VIEWING FINANCIAL AID “STUDENT REQUIREMENTS” (MY STUDENT DASHBOARD)

Once your submit your FAFSA, allow 3-5 business days for the Department of Education to process the application and then check your GCSC My Student Dashboard for further instructions. Below is a guide to help you get started!

1. Visit http://www.gulfcoast.edu/

2. At the very top of the homepage, click the myGCSC icon (https://mygcsc.gulfcoast.edu/SSO)

3. Login using your user ID (student A#) and password:

<table>
<thead>
<tr>
<th>User ID (students use A0000000)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Password</td>
</tr>
</tbody>
</table>

   - Student User ID Lookup

   | Login    | Change Password | User Self Service |

   **Instructions**
   - New students: click “User Self Service”
   - Forgotten password: click “User Self Service”
   - Unlock user account: click “User Self Service”
   - Change password: click “Change Password”

4. Click the Lighthouse Icon/My Student Dashboard application:

   **My Student Dashboard**

5. Click on the “Financial Aid” option:

   **My Student Dashboard**

   Welcome to Lighthouse and My Student Dashboard! Access your information from the links in BOLD below.

   - **Student Profile**
     See your academic records, contact information, degree, and courses in which you are currently registered.

   - **Registration**
     - Registration Information
     - College Scheduler
       Plan your class schedule, register for classes, and add or drop classes.

   - **MyGCSC Registration**
     Search for classes, register, and add or drop classes.

   - **Check/Pay My Bill**

   - **Financial Aid**
     Learn more about your grants, scholarships, and loans.

   - **Student Employment**
     Apply to work on campus or check your status as a student employee.
6. At the top of the page, pick the appropriate award year from the ‘Select Aid Year’ drop-down menu:

<table>
<thead>
<tr>
<th>Award Year</th>
<th>201-2022 Aid Year</th>
<th>2020-2021 Aid Year</th>
</tr>
</thead>
</table>

7. Click the ‘Home’ menu, under “Student Requirements”, review the “Unsatisfied Requirements” section:

**Financial Aid**

<table>
<thead>
<tr>
<th>Student Requirements</th>
<th>21-22 Independent Verification Worksheet</th>
<th><strong>REQUIRED, NOT YET RECEIVED</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Free Application for Federal Student Aid (FAFSA)</td>
<td><strong>REQUIRED, NOT YET RECEIVED</strong></td>
</tr>
<tr>
<td></td>
<td>Title IV &amp; Non-Institutional Charges Authorization</td>
<td><strong>REQUIRED, NOT YET RECEIVED</strong></td>
</tr>
</tbody>
</table>

**Satisfied Requirements**

| Consent for Electronic Notifications & Authorizations | **RECEIVED AND SATISFIED** |

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**Once a FAFSA has been submitted and sent to GCSC, further documents may be required to complete the FAFSA:**

1. The “Eligibility Requirements” screen provides details of any further action required by you/parent and any additional documents requested for verification of your FAFSA data

2. Unsatisfied Requirements
   a. Click on the blue hyperlink to open the electronic form to submit it online
   b. Click on the down arrow to view instructions for each unsatisfied requirement
   c. You can also view the “Status” of each requirement
      i. **Required**: document not received or further action has not been taken
      ii. **Received not yet reviewed**: document has been received by Financial Aid but not reviewed by a Financial Aid associate.
      iii. **Received, incomplete**: document has been received, was reviewed by a Financial Aid associate, and is missing information.
      iv. **Pending**: student’s documents have been reviewed and corrections to the FAFSA are pending

3. Satisfied Requirements
   a. These are requirements that have been satisfied and require no further action.