



Language and Literature Division

Semester Information

ENC 1101: Composition I, 3 hrs., 3 crs.

Spring 2025

13931 MW 12:30 - 1:45 PM RC 135

Contact Information

Professor

Jason P. Mitchell, Ph.D.

Phone: (850) 769-1151 ext. 2877

Office: Language and Literature 02

Email: jpmitchel@gulfcoast.edu

Division Contact Information

Professor Betty McKinnie, Division Chair

Phone: (850) 769-1551 ext. 2887

Office: Language and Literature Building, room 7

Brandon Bowling, Division Administrative Assistant

Phone: (850) 872-3870

Office: Language and Literature Building, room 8

College Phone: (800) 311-3685

Approved Course Materials and Resources

Textbooks, other required materials and required proficiency

- Monique Babin, et al., *The Word on College Reading and Writing*:
<https://open.umn.edu/opentextbooks/textbooks/the-word-on-college-reading-and-writing>
- Supplemental material will be posted on Canvas
- Students are expected to have adequate proficiency in the use of Microsoft Word and have access to the college's LMS system outside of class

Curriculum

Course Description

ENC1101, English Composition I, 3 hrs., 3 crs. \$5.00 lab fee

This course introduces students to rhetorical concepts and audience-centered approaches to writing including composing processes, language conventions and style, and critical analysis and engagement with written texts and other forms of communication. This is a course for which students will produce extensive college-level writing and requires completion with a minimum grade of “C.”

Goals

The purpose of the course is to foster in students the writing and critical thinking skills necessary for many college-level classes (and for life beyond the classroom). What distinguishes it from ENC 1102 is that ENC 1101 is an introductory course. Its focus is personal response, analysis, and synthesis.

Student Learning Outcomes

- A. Students will apply rhetorical knowledge to communicate for a range of audiences and purposes.
- B. Students will employ critical thinking to analyze forms of communications.
- C. Students will engage in writing processes that involve drafting, revising, and reflecting.
- D. Students will use evidence to effectively support claims and thesis statements.
- E. Students will conduct credible research and incorporate information from sources using MLA style.
- F. Students will improve their proficiency in standard English through practice, feedback, and revision.

Student Expectations of the Instructor

I hold at least ten hours of office time per week, according to a schedule that you will receive at the beginning of the term.

I respond to email and voicemail Monday through Thursday during working hours. I try my best to reply within twenty-four hours.

We will make extensive use of Canvas, a course management program that allows you to turn in your work and take quizzes online, keep track of your grades, communicate easily with me and other students in the class, etc. **You must turn in all assignments on Canvas.**

Expectations of the Student

Academic Integrity

Honest participation in academic endeavors fosters an environment in which optimal learning can take place and is consistent with the college’s mission. Academic misconduct, including cheating or plagiarism, is destructive to the spirit of an educational environment and therefore will not be tolerated. “Cheating” includes but is not limited to use of any unauthorized assistance in completing course work. “Plagiarism” includes, but it not limited to, the use by paraphrase or direct quotation of the published or unpublished work of another person without

full and clear acknowledgment. Sanctions for incidences of academic misconduct, depending on the severity of the incidence and/or its repetition, may range from receiving an F grade (or zero) for the test, assignment, or activity, to failure of the course, to suspension or dismissal from the program or the college.

AI-Generated Content Policy

Unless stated otherwise by your instructor, the use of AI-generated content in any of your assignments is strictly prohibited in this class. Please note that generative AI includes, but is not limited to, ChatGPT, Copilot, Grammarly, Gemini, Claude, and Quillbot.

The Division of Language and Literature takes academic integrity seriously, and we will be using Turnitin, a plagiarism detection program, to check for any instances of plagiarism or AI-generated content. Turnitin uses AI content detection to compare student work against a vast database of sources and identify any instances of copied or unoriginal content. If AI-generated content is detected in your work, you may receive a zero on that assignment and/or be subject to other consequences as outlined in GCSC's academic integrity policy.

Accessibility Statement

Gulf Coast State College supports an inclusive learning environment for all students. If there are aspects of the instruction or design of this course that hinder your full participation, reasonable accommodations can be arranged. Prior to receiving accommodations, you must register with Student Accessibility Resources. Appropriate academic accommodations will be determined based on the documented needs of the student. For information regarding the registration process, email sar@gulfcoast.edu or call 850-747-3243.

Recording of Lectures

In accordance with federal and state privacy laws, students may record class lectures for their own personal educational use, in connection with a complaint to the college, or as evidence in internal or external legal proceedings. Students may not publish or upload the recordings or any components thereof without the knowledge and written permission of the faculty member. Failure to obtain permission to publish could lead to the students' having to pay damages, attorney fees, and court costs. For more information about what can be recorded, please see the guidelines on pages 36-39 in the GCSC Student Handbook <https://www.gulfcoast.edu/current-students/student-handbooks/2021-2022-student-handbook.pdf>.

Attendance & Withdrawals

Regular class attendance and participation are significant factors that help to promote success in college. Students are expected to attend all class meetings of all courses for which they are registered. You are allowed four absences from this class without penalty. Each additional absence may result in the deduction of two points from your semester average.

Students wishing to withdraw from a course must complete a withdrawal form and submit the form to the Office of Enrollment Services before the scheduled withdrawal date as published on the college calendar. Student withdrawals initiated prior to the scheduled withdrawal deadline will be recorded as a grade of "W".

Two withdrawals are permitted per credit course. After that, a grade will be assigned. Please be concerned about withdrawals. When admitting students into certain programs, universities may

calculate withdrawals as grades. It is your responsibility to verify the effects of enrollment and/or withdrawal upon your financial assistance (financial aid, scholarships, grants, etc.).

Students wishing to withdraw must complete a withdrawal form and submit the form to the Office of Enrollment Services before the scheduled withdrawal deadline as published in the college catalog. Student withdrawals initiated prior to the scheduled withdrawal deadline will be recorded as a grade of “W”. The withdrawal deadline for an off-term or condensed term is one week after midterm.

Incompletes

An “Incomplete” (“I”) may be considered by the instructor if a student has completed seventy-five percent of the class. This will be determined based on attendance, participation, and/or assignment completion. The instructor may require that the student submit a schedule for completion of the missing work. The “Incomplete” provides 30 days from the ending date of the course to make up any missing work. If work is not submitted during this time period, the grade will automatically change to an “F”.

Measure of Student Performance

Grade Determination

- A. Final Reflection
- B. Multiple-source essay
- C. Other essays, quizzes, responses, assignments and in-class work
- D. All essays must be submitted to and accepted by the course instructor or the student cannot pass the course. Instructors are not obligated to accept late assignments

GCSC Grade Scale:

- A: 90-100
- B: 80-89
- C: 70-79
- D: 60-69
- F: 0-59