

# RESPIRATORY THERAPY PROGRAM - APPLICANT CHECKLIST

Applications will be considered at any time! The checklist below will help with the application process.

\_\_\_\_\_ 1. **New students should apply for General Admission to GCSC – (Choose Planned Course of Study: AS Respiratory Therapy Applicant.** Failure to declare the correct major can result in lengthy evaluation delays.) Applications are available online at: <http://www.gulfcoast.edu/admissions/index.html>. You may also call or visit GCSC Enrollment Services to obtain information on the college admissions process, or call (850) 872-3892.

**Returning students who have not attended GCSC in the past year must re-apply for admission.**

While working on admission to this program, you may choose the Associate of Arts as your major only if you intend to complete that separate degree either before or after this limited access program. To request a major change, visit: <https://www.gulfcoast.edu/admissions/documents/program-change-form.pdf>. Students declaring an unintended major for the sole purpose of receiving financial aid may be subject to penalties, including repayment of any financial aid received.

\_\_\_\_\_ 2. **Submit the completed, signed Respiratory Therapy application**, included in this packet, to the Health Sciences Division, Room 200. Include with your application the **signed Core Performance Standards form and a written response addressing "Why you are interested in becoming a Respiratory Therapist."**

\_\_\_\_\_ 3. **Request OFFICIAL High School transcripts, or equivalent GED scores, and have them sent to GCSC Enrollment Services.** *(For high school seniors, conditional acceptance can be granted before graduation. However, a high school diploma must be received immediately upon graduation.)*

Note: Official transcripts are those **sent** directly *from* other institutions attended to Enrollment Services at GCSC. Transcripts mailed by you, faxed by you, or hand-delivered by you are **not** considered official transcripts.

\_\_\_\_\_ 4. **Request OFFICIAL transcripts from all colleges attended, and have them sent to GCSC Enrollment Services.** These must be received and evaluated by Enrollment Services before the application can be considered.

Note: Official transcripts are those **sent** directly *from* other institutions attended to Enrollment Services at GCSC. Transcripts mailed by you, faxed by you, or hand-delivered by you are **not** considered official transcripts.

\_\_\_\_\_ 5. **Demonstrate competency in Math / Algebra, English, and Reading using one of the following methods:**

| Subject        | PERT | Accuplacer (CPT) | ACT | SAT                            | College Course  |
|----------------|------|------------------|-----|--------------------------------|---|
| English        | ≥103 | ≥83              | ≥17 | Old: ≥440 (verbal)<br>New: ≥24 | Successful completion of ENC 1101   |
| Reading        | ≥106 | ≥83              | ≥19 |                                |   |
| Math / Algebra | ≥114 | ≥72              | ≥19 | Old: ≥440 (math)<br>New: ≥24   | Successful completion of a 3-credit minimum course with prefix MAC, MGF, or STA |

If the applicant wishes to use test scores to demonstrate competency for any of the above, and the test was not administered at GCSC, the applicant must have an **official** score report mailed to the GCSC Testing Center. Test scores that have been in the student's possession, regardless of whether they are "sealed," stamped, or in a sealed envelope, are not considered official and will not be accepted. All applicants are responsible for ensuring that their scores are received and posted to their GCSC record prior to the application deadline.

**It is the Applicant's responsibility to make sure their application folder is complete.**