VIEWING FINANCIAL AID ELIGIBILITY REQUIREMENTS (MY STUDENT DASHBOARD)

Once you submit your FAFSA, allow 3-5 business days for the Department of Education to process the application and then check your GCSC My Student Dashboard for further instructions. Below is a guide to help you get started!


2. At the very top of the homepage, click the myGCSC icon ([https://mygcsc.gulfcoast.edu/SSO](https://mygcsc.gulfcoast.edu/SSO))

3. Login using your user ID (student A#) and password:

   ![MYGCSC LOGIN](image)

   - New students: click “User Self Service”
   - Forgotten password: click “User Self Service”
   - Unlock user account: click “User Self Service”
   - Change password: click “Change Password”

4. Click the Lighthouse Icon/My Student Dashboard application:

   ![My Student Dashboard](image)

5. Click on the “Financial Aid” tab:

   ![My Student Dashboard](image)
6. Click the ‘Eligibility Requirements’ block:

i. **Financial Aid Status**: Shows holds on your account, academic progress, messages from your Financial Aid advisor.

ii. **Eligibility Requirements**: This screen shows you any additional documents or actions required to complete your FAFSA (see section 3)

iii. **College Financing Plan**: Once your FAFSA is 100% completed, this screen allows you to view the Financial Aid awards for which you are eligible.

iv. **Foundation Scholarships**: You can apply for GCSC Foundation Scholarships via this link. Visit [https://gcscfoundation.org](https://gcscfoundation.org) for more information.

7. Pick the appropriate aid year from the ‘Select Aid Year’ drop-down menu:

8. Click the ‘Submit’ button:

9. View your ‘Student Requirements’, ‘Holds’ and ‘Academic Progress’ (SAP)
Once a FAFSA has been submitted and sent to GCSC, further documents may be required to complete the FAFSA:

1. The “Eligibility Requirements” screen provides details of any further action required by you and/or descriptions of additional documents needed to complete your Financial Aid file.

2. Unsatisfied Requirements
   a. Each requirement is accompanied by a description of the required action to complete it. Most requirements allow you to click on an aqua colored title opening electronic form to be completed by you (and possibly parent) online.
   b. You can also view the “Status” of each requirement
      i. **Required**: document not received or further action has not been taken
      ii. **Received not yet reviewed**: document has been received by Financial Aid but not reviewed by a Financial Aid associate.
      iii. **Received, incomplete**: document has been received, was reviewed by a Financial Aid associate, and is missing information.
      iv. **Pending**: student’s documents have been reviewed and corrections to the FAFSA are pending

3. Satisfied Requirements
   a. These are requirements that have been satisfied and require no further action.