Language and Literature Division

ENC 1101C: Enhanced Composition I, 5 hrs., 4 crs.

Summer 2024

51545 MTW 9:30-11:25 PC-RC 135

Professor
Barbara Austin MA English
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Textbooks, other required materials and required proficiency
- Monique Babin, et al., *The Word on College Reading and Writing*:
  https://open.umn.edu/opentextbooks/textbooks/the-word-on-college-reading-and-writing
- Supplemental material will be posted on Canvas

- Students are expected to have adequate proficiency in the use of Microsoft Word and have access to the college's LMS system outside of class

<div style="border:1px solid black; text-align:center;">Curriculum</div>

Course Description

ENC1101 C, Enhanced English Composition I, 5 hrs., 4 crs. $5.00 lab fee (Enrollment requirements: Must qualify to enroll in ENC1101 or ENC1101C.) This course embodies the fundamentals of effective expression with emphasis on the various forms of expository writing, logical and imaginative thinking, and reading for understanding. The course provides instruction in sentence structure, diction, organization of short essays, correct usage of Edited American English, documentation skills, and writing with sources. In addition to containing the same course content as the lecture/discussion format of ENC1101, this course contains one credit hour of lab instruction with enhanced learning support that includes, without being limited to, student-teacher writing conferences, writers' workshops, peer review sessions, supplemental mini-lectures, as well as practice and review of the conventions of Edited American English. This course includes extensive writing and is intended for students who will benefit from enhanced learning support with their composition and grammar skills. This course fulfills students' general education requirements in Communications. This course is a Gordon Rule writing course in which students will produce extensive college-level writing and which requires completion with a minimum grade of "C."

Goals

The purpose of the course is to foster in students the writing and critical thinking skills necessary for many college-level classes (and for life beyond the classroom). What distinguishes it from ENC 1102 is that ENC 1101C is an introductory course. Its focus is personal response, analysis, and synthesis.

Student Learning Outcomes

A. Students will create a portfolio to include major writing assignments. Each major writing assignment will demonstrate the student's rhetorical knowledge and ability to work within specific essay genre conventions. All work submitted to the instructor must be **original to this semester and section of this class**. Work previously submitted for any other class does not fulfill the requirements of this class.
   a. Create clear and purpose-driven thesis statements
   b. Adapt rhetorical approaches to specific audiences and purposes
   c. Apply conventions of organization and structure to rhetorical situations
   d. Demonstrate competence in using Standard American English
B. Students will compose major writing assignments of at least 500 words each produced through the process of multiple drafts and revisions that will be written both in and out of class. The composition process may include multiple assignments and deadlines, and the essays will be evaluated for content and mechanics according to the Rubric for Composition.
   a. Use writing as a means of inquiring, thinking, learning, or communicating

      b.   Develop a writing assignment as a series of tasks
      c.   Generate, revise, and proofread drafts

C. Students will write one multiple-source essay of at least 1000 words produced through the process of multiple drafts and revisions that will be written both in and out of class. The composition process may include multiple assignments and deadlines, and the essays will be evaluated for content and mechanics according to the Rubric for Composition.
      a.   Organize a research project on a selected topic
      b.   Employ effective research strategies in a variety of media
      c.   Differentiate between scholarly and popular sources
      d.   Evaluate credibility of sources
      e.   Incorporate examples from a variety of credible sources
      f.   Integrate source material in the form of quotation, paraphrase, and summary
      g.   Incorporate in-text and post-text citations that adhere to MLA guidelines

D. Students will revise one major writing assignment as a means of reflection and self-assessment.
      a.   Reflect upon and evaluate skills in course competencies
      b.   Determine methods for improving competency areas

E. Students may be required to complete **other in-class and homework assignments**, such as quizzes, group activities, worksheets, presentations, peer reviews, etc., in order to demonstrate objective reading and English language skills.
      a.   Demonstrate active reading skills by annotating and responding to texts
      b.   Analyze texts by summarizing, paraphrasing, and interpreting
      c.   Use appropriate grammar
      d.   Use appropriate punctuation
      e.   Use appropriate mechanics
      f.   Use appropriate structure
      g.   Use appropriate diction and tone for a variety of audiences, subjects, and purposes
      h.   Apply MLA 9th edition formatting guidelines

F. Students will write two timed, impromptu compositions, one of which is the Midterm Exam. The minimum word count for the essays will be 500 words, and will be completed during the class period. Essays will be evaluated for content and mechanics according to the Rubric for Composition.

<div align="center">Student Expectations of the Instructor</div>

Office hours will be held for thirty minutes each week. I will be available before and after each class period and during the week in the Writing and Reading Lab RC 108 from 8-5 Monday through Thursday and 8-1 on Fridays.
I will do my best to respond to voicemails and emails within 24 hours of receipt,   excluding weekends.

We will make extensive use of Canvas, a course management program that allows you to turn in your work and take quizzes online, keep track of your grades, communicate easily with me and other students in the class, etc. **You must turn in all assignments on Canvas.**

<div style="border:1px solid black; text-align:center; color:#4472C4;">Expectations of the Student</div>

Academic Integrity

Honest participation in academic endeavors fosters an environment in which optimal learning can take place and is consistent with the college's mission. Academic misconduct, including cheating or plagiarism, is destructive to the spirit of an educational environment and therefore will not be tolerated. "Cheating" includes but is not limited to use of any unauthorized assistance in completing course work. "Plagiarism" includes, but it not limited to, the use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment. Sanctions for incidences of academic misconduct, depending on the severity of the incidence and/or its repetition, may range from receiving an F grade (or zero) for the test, assignment, or activity, to failure of the course, to suspension or dismissal from the program or the college.

Please note that the use of AI-generated content (such as that produced by ChatGPT) in any of your assignments is strictly prohibited in this class, unless stated otherwise by your instructor. Be aware that overusing virtual editing programs (such as Grammarly) is a form of AI text generation.

The Division of Language and Literature takes academic integrity seriously, and we will be using Turnitin, a plagiarism detection program, to check for any instances of plagiarism or AI-generated content. Turnitin uses AI content detection to compare student work against a vast database of sources and identify any instances of copied or unoriginal content. If your instructor or Turnitin detects the use of AI-generated content in your work, you may receive a zero on that assignment without the option to revise or resubmit.

1. Using Artificial Intelligence Text Generators (like ChatGPT and others) in your academic writing assignments is plagiarism. Using AI to generate writing is strictly prohibited in this class. Be aware that overusing virtual editing programs (like Grammarly or Grammarly GO) is a form of AI text generation.
2. **Any assignment found to use an AI text generator will receive a zero.** Students will not be given the opportunity revise or resubmit such assignments.
3. If a student submits multiple assignments that have been found to use AI text generation, the student will automatically receive an F in the course.
4. If I suspect that a student is using AI text generation, the student may be required to submit a proctored writing sample in my office or at the college testing center.

Additionally, any instances of academic dishonesty will be dealt with according to our college's academic integrity policies.

I encourage you to reach out to me if you have any questions or concerns about this policy or about academic integrity in general. Thank you for your understanding and cooperation in maintaining the high standards of academic integrity in our class.

Accessibility Statement

Gulf Coast State College supports an inclusive learning environment for all students. If there are aspects of the instruction or design of this course that hinder your full participation, reasonable accommodations can be arranged. Prior to receiving accommodations, you must register with Student Accessibility Resources. Appropriate academic accommodations will be determined based on the documented needs of the student. For information regarding the registration process, email sar@gulfcoast.edu or call 850-747-3243.

Recording of Lectures

In accordance with federal and state privacy laws, students may record class lectures for their own personal educational use, in connection with a complaint to the college, or as evidence in internal or external legal proceedings. Students may not publish or upload the recordings or any components thereof without the knowledge and written permission of the faculty member. Failure to obtain permission to publish could lead to the students' having to pay damages, attorney fees, and court costs. For more information about what can be recorded, please see the guidelines on pages 36-39 in the GCSC Student Handbook https://www.gulfcoast.edu/current-students/student-handbooks/2023-2024-student-handbook.pdf.

FREE Tutorial Services: Writing and Reading Lab

The Writing and Reading Lab is staffed with a mix of both professional and student tutors that are available to provide tutoring for any of your courses that require academic writing and reading assignments. Our tutors are available for assistance with grammar, punctuation, and mechanics; essay development, reading comprehension, and organization of ideas; and MLA, APA, and Chicago formatting. Additionally, later in the semester, we will be hosting workshops that focus on specific areas of student development such as developing a strong thesis statement and preparing for finals, among others. Please be on the lookout for announcements regarding those workshops later in the semester.

The lab is located in RC108 M-R 8 am-5pm F-8-1pm / Online Hours: SMTWR 5pm-8pm.

Join GCSC Writing and Reading Lab's Online Tutoring
https://gulfcoast-edu.zoom.us/j/5216686584
Meeting ID: 521 668 6584

NOTE: All of our tutoring services require active participation. This is NOT a proofreading service.

Attendance

1. Students are expected to attend all classes.
2. Upon a student's 5th absence, a letter grade will be deducted from the student's final average. After 6 absences, the student will automatically fail the course.
3. There are no "excused" absences; however, students who experience extreme circumstances resulting in more than the allowed number of absences may seek mitigation by discussing their circumstances with me. Verifiable documentation of the circumstances is required. It is up to my discretion as to what constitutes extreme circumstances.
4. Being late to class is disruptive and should be avoided. In this course, two tardies will count as one absence. If you are late to class and we have already begun an in-class response/writing prompt or an in-class quiz, I may ask you to wait outside the classroom until the writing prompt/quiz has concluded. You will not be allowed to make up this assignment.
5. If student leaves class early without my prior consent, that student will receive an absence for the class.

Withdrawals

Students wishing to withdraw must complete a withdrawal form and submit the form to the Office of Enrollment Services before the scheduled withdrawal deadline as published in the college catalog. Student withdrawals initiated prior to the scheduled withdrawal deadline will be recorded as a grade of "W". The withdrawal deadline for an off-term or condensed term is one week after midterm.

Two withdrawals are permitted per credit course. After that, a grade will be assigned. Please be concerned about withdrawals. When admitting students into certain programs, universities may calculate withdrawals as grades. It is your responsibility to verify the effects of enrollment and/or withdrawal upon your financial assistance (financial aid, scholarships, grants, etc.).

Incompletes

An "Incomplete" ("I") will be considered by the instructor if a student has completed seventy-five percent of the class. This will be determined based on attendance, participation, and/or assignment completion. The instructor may require that the student submit a schedule for completion of the missing work. The "Incomplete" provides 30 days from the ending date of the course to make up any missing work. If work is not submitted during this time period, the grade will automatically change to an "F".

Participation and Conduct

In addition to regular attendance, I also require your active participation in class. In other words, I require not only your physical presence in the classroom but also a willingness and preparedness to enter into meaningful dialogue. Specifically, you may not sleep, talk on your cell phone, text message, play on the internet, or otherwise "tune out" in class. If you refuse to

participate and/or are grossly unprepared, I may ask you to leave. If this happens, you will receive no credit for your attendance that day. You may also be asked to leave if your behavior is in any way disruptive – which includes the use of phones, tablets, and other handheld devices. If you are asked to leave due to conduct issues, you must meet with me before being readmitted to the class.

<div style="border:1px solid black; text-align:center;">Measure of Student Performance</div>

Grade Determination
    A. 3 Formal essays: Narrative 10%, Rhetorical 10%, Multi-source argument 30%
    B. Final Reflection essay 15%
    C. Other quizzes, responses, assignments, impromptu essays and in-class work 25%
    D. Midterm Exam 10%
    E. All essays must be submitted to and accepted by the course instructor or the student cannot pass the course. Instructors are not obligated to accept late assignments.

GCSC Grade Scale:
    A: 90-100
    B: 80-89
    C: 70-79
    D: 60-69
    F: 0-59

Additional Information

- Late Work Policy: Essays are due on the assigned dates. If they are not turned in on the due date, the grade will be lowered by 10 points. I will not accept any essay one week after it's due.
- **Please pay attention and read all posted information**. I know what I have taught you; and if I don't see you apply the material taught, I will grade more harshly. If you don't understand what I've explained or have related questions, please don't hesitate to ask. I will be happy to answer any questions. This also applies to text reading assignments.
- Any disagreement over grades must be accompanied by a one-page statement identifying the problem with the current grade and what grade should have been given, listing the strengths in the composition which were overlooked, and addressing the compositional concerns written by the instructor.

- All essays must be submitted as Microsoft Word Documents.

- **GCSC Computer Lab**

If you do not have access to a computer and reliable Internet connection at home, access to computer labs is available on campus. It is your responsibility to arrange for transportation to and from computer labs.

Turnitin

GCSC maintains a site license agreement for an online text matching service called Turnitin. Turnitin will be used to help determine the originality of students' papers, and to help detect plagiarism along with AI generated text.

Course Calendar

This outline is tentative and subject to change by the instructor.

Week	Readings and Assignments
1	
2	
3	
4	
5	
6	
7	
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10	

11	
12	
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14	
15	