



### Welcome to Dr. Y's Music Literature Class!

Please visit my course in Canvas and click on the introductory module to access my full syllabus for more details and pace chart.

### Method of Communication after class hours:

**LMS** -The best method of communication outside class is via CANVAS. I typically check my Canvas messages several times a day – a little less on weekends.

**Department** –The number is 850.872.3886. I do not check this on weekends and may miss your message. Message via CANVAS is my preferred method of communication.

**Office Hours:** by appointment only

## CONTACT

**Dr. Christine M. Yoshikawa, B.Mus, M.Mus, DMA**  
Division of Fine and Performing Arts  
Amelia G. Tapper Center for the Arts

Office Hours: by appointment only  
EMAIL: [cyoshikaw@gulfcoast.edu](mailto:cyoshikaw@gulfcoast.edu)  
(please note the omission of the last letter of my surname)

### Division Chair:

Dr. Jennifer McAtee  
[jmcaatee@gulfcoast.edu](mailto:jmcaatee@gulfcoast.edu)  
850.872.8337

# MUL 2010

CRN 84191 – Web Based

## MUSIC LITERATURE COURSE – SPRING 2023, SESSION C

**Understanding Music:** Credit Hours: 3; Contact Hours: 3  
Study of music literature, styles, and forms; development of intelligent and sensitive listening ability; and increase of self enjoyment of music. American music, including jazz, as well as music of other cultures included.  
(This course also meets the Fine Arts Humanities requirement)

## PRE-REQUISITES/CO-REQUISITES

None

## PURPOSE

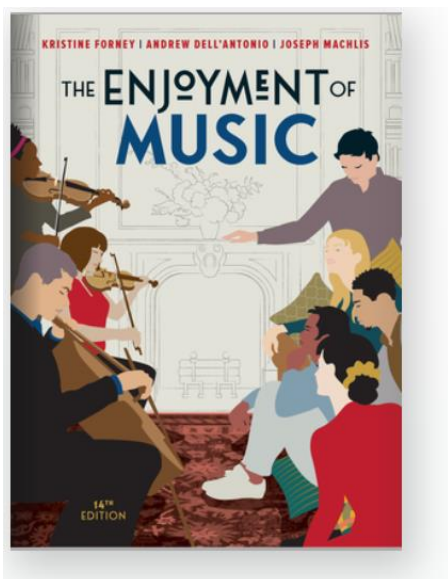
The course is designed to introduce the student to the world of music through the study of its elements, composers, compositions, forms, styles, and genres. Listening examples will be an integral part of the class work and used for discussion. Videos will also be used at certain times during the semester to augment text materials and analysis.

## COURSE CHECKLIST

If you do not meet ANY of the criteria listed, you will not be able to successfully complete this course.

- ☐ **Ownership or regular access to a computer with audio and video/WEBCAM capabilities and internet service**

In the event that you do not have the proper equipment in working condition, resources are available on campus at GCSC. It is YOUR responsibility to make any arrangements in order to meet assignment and quiz deadlines. There will be several YouTube links you will need to open. **If you are a dual-enrolled student and**



## TEXTBOOK & LEARNING TOOLS

*The Enjoyment of Music,*

Norton. 14<sup>th</sup> edition with Ebook, InQuizitive, Tutorials, and Playlist.

ISBN: 978-0-393-87664-2

## ONLINE COURSE WORK



**W. W. Norton**

Please refer to the information uploaded in the Introductory Materials Module.

You will need your code provided with your textbook to register.

All Quizzes are loaded in Canvas. When you click on the quiz, you will be auto directed to my Norton course site once you have created an account and registered your book.

**your school does not allow access to YouTube, you will need to find alternate means to access this site.**

If you do not have regular access to a computer with appropriate internet and audio capabilities, it will be very difficult for you to successfully complete this course

- ☐ Basic knowledge of computer usage, emailing and word processing
- ☐ Textbook with Norton Access. Must have the code
- ☐ This course is structured using Canvas. You are responsible for understanding how this platform works and addressing any questions to me in a timely manner

GCSC's Help Desk Support can be contacted by phone (850) 913-3303 or by clicking the "Submit A Ticket" button at <https://www.gulfcoast.edu/academics/online/canvas-faq.html>

- ☐ Our course will use Respondus LockDown Browser for all our Exams. More Information on the detailed course syllabus uploaded in our class
- ☐ GCSC email account – all correspondence relating to this class will be sent to your Canvas. Not your personal email, ie: gmail, hotmail, yahoo etc.

\*\*\* **CHECK YOUR CANVAS MESSAGES DAILY** \*\*\*

- ☐ Is your computer equipped with Microsoft Word or PDF. If not, you will need to either purchase or have access to a computer equipped with Word or PDF. If you choose to upload assignments through Canvas, these are the **ONLY 3** formats I accept for all assignments: Word, PDF, or just pasting your assignment in the textbox. Documents in *WordPerfect*, *Microsoft Works*, or other programs **WILL NOT** be accepted. No Exceptions!

## EXPECTATIONS OF MY STUDENTS

**ATTENDANCE POLICY/PROCEDURE/DOCUMENTS:** Attendance for my online course will be defined as active participation in the course as outlined in our pace chart. Participation can be documented through timely submission and completion of assignments/quizzes/exams, participation in a discussion forum, and overall engagement.

Instructors may permit a student to deviate from this rule on late submission on the grounds of illness necessitating quarantine, a death in the family, or other emergencies. The instructor may

## GRADED WORK

InQuizitive Quizzes	30%
Essay	20%
Discussion Forum	15 %
Attendance & Participation	5%
Concert Review Assignment	10%
Online Mid Semester Exam	10%
FINAL EXAM	10%
<b>TOTAL</b>	<b>100%</b>

## GRADING SCALE

Grade assigned:

A (90 - 100)

B (80 - 89)

C (70 - 79)

D (60 - 69)

F (below 59)

## NETTIQUETTE

Netiquette is important when communicating with your instructor and your fellow students in an online course. Follow these guidelines:

1. Be clear.

Use Standard English and do not abbreviate.

Spell-check, revise and edit your messages before sending them.

Use appropriate subject lines that reflect the content of the message.

2. Be polite and careful.

Do not use ALL UPPERCASE LETTERS!!! or

request verification of these circumstances by a letter from a medical professional, the Dean of Students, or the Academic Vice President as appropriate.

### ACADEMIC INTEGRITY POLICY:

Honest participation in academic endeavors fosters an environment in which optimal learning can take place and is consistent with the college's mission. Academic misconduct, including cheating or plagiarism, is destructive to the spirit of an educational environment and therefore will not be tolerated. "Cheating" includes but is not limited to use of any unauthorized assistance in completing course work. "Plagiarism" includes, but it not limited to, the use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment. Sanctions for incidences of academic misconduct, depending on the severity of the incidence and/or its repetition, may range from receiving an F grade (or zero) for the test, assignment, or activity, to failure of the course, to suspension or dismissal from the program or the college. Please see the current *Student Handbook* for the full College policy on Academic Integrity.

### ACCESSIBILITY STATEMENT:

Gulf Coast State College supports an inclusive learning environment for all students. If there are aspects of the instruction or design of this course that hinder your full participation, reasonable accommodations can be arranged. Prior to receiving accommodations, you must register with Student Accessibility Resources. Appropriate academic accommodations will be determined based on the documented needs of the student.

For information regarding the registration process, email [sar@gulfcoast.edu](mailto:sar@gulfcoast.edu) or call 850-747-3243.

### RECORDING OF LECTURES:

In accordance with federal and state privacy laws, students may record class lectures for their own personal educational use, in connection with a complaint to the college, or as evidence in internal or external legal proceedings. Students may not publish or upload the recordings or any components thereof without the knowledge and written permission of the faculty member. Failure to obtain permission to publish could lead to the students' having to pay damages, attorney fees, and court costs.

For more information about what can be recorded, please see the guidelines in the [GCSC Student Handbook](#)

### WITHDRAWAL POLICY:

Two withdrawals are permitted per credit course. After that, a grade will be assigned. Please be concerned about withdrawals. When admitting students into certain programs, universities may calculate withdrawals as grades. It is your responsibility to verify the effects of enrollment and/or withdrawal upon your financial assistance (financial aid,

multiple exclamation marks, as this sometimes makes it difficult to understand the tone of the message.

Typing in all capital letters is analogous to yelling at someone.

Similarly, avoid sarcasm and irony, which can be easily misinterpreted by the reader.

3. Demonstrate respect for the opinions of others when responding to your classmates.
4. Disagree respectfully and with facts, not gossip.
5. Be inclusive. Send group messages to all members as well as to the instructor to ensure that all lines of communication stay open.


Visit the following website for more detailed information and rules on Netiquette:

<http://www.albion.com/netiquette/corrules.html>

## EXAM INFO

**WHERE:** Home, Library cubicle, a quiet and PRIVATE venue of your choice.

**REQUIREMENTS:** Fully charged computer with webcam, reliable internet, and Respondus LockDown Browser.

 The Canvas Student App on mobile/iPad devices **do not** support completing proctored exams using Respondus LockDown Browser.

scholarships, grants, etc.). There are two kinds of withdrawals--- student and administrative.

- **Student Withdrawal** - Students wishing to withdraw must complete a withdrawal form and submit the form to the Office of Enrollment Services before the scheduled withdrawal deadline as published in the college catalog. Student withdrawals initiated prior to the scheduled withdrawal deadline will be recorded as a grade of "W". The withdrawal deadline for an off-term or condensed term is one week after midterm.

- **Administrative Withdrawal** – A faculty member may withdraw a student up to the published withdrawal deadline for violation of the class attendance policy in which case the student will receive a grade of "W". The withdrawal deadline for an off-term or condensed term is one week after midterm.

Please see the **Withdrawals** policy in the GCSC Catalog for more information.

## GENERAL COMMUNICATION IN THE CLASSROOM

Responses to all Canvas Inbox questions and inquiries will be provided in 48 hours with the exception of weekends.

### Computer Skill Requirements

To successfully complete this course, you should be able to:

- access the internet
- use Canvas comfortably
- create and submit files in commonly used word processing program formats
- use Respondus LockDown Browser for proctored examinations

### Computer Hardware/Software Requirements

1. Students should have access to a computer that meets current hardware and software requirements
2. Uninterrupted Internet Access
3. Online Textbook Access if applicable

### **Should you wish, you may test at the Testing Center**

Panama City Campus:  
Student Union West  
Building, Room 80  
See the Testing Center  
website for instructions and  
hours:

<https://www.gulfcoast.edu/admissions/testing-services/index.html>

If you choose the Testing Center, you will need to reserve a two hour slot within those dates through the Testing Center's RegisterBlast.

Please visit the Testing Center's website for information. Although you will likely finish earlier, you have 2 hours to complete each exam. Please enter the testing center with enough time to complete the exam before they close. Although the exam can be taken on any date, it must be completed by the deadlines outlined in your schedule

If you have any conflicts with this, it is your responsibility to alert me well before the deadline. Each unit exam is worth 50 points.

### **Computer Specifications**

For best performance, you should use a computer that supports the most recent browser versions. It is recommended to use a computer five years old or newer with at least 1GB of RAM.

### **Operating System**

Canvas only requires an operating system that can run the latest compatible web browsers. Your computer operating system should be kept up to date with the latest recommended security updates and upgrades.

### **Respondus LockDown Browser minimum requirements**

Windows 10, MacOSX 10.13 or higher, ChromeOS.

Windows: 10, 8, 7, Vista Mac: OS X 10.13 or higher iOS: 7.0+ (iPad only). Must have a compatible LMS integration.

### **Internet Speed/Memory**

Windows: 2 GB RAM Mac: 512 MB RAM

Canvas: Along with compatibility and web standards, Canvas has been carefully crafted to accommodate low bandwidth environments. It is recommended to have a minimum Internet speed of 512kbps.

### **Browsers for Canvas**

- Chrome 83 and 84
- Firefox 77 and 78 (Extended Releases are not supported\*)
- Edge 83 and 84
- Safari 12 and 13 (Mac only) The Safari browser must be configured to the minimum requirements for the Learning Management System being used (it does NOT have to be the default browser for the computer).

### **Canvas on Mobile Devices**

You can access Canvas from any browser on your Android/iOS device. However, mobile browsers are not supported, and features may not function as expected compared to viewing Canvas in a fully supported desktop browser. Canvas is

designed to be used within Canvas mobile applications (i.e. Canvas Student app).

The Canvas Student app is available as a free for download on both phones and tablets. This app provides access to Canvas while on the go. View Canvas Student mobile features (<http://bit.ly/cnvs-student-app>) by version/device.

Important Note: The Canvas Student App on mobile devices **does not** support completing proctored exams using Honorlock. Students must use desktop or laptop computers to complete online proctored exams. Google Chrome operating system is required. iPads may not be used for proctored exams.

**Please visit my course and click on the introductory module to access my full syllabus for more details.**