

# RESPIRATORY THERAPY PROGRAM - APPLICANT CHECKLIST

Applications must be complete with all numbered information below, by **June 1, 2016**, to be considered for the next class beginning **Fall, 2016**. Applications will be considered after this date provided space is available.

- \_\_\_\_\_ 1. New students should apply for General Admission to GCSC. Applications are available online at: <http://www.gulfcoast.edu/admissions/admission-steps.html>. You may visit GCSC Enrollment Services to obtain information on the college admissions process, or call (850) 872-3892, or toll-free at 1-800-311-3685, ext. 3892.
  - **Returning students who have not attended GCSC in the past year must also re-apply for admission.**
- \_\_\_\_\_ 2. New students must pay a **\$20 non-refundable college application fee online** or at the GCSC Business Office (in person or by phone). If not paid, you cannot register for courses.
  - **Returning students who have not attended GCSC in the past year must pay a \$10 non-refundable college application fee online** or at the GCSC Business Office (in person or by phone). If not paid, you cannot register for courses.
- \_\_\_\_\_ 3. **New students must complete a free online College Orientation** which must be completed prior to course registration, otherwise a "hold" will be placed on your account. Follow the registration steps via the GCSC website for free online college orientation at: <http://www.gulfcoast.edu/students/orientation.htm>.
- \_\_\_\_\_ 4. **Submit the completed, signed Respiratory Therapy application** included in this packet, by the application deadline, to the Health Sciences Division, Room 200, and meet with an Advisor. Include with your application **the signed Core Performance Standards form, and a written statement of "Discuss why you are interested in becoming a Respiratory Therapist."**
- \_\_\_\_\_ 5. **Request OFFICIAL High School transcripts, or equivalent GED scores, and have them sent to the GCSC Enrollment Services.** These must be received by GCSC Enrollment Services by the application deadline.
 

Note: Official transcripts are those **sent** directly *from* other institutions attended *to* the Enrollment Services at GCSC. Transcripts mailed by you, faxed by you, or hand-delivered by you are **not** considered official transcripts.
- \_\_\_\_\_ 6. **Request OFFICIAL transcripts from all colleges attended, and have them sent to the GCSC Enrollment Services.** These must be received and evaluated by Enrollment Services by the application deadline.
- \_\_\_\_\_ 7. **Demonstrate competency in Math/Algebra, English, and Reading using one of the following methods:**

Subject	PERT	Accuplacer (CPT)	ACT	SAT	College Course
Math/Algebra	≥ 114	≥ 72	≥ 19	≥ 440	Successful completion of a 3 credit minimum course with prefix MAC, MGF, or STA
English	≥ 103	≥ 83	≥ 17	Verbal ≥ 440	Successful completion of ENC 1101
Reading	≥ 106	≥ 83	≥ 19		

If the applicant wishes to use test scores to demonstrate competency for any of the above, and the test was not administered at GCSC, the applicant must have an **official** score report mailed to the GCSC Testing Center. Test scores that have been in the student's possession, regardless of whether they are "sealed", stamped, or in a sealed envelope, are not considered official and will not be accepted. All applicants are responsible for ensuring that their scores are received and posted to their GCSC account by the application deadline.