



PSY 2012: General Psychology		
Section Numbers: CRN # 84874		Term: FALL
INSTRUCTOR INFORMATION		
Instructor:	Johna C. Pittman, M.S. Psychology	
Office Location:	Gulf/Franklin Center Room A 101	
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Phone Number:	850 769-1551 ext. 2825	
Office Hours:	Tuesdays 6:00 PM-8:45 PM	
COURSE INFORMATION		
PSY2012: General Psychology	3 Credit Hours, 3 Contact Hours	No Pre- or Co-Requisites
This course is a study of the general field of psychology and is designed to provide an understanding of human thought and behavior by studying the adaptation of the individual to his/her physical and social environment.		
STUDENT LEARNING OUTCOMES		
<div>1. Categorize the various approaches, fields, and subfields of psychology along with their major concepts and important figures in these domains.</div> <div>2. Identify preeminent theories, principles, and research findings, and give examples of psychology's integrative perspectives and concepts by applying them to everyday life.</div> <div>3. Demonstrate an understanding of psychological theories regarding the relationship between physiology, cognition, and emotion.</div> <div>4. Explain how humans become self-aware, how we learn to interact with others, how we influence others, and how they influence us.</div> <div>5. Classify the strategies with which psychologists study human behavior and how this knowledge is used to explain, predict, and influence behavior.</div>		
TEXTBOOK INFORMATION		
TEXTBOOK - THIS OPEN EDUCATIONAL RESOURCE IS PROVIDED BY THE INSTRUCTOR		
TITLE & EDITION	AUTHORS	PUBLISHER
Psychology 2e, 2022	Rose M. Spielman, William J. Jenkins, Marilyn D. Lovett	Openstax Creative Commons Attribution License 4.0

ATTENDANCE AND CLASS POLICIES

Regular class attendance and participation are significant factors that help to promote success in college. In face-to-face courses, students are required to be in class at the beginning of each class session, as attendance will be taken at this time. If a student arrives late, it is his/her responsibility to inform the instructor after class of his/her presence. Failure to do so may result in the student being marked as "Absent." Attendance in an online/hybrid CANVAS class is defined as submission of complete written assignments prior to their posted deadline.

ASSIGNMENTS AND GRADING POLICIES

Students will be expected to frequently check in and use Canvas, as this is our learning platform for this online course. Here are some important policies with regard to assignments:

1. All assignments requiring original work that is uploaded into a Canvas drop box will automatically be processed through the plagiarism software called Turnitin. Turnitin (TII) provides a score that indicates the degree to which the information in the submission matches information from millions of available sources. High TII scores indicate large amounts of material has been taken from other sources. All TII scores are checked to ensure that proper and appropriate citations are used for material taken from another's ideas, writings, theories, media, etc. In the event an assignment is found to not be properly cited, it will receive a zero. It is critical that students review their TII scores for each submission and make corrections or revisions. Canvas allows for multiple uploads into a drop box, so feel free to upload as many revisions as needed to address the problem.

2. Assignments **MUST** be type written (unless otherwise noted) and must be uploaded using one of these four file types: **.doc, .docx, .rtf, or .pdf**. Pictures of assignments will not be accepted or graded. Moreover, submissions and files generated from a phone or from a device that uses a program not listed above will also not be graded.

3. In the event a student encounters a problem with technology (for example, their computer breaks down), there are several places on campus where students have access to computers and printers, namely the library and the ATC.

4. Similarly, if a situation arises where a scanned document is required to complete an assignment, scanning equipment is also available in the library and the ATC.

5. Final grades will be based on a combination of quizzes, discussion board posts, and participation in the form of student process reports and meetings with the instructor, course activities, and the final exam.

Course work, which may be tweaked, will be weighted as follows and total points can be subject to change:

Semester Tests	25%
Quizzes	25%
Discussions/Writing	25%
Final Exam	25%

100%

6. Your grades will be available via Canvas and there are no "individual-only" extra credit offered; occasionally, I will offer extra credit opportunities for all students in a class. Extra credit **MUST** be submitted on time; there are no late submissions accepted for extra credit.

7. Recording Lectures - In accordance with federal and state privacy laws, students may record class lectures for their own personal educational use, in connection with a complaint to the college, or as evidence in internal or external legal proceedings. Students may not publish or upload the recordings or any components thereof without the knowledge and written permission of the faculty member. Failure to obtain permission to publish could lead to the students' having to pay damages, attorney fees, and court costs. For more information about what can be recorded, please see the guidelines on pages 36-38 in the GCSC Student Handbook: <https://www.gulfcoast.edu/current-students/student-handbooks/2021-2022-student-handbook.pdf>

8. Each new module will “open” on Monday, 1200 am and will “close” on Sunday 1159 pm. All assignments are available when the modules open and are all due the following Sunday by midnight.

9. Late penalties will be accrued at the rate of -5 points per day.

GRADING SCALE

630– 700= A	560 – 629=B	490 – 559=C	420 – 489=D	419 and below=F
(90%-100%)	(80%-89%)	(70%-79%)	(60-69%)	(Below 60%)

Final grade computations will use the same process, regardless of the total number of points available at the end of the semester. For example, if the total points for in class activities and quizzes only equal 75 points, the total points available at the end of the course will be 625, instead of 700.

To compute one’s score, simply add all the obtained scores for all work and divide by the number of total points possible. I also round decimals according to the standard rules of mathematics; so, if a student receives an 89.54, that grade will be rounded to a 90. If, on the other hand, a final score is 89.44, that grade is rounded to an 89.

ADDITIONAL POLICIES & INFORMATION

Academic Integrity Policy

Honest participation in academic endeavors fosters an environment in which optimal learning can take place and is consistent with the college’s mission. Academic misconduct, including cheating or plagiarism, is destructive to the spirit of an educational environment and therefore will not be tolerated. **“Cheating” includes but is not limited to use of any unauthorized assistance in completing course work. “Plagiarism” includes, but it not limited to, the use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment. Also included in the definition of plagiarism is the use of one’s own work for different assignments or different classes and work that has been copy and pasted from another student.** Full and clear acknowledgment in one’s written work is achieved by using one of the citing systems, such as MLA or APA , to cite sources in text for assertions of fact or ideas not one’s own; text me the phrase I will not plagiarize for bonus points on your final exam. In addition, any submission with in text sources must also include a reference page (also called a bibliography). Sanctions for incidences of academic misconduct include the reporting of the student’s name to the VP for Student Affairs. Consequences depend on the severity of the incidence and/or its repetition, and may range from receiving an F grade (or zero) for the test, assignment, or activity, to failure of the course, to suspension or dismissal from the program or the college.

Student Accessibility Statement

Gulf Coast State College supports an inclusive learning environment for all students. If there are aspects of the instruction or design of this course that hinder your full participation, reasonable accommodations can be arranged. Prior to receiving accommodations, you must register with Student Accessibility Resources. Appropriate academic accommodations will be determined based on the documented needs of the student. For information regarding the registration process, email sar@gulfcoast.edu or call 850-747-3243.

Email & Voicemail Response Time

Instructors will check and respond to messages sent to their gulfcoast.edu email within 48 hours during scheduled workdays, barring illness or emergencies. The instructor may not check email during holidays or weekends. This policy also applies to messages sent via Canvas, as well as voicemails left on a provided phone number. Please use my GCSC email mpelton@gulfcoast.edu if you require an especially prompt reply to your email.

Please ensure that your GCSC student email account is activated and that you check it regularly. You can call GCSC ITS Help Desk (850-913-3303) at any time if you have any technical problems with your email account OR eLearning (Canvas).

ANY email contact that is **not** sent through Canvas should contain, in the subject line, 1) the course title (i.e. XYZ 1000) AND 2) the section number (for example, 12345), AND 3) your name. Emails without these

designations cannot be returned promptly due to the additional time it takes to go through my records to determine who the student is and in which class and section he or she is enrolled.

ANY contact through email should comply with standard rules of communication etiquette; namely, the email should contain a salutation (Hello, Good Morning, etc...), a specific body of the letter, and a sign off (for example, Sincerely, Ima Student).

Withdrawals

Students may withdraw themselves from any course until the published withdrawal deadline for that term in the Gulf Coast State College catalog/academic calendar. Students wishing to withdraw from a course and receive a "W" must complete a withdrawal form and submit this to the Office of Enrollment Services prior to the scheduled withdrawal date as published on the college calendar. Social Sciences instructors do not withdraw students from their individual courses under any circumstances. If you feel you have a unique situation that warrants removal from all of your courses for a term after the withdrawal deadline has passed, you may contact the Vice President of Student Affairs to discuss your situation.

Consequences of Withdrawals

Two withdrawals are permitted per credit course. For a third attempt, a grade will be assigned. Please be concerned about withdrawals. When admitting students into certain programs, universities may calculate withdrawals as grades. It is your responsibility to verify the effects of enrollment and/or withdrawal upon your financial assistance (financial aid, scholarships, grants, etc.).

Incomplete Grade Policy

Grades of Incomplete in any Social Sciences course can be assigned only to students who have an **emergency arise during the last two weeks** of the course. To receive an Incomplete, students must submit a written request to the instructor **prior to the last face-to-face class meeting**. For online courses, the Incomplete **request must be received no later than the week before** the Final Exam period begins. To receive an Incomplete, students must have completed at least 75% of the course requirements and be passing the course at the time the request for an Incomplete is submitted. The Incomplete option provides 30 days from the date grades are due to make up any missing work; if work is not submitted during this period, the grade will automatically change to an "F" in Lighthouse.

Division Contact Information

Division	Dr. Bob Saunders	Administrative Asst:	Jody Walton
Chair:	Social Sciences 211	Office:	Social Sciences 210
Office:	(850) 872-3826	Phone:	(850) 872-3825
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Email			
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SPECIAL NOTICE: College Policies Regarding COVID-19

The health and safety of students and faculty are a priority. If you are sick with COVID symptoms, please stay home to protect others. Notify your professor of your condition by phone or email. If you test positive for the COVID virus, please inform your instructor(s) to make arrangements to complete course requirements and please contact David Thomasee, Campus Safety & Security, at 873-3582. You will receive additional instructions from him at that time. Your confidentiality will be maintained.

This information is subject to change. For the most recent information, please refer to the Gulf Coast State College website regarding COVID-19: <https://www.gulfcoast.edu/covid-19-coronavirus.html>.