
Housekeeping Job Description

What You'll Do:

- Professionally clean and maintain Live the Gulf Coast properties using cleaning procedures and products in conformance with prescribed company standards
- Sweeping, vacuuming, mopping, dusting, and washing all surfaces
- Move all reasonably portable furniture in rooms to clean under and behind
- Assist with laundry as needed
- Be comfortable with constructive criticism of cleans from property managers/inspectors
- Create a welcoming environment for our guests and owners by ensuring homes are clean and cared for
- Identify and note any damages to homes.
- Establish and maintain open, collaborative relationships with team members and management team
- Attend all mandatory individual and team meetings
- Assist your colleagues and management team when necessary
- Collect and remove trash and debris
- Meet and maintain required Housekeeping metrics
- Replenish consumable items such as soaps and paper products
- Maintain hot tubs as needed; no experience necessary - we offer on-site training
- Other responsibilities as assigned - because every day looks different

Skills and Qualifications:

- Reliable, consistent transportation
- Driving inclement weather conditions as required
- Daytime (10 am - 4 pm) availability as needed every week.
- Ability to work well under pressure in a fast-paced environment
- Highly responsive and reliable
- Strong attention to detail
- Prior housekeeping experience preferred although we can teach you the Live the Gulf Coast standard
- Ability to stand, sit, and walk for an extended period of time.
- Reach overhead and below the waist
- Push, pull, and lift less than or equal to 20 pounds
- Bend, stoop, squat, kneel, and twist
- Adhere to all company policies and procedures
- Comfortable working with iPhones, computers and the internet/email