

# Full Time Volunteer Developer

Company: AmeriCorps Goodwill GoodWorks – Goodwill Industries Big Bend Inc.

Job Title: FT AmeriCorps Member - Outreach / Recruiter – 1-Year Member / Internship

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**Working Title:** AmeriCorps Volunteer Developer

**Term:** Full Time/40 hours per week, Temporary (1 Year) - (August 1, 2017 - July 31, 2018)

**Needed Skills:** Leadership, Organized, Outgoing Personality, Excellent Computer Proficiency, Social Media Skills, Good Presentation and Group Speaking Skills, and Ability to Work with Diverse Populations

## **Member / Position Summary:**

As an AmeriCorps Member serving at Goodwill Industries – Big Bend, Inc. you will gain life experience, valuable skills, and enhance your resume while giving back to your community.

As a key member of our team, the Volunteer Developer is a vital community outreach and volunteer recruitment role that helps further Goodwill's mission of removing barriers to employment through job placement, counseling, and career-training services provided to the local community by:

- Going out in the community to recruit volunteers
- Identifying and implementing opportunities to deepen volunteer engagement
- Planning and managing volunteer events
- Preparing and managing content for email newsletters, and social media and member announcements
- Researching prospective programs, funding sources, and program improvement ideas
- Providing timely and accurate data entry and record keeping
- You will work full time out of our local office, and will occasionally attend off-site meetings and events.

**Program Benefits:** Valuable skills for your resume, Small Living Allowance / Stipend, Education award upon successful completion of service, Health Coverage

**Must be 17+ to apply. Must be able to serve full one year term working during normal business hours. Working toward or having completed a college degree is preferred.**

## **To Apply:**

**Email resume and include where you heard about the position:**

**John E. Shaffer, Director**  
AmeriCorps Goodwill GoodWorks!  
Career Training Center  
Panama City FL 32401  
[jshaffer@goodwillbigbend.com](mailto:jshaffer@goodwillbigbend.com)



## **COOPERATIVE EDUCATION**

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