VIEWING FINANCIAL AID “STUDENT REQUIREMENTS” (MY STUDENT DASHBOARD)

Once you submit your FAFSA, allow 3-5 business days for the Department of Education to process that application and then check your GCSC My Student Dashboard for further instructions. Below is a guide to help you get started!


2. At the very top of the homepage, click the myGCSC icon ([https://mygcsc.gulfcoast.edu/SSO](https://mygcsc.gulfcoast.edu/SSO))

3. Login using your user ID (student A#) and password:

   ![MYGCSC LOGIN](image)

   - User ID (students use Axxxxxxxx)
     - Enter your username
   - Password
     - Enter your password
   - [Student User ID Lookup](#)
   - [Login](#)
   - [Change Password](#)
   - [User Self Service](#)

   **Instructions**
   - Forgotten password: click "User Self Service"
   - Unlock user account: click "User Self Service"

4. Click the Lighthouse Icon/My Student Dashboard application:
5. Click on the “Financial Aid” link:

![My Student Dashboard](image)

- Student Profile
  - See your academic records, contact information, degree, and courses in which you are currently registered.
- Registration
  - Registration Information
  - College Scheduler
    - Plan your class schedule, register for classes, and add or drop classes.
- MyGCSC Registration
  - Search for classes, register, and add or drop classes.
- Check/Pay My Bill
- Financial Aid
  - Learn more about your grants, scholarships, and loans.
- Student Employment
  - Apply to work on campus or check your status as a student employee.

6. At the top of the page, pick the appropriate award year from the ‘Select Aid Year’ drop-down menu:

![Financial Aid](image)

- Award Year: 2022-2023 Aid Year
- 2022-2023 Aid Year
- 2021-2022 Aid Year

7. Click the ‘Home’ menu, under “Student Requirements”, review the “Unsatisfied Requirements” section:

![Financial Aid](image)

- Contact Information
  - For account specific questions, email FA@gulfcoast.edu or visit the financial aid office in person with your student ID (ID#) at Room 135 of the Enrollment Services building. You may also call (850) 872-3845, but for general questions on...

- Unsatisfied Requirements
  - 22-23 Dependent Verification Worksheet
    - Last update: 03/30/2022
  - REQUIRED, NOT YET RECEIVED
Once a FAFSA has been submitted and sent to GCSC, further documents may be required to complete the FAFSA:

1. The “Eligibility Requirements” screen provides details of any further action required by you/parent and any additional documents requested for verification of your FAFSA data

2. Unsatisfied Requirements –
   a. Click on the blue hyperlink to open the electronic form to submit it online
   b. Click on the down arrow to view instructions for each unsatisfied requirement
   c. You can also view the “Status” of each requirement:
      i. **Required**: document not received or further action has not been taken
      ii. **Received not yet reviewed**: document has been received by Financial Aid, but not reviewed yet by a Financial Aid Specialist
      iii. **Received, incomplete**: document has been received, was reviewed by a Financial Aid Specialist, and is missing information
      iv. **Pending**: student’s documents have been reviewed and corrections to the FAFSA are pending

3. Satisfied Requirements –
   a. These are requirements that have been satisfied and require no further action