State examination. Please purchase the required text, Florida General Lines Agent and Customer Representative Study Manual (Current Edition), available by calling 850.893.4155 or online at www.faiams.com. (Provider ID 1055) (200 hours)

You have 180 days from the time we receive payment to complete your course.

Spring dates: Jan 3 - May 9
CRN: 91163 | Course: XIN 0008 | Fee: $475 | FLDFS: 69969
Summer dates: May 10 - Aug 20
CRN: 95040 | Course: XIN 0008 | Fee: $475 | FLDFS: 69969

Conversion (4-40 to 2-20)
An online course designed for individuals that have completed at least one year of responsible insurance duties as a licensed or appointed Customer Service Representative (4-40). By successfully completing this 40 hour course, participants can qualify to sit for the 2-20 state examination. Please purchase the required text, Florida General Lines Agent and Customer Representative Study Manual (Current Edition), available by calling 850.893.4155 or online at www.faiams.com. (Provider ID 1055) (40 hours)

Spring dates: Jan 3 - May 9
CRN: 91155 | Course: XIN 0009 | Fee: $300 | FLDFS: 72423
Summer dates: May 10 - Aug 20
CRN: 95036 | Course: XIN 0009 | Fee: $300 | FLDFS: 72423

Personal Lines Agent (20-44)
This comprehensive course will cover all aspects of property and casualty for non-commercial purposes, including: personal automobile, property insurance, inland marine, homeowners, dwelling and related coverages. This pre-licensing course is approved by the Florida Department of Financial Services, fulfills the state of Florida educational requirement, and prepares students to take the state exam. Please purchase the required text, Florida General Lines Agent and Customer Representative Study Manual (Current Edition), available by calling 850.893.4155 or online at www.faiams.com. (Provider ID 1055) (60 hours)

Spring dates: Jan 3 - May 9
CRN: 91165 | Course: XIN 0010 | Fee: $360 | FLDFS: 94346
Summer dates: May 10 - Aug 20
CRN: 95041 | Course: XIN 0010 | Fee: $360 | FLDFS: 94346

Real Estate Courses
Gulf Coast State College is partnering with Career WebSchool to offer online real estate and appraisal courses. Career WebSchool Florida is an online Real Estate School offering prospective real estate agents an easy, cost-effective method of obtaining their Florida Real Estate License. Existing real estate agents may obtain their Florida Post Licensing or Continuing Education with ease, as well. All of our online Real Estate School courses are APPROVED by the Florida Real Estate Commission. Career WebSchool Florida courses let you study from your home or office to fulfill your real estate education requirements quickly, conveniently, and easily. With Career WebSchool Florida online courses, you save time, money, and effort.

To see a list of courses and register please go to the Gulf Coast State College Corporate College webpage, www.gulfcoast.edu/CorpCollege and click on Real Estate.
CONTRACTOR TRAINING

Online Classes for Contractor CE
Gulf Coast State College is now offering online Contractor CE classes. All classes are DBPR approved and totally online. We have 14 hour packages for Building Contractors, Electrical Contractors, and Electrical Contractors with a False Alarm requirement. Online courses are offered in partnership with Adcox Group, Inc. (FL CILB Provider #0002318 ECLB Provider #0002318). Please visit our website, www.gulfcoast.edu/CorpCollege and click on Contractor for course details and to register.

Construction Contractor Online CE Package
Totally online and meets all 14 hours of the Construction Contractor Requirements! Offered in partnership with Adcox Group, Inc. (FL CILB Provider #0002318). (14 hours)
Spring dates: Jan 3 - May 9
CRN: 91167 | Course: XIS0002 | Fee: $95 (total price)
Summer dates: May 10 - Aug 20
CRN: 95042 | Course: XIS0002 | Fee: $95 (total price)

Electrical Contractor Online CE Package
Totally online and meets all 14 hours of the Electrical Contractor Requirements! Offered in partnership with Adcox Group, Inc. (FL ECLB Provider #0002318). (14 hours)
Spring dates: Jan 3 - May 9
CRN: 91169 | Course: XIS0003 | Fee: $95 (total price)
Summer dates: May 10 - Aug 20
CRN: 95043 | Course: XIS0003 | Fee: $95 (total price)

Electrical Contractor with False Alarm Online CE Package
Totally online and meets all 14 hours of the Electrical Contractor Requirements including the two hour False Alarm! Offered in partnership with Adcox Group, Inc. (FL ECLB Provider #0002318). (14 hours)
Spring dates: Jan 3 - May 9
CRN: 91171 | Course: XIS0004 | Fee: $95 (total price)
Summer dates: May 10 - Aug 20
CRN: 95044 | Course: XIS0004 | Fee: $95 (total price)

Community Association Managers
Florida Community Association Managers (CAM) Pre-licensure course
Topics include: State and federal laws relating to the operation of all types of community associations, governing documents, and state laws relating to corporations and non-profit corporations, procedures for noticing and conducting community association meetings, preparation of community association budgets and community association finances, insurance matters relating to community associations, and management and maintenance. *Pre-licensure course. Textbook included - will be provided on first day of class. (18 hours)
Deadline to register: Mon, Feb 20, 2017 at Noon
No Refunds after Wed, Feb 15, 2017 at noon

Sat|Sun, Feb 25 & 26, 8:00 am - 5:00 pm
Student Union East, 243
CRN: 91109 | Course: XIS0001 | Fee: $269
Sat|Sun, Aug 26 & 27, 8:00 am - 5:00 pm
Student Union East, 244
CRN: TBD | Course: XIS0001 | Fee: $269
check website for registration deadline and other information to follow.
Photography

This photography course will teach you how to effectively use your camera and develop your photography skill set. This class is designed to help the beginning photographer as well as the more familiar photographer. The class will be working with DLSRs, Point and Shoot, DLSR, Bridge, Phone cameras.

Topics covered will include camera setting, types of file formats, types of lighting, composition, working with the exposure triangle, depth of field, speed lighting labs, formats for prints, white balance techniques, metering system, Marco photography, choosing the correct lens for photo sessions, software editing. Class will include field trips and in-class labs, and tips for better photographs. Attendees will be required to bring their cameras to class.

Mon, April 10 – May 1, 5:30 pm – 7:30 pm
Student Union East, Room 246
CRN: 91195 | Course: XCE-0222 | Fee: $60

Mon, July 10 – July 31, 5:30 pm -7:30 pm
Student Union West, 100
CRN: 95060 | Course: XCE-0222 | Fee: $60

Mixed Media Jewelry

Learn to create fun, personalized and unique jewelry using mixed media techniques. Students will learn how to make a leather cuffs, work with jewelry grade resin, texture, color and etch metal. Basic Jewelry techniques will not be taught. There will be a $35 supply fee paid by each student on the first day of class. Instructor: Mary K McGraw

Wed, July 19- Aug 10, 9:00 am-12:00 pm
Student Union East, Room 244
CRN: 95059 | XCE: 0223 | Fee: $75

PHOTOSHOP SERIES

Adobe Photoshop Seminar (2 hour Lecture)

This two hour seminar, taught by an 25 year industry professional, will highlight the many benefits a working understanding of Adobe Photoshup can bring to your professional and personal endeavors. Instructor: Tim Gagnon is a GCSC Instructor with a Master of Fine Arts degree from the Academy of Art University and over 25 years as a Graphic Design and Marketing professional.

Friday, January 6, 5:30 pm – 7:30 pm
Student Union East, Room, 244
*No cost
Photoshop 1
This project based class will introduce you to the standard in
digital graphics software with step-by-step demonstrations
and an opportunity to experiment. Students must be
computer friendly. Instructor: Tim Gagnon

Fridays, January 13 – February 17, 5:30 pm – 8:30 pm
Advanced Technology Center, Room 225
CRN: 91187 | Course: XCE-0225 | Fee: $139

Photoshop 2
This project based class will expand your knowledge of Adobe
Photoshop with more in depth, step by step instruction and
demonstrations. Students must have completed Photoshop
1. Instructor: Tim Gagnon

Fridays, February 24 – March 31, 5:30 pm – 8:30 pm
Advanced Technology Center, Room 225
CRN: 91186 | Course: XCE-0226 | Fee: $139

Photoshop 3
This project based class will advance your knowledge of Adobe Photoshop empowering you to create incredible images for any purpose. In depth, step by step instruction from an industry professional and advanced projects enhance the learning experience. Students must have completed Photoshop 1 & 2. Instructor: Tim Gagnon

Fridays, April 7 – May 12, 5:30 pm – 8:30 pm
Advanced Technology Center, Room 225
CRN: 91185 | Course: XCE-0227 | Fee: $139

Education Encore

No Tests!! No Grades!! No Stress...Just Fun!!

Panama City Campus class dates:
January 20 - February 24

Online Registration begins January 4

Register In-person & Mail-in starting January 11
gulfcoast.edu/community/continuing-education/
education-encore

Gulf/Franklin Campus class dates:
January 25 - March 15
In-person registration/orientation is
January 18 at 1:00 pm
ART CLASSES

Drawing & Oil Pastel
Beginner to Intermediate: Start with basic drawing skills and exercises, then a guided demo to learn the drawing process. Anyone can learn! We will finish our drawings with oil pastel techniques. Bring pencils, erasers, and pastel paper with oil pastel set. If you prefer to pay a small fee for instructor to provide the pastels, please contact J Bonaventura 319-1209  jennifer@bonavstudio.com
Fri, March 10, 9:00am - 1:00pm
Student Union East, 243
CRN: 91184 | Course: XCE-0113 | Fee: $50

Abstract Acrylic Painting
Beginner to Intermediate: Basics of using acrylic paints with a focus on color, shape, texture and composition. Color mixing, technique, and a wide variety of uses for this flexible medium will be utilized. Come and enjoy experimenting with this vivid and versatile paint! Reference provided, but if you are more advanced and would like to bring in something else, that is OK too! Bring paints, brushes, water container, and painting surface; for supply list contact instructor J Bonaventura, Jennifer@bonavstudio.com or 319-1209
Fri, April 7, 14, 21, 28, 9:00 am – 12:00 pm
Student Union East, 243
CRN: 91192 | Course: XCE-0043 | Fee: $110

Collage Workshop
Collage (from the French: coller, “to glue”) Imagine creating art pieces using colored or patterned tissue, papers, and other materials. Learn how to apply and layer materials to build up a unique surface. Using collage creates depth and interest. Enjoy the process and let things ‘happen’ in your work. Contact instructor for some supplies; $5 material fee to instructor: J Bonaventura, Jennifer@bonavstudio.com or 319-1209
Wed, April 12 12:00 pm – 4:00 pm
Student Union East, 243
CRN: 91178 | Course: XCE- 0220 | Fee: $45

Mixed Media
Drawing Workshop Beginner to Intermediate: Basic drawing skills will be demonstrated using a variety of tools and materials to develop a design. Learn various techniques for enhancing drawings and ways to make your drawing skills pop! Demonstration with exercises will lead through to a final unique piece. Individual creativity encouraged. Contact instructor for some supplies; $5 material fee to instructor:
J Bonaventura, jennifer@bonavstudio.com or 319-1209
Sat, June 10, 10:00 am-3:00 pm
Student Union East, 244
CRN: 95046 | Course: XCE-0130 | Fee: $50

Drawing Portraits: An Easy Approach
Drawing faces from different points of view as well as studying individual features and shapes will be explored. Learn the drawing process from how to begin with the basics to finishing details. *Bring a set of drawing pencils and drawing paper or sketchbook to work in with a good white eraser, one kneaded eraser. If you prefer other drawing medium, such as charcoal pencil or colored conte etc., you may use whatever you like. Questions? Contact J Bonaventura 319-1209  jennifer@bonavstudio.com
Wed, May 10, 17, 24, 31, 1:00 pm -4:00 pm
Student Union East, 243
CRN: 95056 | Course: XCE-0221 | Fee: $ 110

Acrylic Painting & Textures
Beginner to Intermediate: Explore ways to build and create textures with acrylic paint and mediums in this fun series. Process and techniques for layering textured paint will be demonstrated. Instructor will provide some supplies; please bring two canvas or painting surfaces apx. 16x20", paints, brushes, water container and $5 material fee to instructor. Contact for basic list & questions: J Bonaventura, Jennifer@bonavstudio.com or 319-1209
Fri, May 12, 19, 26, 9:00 am – 1:00 pm
Student Union East, 243
CRN: 95053 | Course: XCE-0127 | Fee: 110

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Colored Pencil Workshop
Basics of drawing will be explored. Colored pencils can be layered and blended, soft or more defined, overlapped and mixed...come and join the fun in this colorful medium and learn all the techniques. Supplies: Bring a set of colored pencils (prismacolor), drawing paper, erasers (one white like magic rub, one kneaded) and small drawing pencil set or #2 pencil. *I highly recommend a smaller set of better quality color pencils over a large variety of colors in a cheap set. Questions? jennifer@bonavstudio.com or 319-1209

Tues, June 13, 1:00 pm – 5:00 pm
Student Union East, 243
CRN: 95052 | Course: XCE-0224 | Fee: $45

Acrylic Painting Workshop
Elements of design and color will be the focus. Color mixing, technique, layering and a wide variety of uses for this flexible medium will be utilized. Instructor will provide reference, but if you are more advanced and would like to bring in something else, that is OK too! Bring paints, brushes, water container, and apx.16x20” or 18x24” painting surface; for basic supply list contact instructor J Bonaventura, jennifer@bonavstudio.com or 319-1209

Sat, July 15, 10:00 am – 3:00 pm
Student Union East, 244
CRN: 95054 | XCE- 0193 | Fee: $50

Drawing: Birds & Butterflies
Things with wings! Beginners welcome. A fun and easy approach to drawing by learning how to start with basic shapes, then building up detail and textural effects. Anyone can learn. So whether you are just learning how to draw or have had lots of practice, come explore drawing techniques with a different flying subject each week. Instructor will share chalk pastels. Bring drawing pencils, drawing paper, a white and one kneaded eraser. Questions: J Bonaventura, jennifer@bonavstudio.com or 319-1209

Tues, July 11, 18, 25, 1:00 pm – 4:00 pm
Student Union East, 243
CRN: 95045 | Course: XCE-0245 | Fee: $80
CULINARY

Wine Tasting and Pairing
Age 21 and up only. Wine and food are natural partners, each with complex flavor profiles that change the other. You know that white wine goes with fish and red wine goes with meat, but what else goes together? Learn what happens when you pair certain wines with certain foods and decide which pairings you enjoy most.

Saturday, July 8, 2:00 pm - 5:00 pm
Advanced Technology Center, John Holley Dining Room
CRN: 95051 | Course: XCE-0214 | Fee: $35

Date Night Dinner for Two
Enjoy our hands-on, intimate cooking classes and enjoy a delicious dinner for two. Our chefs will teach you how to prepare a gourmet meal! Basic cooking techniques, menu planning, plating and wines will be featured. The course will end with the students enjoying the fruits of their labor!

Each participant must register separately for this class.

Friday, June 2, 5:00 pm - 8:00 pm
Advanced Technology Center, John Holley Dining Room
CRN: 95048 | Course: XCE-0215 | Fee: $35 per person

Basic Knife Skills
Join us as our expert instructor helps students become confident at the cutting board with the chef’s most important tool. Students will hone basic knife skills and practice the fundamental cuts for vegetables-mince, dice, brunoise, batonnet and julienne-as well as learn some advanced techniques.

Saturday, May 27, 2:00 pm - 4:00 pm
Advanced Technology Center, Culinary Kitchen
CRN: 95047 | Course: XCE-0216 | fee: $50

Chocolate Basics with Chef Paul Ashman
This exciting 3 hour class will cover topics including: History and production of chocolate, types of chocolate, and working with chocolate. Students will temper chocolate, make Ganache, and their own truffles to take home with them!

Saturday, July 29, 2:00 pm - 5:00 pm
Advanced Technology Center, Culinary Kitchen
CRN: 95058 | Course: XCE: 0247 |Fee: $35
Kids’ College Spring 2017

Coding for Kids
Computer programming skills taught through interactive and exciting projects. These fun classes are perfect for kids who have great imaginations, like figuring out how things work or simply love technology.

Ages 8-12
Saturday, March 4, 9:00 am – 12:00 pm
Student Union East, 246
Fee: $29
Registration info: TBA on the website

Tech Academy
Makey Makes, Snap Circuits, Zooblers, Lego STEAM, and more are available to encourage students to put their imaginations to the test! They will use problem solving skills to strategize and design worthwhile and useful projects.

Ages 8-12
Saturday, April 8, 9:00 am – 12:00 pm
Student Union East, 246
Fee: $39
Registration info: TBA on the website

Robotics
Introduction to building and programming robots using the LEGO Mindstorms EV3 Robotics System. Working in pairs, you will practice construction and programming with the NXT Intelligent brick with servo style motors and ultrasonic sensor. You will build a robot and program it with a computer to move, react and make sounds in order to solve your set challenges.

Ages 7-14
Saturday, May 13, 8:00 am – 12:00 pm
Advanced Technology Center, 159
Fee: $39
Registration info: TBA on the website

Summer 2017
Kids’ College is turning 10! That is right, we have reached double digits and can’t wait to celebrate with you! Summer classes will begin week of June 12th and continue through the week of July 24th (no classes July 4th week) Favorite classes from the last 10 years will be offered with some new twists! New classes from Black Rocket and Bricks 4 Kidz will be offered as well. Information on all summer classes will be on our website with full descriptions, age groups, and dates for each class. We can’t wait to see you this summer as we celebrate our big 1-0!

Watch our website for updated classes and registration information!
gulfcoast.edu/community/kids-college
4 EASY WAYS TO REGISTER
Contact us at 850.872.3823 or corpcollege@gulfcoast.edu for assistance.
All students must register and pay course fees prior to the first day of class. We accept Visa, MasterCard and American Express and Discover.

Online
Register online! ANY time! ANY where! Visit www.gulfcoast.edu and click on the Continuing Education tab or our webpage gulfcoast.edu/community/continuing-education

In Person
Stop by our registration desk located on the second floor of Student Union East at the Panama City Campus. Our office hours are Mon. – Thurs. 8:00 a.m. – 4:30 pm & Fri. 8:00 am. – 4:00 pm

Mail
Send your registration form to:
Gulf Coast State College
Business Affairs
5230 West U.S. Highway 98,
Panama City, FL 32401

Fax
Send your completed registration form to 850.872.3836.

Check our website for the most up-to-date classes

FREQUENTLY ASKED QUESTIONS

Why are courses canceled?
We may cancel a course because we didn’t know you planned to take it! Sometimes excellent courses with outstanding instructors are canceled when too many people wait until the last minute to register. Our courses have to be cost-recoverable and we need a minimum of students enrolled before a class will run. We have to cancel courses with low enrollment ahead of time, so sign up in advance to reserve your seat.

A 100% refund is given when a course is canceled by the College. Refunds are automatically mailed to the student’s address listed on the registration form, unless the student registers for a replacement course. Mailed refunds are usually received within one to two weeks.

Disabled Students
Gulf Coast State College is committed to equal access/equal opportunity in its programs, activities, and employment. For additional information, visit www.gulfcoast.edu/equity.
To request services, please call 850.872.3823 at least one week prior to the first day of class.

Credit vs. Non-Credit
What is the difference between college credit and non-credit courses?
Credit classes count toward graduation in certain programs of study. Non-credit classes are primarily for job advancement, personal enhancement or workforce training. The courses in this brochure are considered non-credit courses.

Refunds
A full refund will be granted if requested by 4:00 pm three work days prior to the first day of class. After this date, refunds will not be granted. All refunds are issued by check in the name of the student registered. Refunds are mailed to the student’s address listed on the registration form. A complete explanation of the Refund Policy is in the General Catalog.
Please note that online classes are not refundable once the student’s registration has been processed.

Where can I purchase my book for class?
Most books for our classes can be purchased in the GCSC Bookstore. Make sure to take your course number with you. Bookstore staff can help you locate which textbook you will need.
**Corporate College Non-Credit Registration Form**

You must officially drop a course 3 work days before it begins or you will be responsible for all fees!

### GENERAL INFORMATION

<table>
<thead>
<tr>
<th>Student ID / SS #</th>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Name</th>
<th>Date of Birth (MM/DD/YY)</th>
</tr>
</thead>
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</table>

Previous last name if applicable  

**Gender:**  
- Male  
- Female

<table>
<thead>
<tr>
<th>Mailing Address</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
</tr>
</thead>
<tbody>
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</table>

<table>
<thead>
<tr>
<th>Home Telephone</th>
<th>Alternate Telephone</th>
<th>Email Address</th>
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</table>

**Ethnicity:** (Requested by Federal Government) Are you Hispanic?  
- Yes  
- No

**Race:** (Requested by Federal Government) Choose one or more  
- White  
- Native Hawaiian/Pacific Islander  
- Asian  
- Black/African American  
- American Indian/Alaska Native

**Citizenship:** Choose one of the following  
- US Citizen  
- Non-Resident Alien  
- Permanent Resident Alien

By signing below, I understand that GCSC will provide my student information to the appropriate agencies for fee payment if I am not paying a fee for this course and for licensure/CEU purposes, if required.

**Student Signature:**________________________________________________________  **Date:**____________________________

**State Regulated Professionals License Number:**________________________________________________

### COURSE INFORMATION

<table>
<thead>
<tr>
<th>CRN#</th>
<th>Course #</th>
<th>Course Title</th>
<th>Start Date</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

Payment is made by:  
- Check or Money Order  
- Visa  
- MasterCard  
- Discover  
- American Express

Card Number:_______________  
Cardholder’s Name:__________________________  
Cardholder’s Signature:__________________________

**Refund Information:** All refunds are issued by check in the name of the student registered. Refunds are mailed to the student’s address listed on the registration form. Refund requests must be received by 4:00 pm three workdays prior to the first day of class. Online classes are not refundable once the student’s registration is processed.

**Notification of Collection and use of Social Security Number:** FL statute 119.071(5); GCSC collects SSNs for use in performance of the College’s duties and responsibilities for the following purposes: identification, verification, & creation of student records necessary for conducting the College’s business; billing & payments; data collection; tax reporting. Federal law requires that we protect SSNs from disclosure to unauthorized parties. Federal legislation related to Educational tax credits require that all postsecondary institutions report the SSN of all postsecondary students to the IRS. A student may refuse to disclose his/her SSN to the College, but refusing to comply with the federal requirement may result in fines established by the IRS.

**Registration instructions:**  
**Fax:** Complete the registration form above, including credit card information and fax to: 850-872-3836  
**Mail:** Complete the registration, enclose a check or money order made out to GCSC, or enter your credit information and signature and mail to: Business Affairs, Gulf Coast State College, 5230 West U.S. Highway 98, Panama City, FL 32401

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GCSC is An Equal Access/Equal Opportunity Institution  
Form updated 8/2013
In this issue

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Culinary
Custom Training - Professional Development
Education Encore
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Human Resources Training
Industry Certifications & Certification Preparation
IT
Kids' College
Manufacturing
Online Insurance Pre-licensing
Public Safety - Civilian Handgun Training

Be sure to check our website for the most up-to-date classes!

Register Today!
850.872.3823 | gulfcoast.edu/community/continuing-education/