



Student Accessibility Resources Guidelines for Documentation for Chronic, Medical, and Other Conditions

Dear Sir or Madam,

The purpose of this letter is to identify specific documentation needed in order to provide services from the Student Accessibility Resources office under the Americans with Disabilities Act as amended (ADAAA) and Section 504 of the Rehabilitation Act of 1973. The diagnosis of a disability alone does not automatically qualify a student for accommodations under these laws. To establish a need for a reasonable accommodation, documentation must indicate that the disability substantially limits one or more major life activities and support requests for services, accommodations, academic adjustments, and/or auxiliary aids.

Please provide the following information to our office **on letterhead**:

- Documentation from Licensed Physician or other licensed medical professional describing the nature of the condition including information pertaining to the history, expected course of treatment, and limitations resulting from condition or treatments.
- Documentation must be **recent** in order to assess the current impact on academic functioning. The age of acceptable documentation required is assessed on a case-by-case basis by the Coordinator of Disability Services.
- Documentation must be comprehensive and establish clear evidence of a significant impact on academic functioning.
- Documentation must be relevant to requested accommodations.

Please contact our office with any questions or concerns regarding this request. We thank you for your assistance and cooperation.

Sincerely,

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